

## NAMPA SCHOOL DISTRICT NO. 131 INVITATION TO BID ON NUTRITION SERVICES PRODUCTS

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Board of Trustees of the Nampa School District No. 131, Idaho for **Bread Products, Milk & Dairy Products, and Paper Products & Cleaning Supplies** for the School Nutrition Program for the term starting July 1, 2017 and ending June 30, 2018. Sealed bids will also be received for **Food Products and Produce** for the term starting July 1, 2017 and ending December 31, 2017.

All bid respondents must be approved vendors with USDA and must not have been debarred or suspended from being paid by federal grants.

Bid documents and detailed specifications for all sections are available on the Nampa School District website found at <http://www4.nsd131.org/District> or may be acquired by contacting the district office. Inquiries related to the bid should be directed to Scott Jacobsen, Budget/Purchasing Supervisor, via email to [bids@nsd131.org](mailto:bids@nsd131.org) or by postal/personal delivery to 619 S. Canyon Street, Nampa, Idaho 83686, between the hours of 8:00 am and 3:30 pm.

Bids must be submitted on or before **1:00 pm Mountain time, Tuesday, May 23, 2017** to the Clerk of the Board, District Office, 619 S. Canyon Street, Nampa, ID 83686. Bids received after this time and date will not be considered. At the stated time and place, the bids will be publicly opened.

Nampa School District is an Equal Opportunity Employer, and welcomes bid participation by local, family-, women-, and minority-owned businesses.

The Board of Trustees reserves the right to accept or reject any or all bids and to waive any technicality. No bidder may withdraw its bid after the opening of such bids unless the awarding of the bid is delayed for a period exceeding thirty days.

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Clerk, Board of Trustees  
School District No. 131  
619 S. Canyon Street  
Nampa, ID 83686

*To publish April 21 and 27, 2017.*

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[www.nsd131.org](http://www.nsd131.org)





**Nampa School District No. 131  
Nutrition Services  
Instructions to Bidders  
Distribution to Nampa School District No. 131 for Fresh Fruit & Produce**

*NOTE: The following instructions and specifications have been developed specifically for this bid and may or may not be the same as or similar to previous or future solicitations for this type of service or commodity. Bidders are encouraged to fully examine these instructions and specifications in detail before submitting bids.*

1. **General Bid Instructions:** These are general instructions for bidding procedures only for Nutrition Services, Nampa School District No. 131, Nampa, Idaho, and can be superseded by special instructions and addenda.

The school district shall not be responsible for oral interpretations given by a school district employee, representative, or others. The issuance of a written addendum and written responses to bidder-submitted questions are the only official methods whereby interpretations, clarifications, or additional information can be given that would change the terms and conditions of the bid. Such addenda or inquiries & responses will be posted in a publicly accessible section of the district website. It shall be the sole responsibility of all prospective bidders to determine if addenda or question responses were issued, either by consulting the district website or contacting Scott Jacobsen, Budget/Purchasing Supervisor, at (208) 468-4600 ext. 1041. Questions concerning this bid should be directed to Scott Jacobsen, Budget/Purchasing Supervisor by any of the following means:

In writing: 619 S. Canyon Street  
Nampa, ID 83686

By phone: 208-468-4600, extension 1041

By email: bids@nsd131.org

All questions regarding this bid must be submitted and received by the District NO LATER than 5:00 pm on the day four business days' prior to the bid opening date. Questions received after this time will not be considered.

2. **Bid Pricing:** Bid prices are to be held firm for six (6) months from July 1, 2017 through December 31, 2017.

All bid prices are to be on a delivered basis, to the District site as specified on the purchase order. Bidder will assume all responsibility for the costs of necessary arrangements with freight companies or in replacing materials damaged in transit, to the satisfaction of the District.

All prices, including totals, must include any and all discounts. Prices should be stated in the units as specified in item descriptions. In the case of a discrepancy between the unit price and the extended price, the unit price will be considered correct.

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Any requirement by the bidder that certain weights, quantities, or other criteria must be met in order to qualify for bid pricing will result in the disqualification of the bid. Likewise, expiration dates or other constraints in conflict with bid requirements will result in disqualification.

3. **Product Standards:** Where a brand name or particular product is specified, bidder may offer an equivalent alternative. The offered alternate product will be evaluated for equivalency by District nutrition personnel. Such evaluation will be conducted in accordance with generally accepted practices under USDA guidelines, including but not limited to, (a) paper screening, (b) appearance screening, and (c) taste and nutrition screening. Alternate product submissions should include a full description of the alternate (including ingredients, if applicable), a Nutrition Facts label, and enough sample product to allow adequate testing and evaluation. Such sample package must be provided to the Nutrition Services office no fewer than ten (10) business days prior to the bid due date. Submittal of alternative products, and acceptance of offered alternatives for testing shall not be construed by the bidder as approval of the alternative. Bidder will be notified in as timely a fashion as possible of the acceptance or refusal of the offered alternative. Failure to satisfy these requirements shall be sufficient cause for rejection of the offered alternative.
4. **Bid Results, Tabulation, and Award:** Bid tabulations and final award recommendations will be made available to any interested party, depending on the complexity of the bid, following Board action. The Board of Trustees holds regular meetings on the second Tuesday of each month. In accordance with District procedures, all bid recommendations are presented for Board action at the next regularly scheduled meeting following bids evaluation. The complete award recommendation packet will be posted to the District website following such presentation. Bidders are encouraged to review the bid tabulations and recommendations as posted, and invited to contact the District office with related questions.
5. **Bid Quantities:** Quantities listed represent the best estimates of the various products required to support the District's Child Nutrition program. Actual purchase quantities may vary depending on internal changes, including but not limited to USDA commodity availability, student participation, quality refusal, and opportunity purchases. The District reserves the right to purchase more or less than the listed estimates.
6. **Unit Prices:** Unit prices offered may extend up to four (4) decimal places (ex: 0.0000). Extended prices should be rounded to the nearest whole cent.
7. **Bidders should complete and return the entire products list, the provided cover page, and the Bidder Certification form included with this packet.** Bidders are asked to label the upper right corner of each returned page with their company name. Bids must be submitted in a sealed envelope or other container, marked with the bid name as specified on the cover page. A preprinted cutout label is provided at the end of this packet to assist with this requirement.
8. **Bid Delivery:** Bids may be submitted via any commonly accepted carrier or in person. Bidder shall bear the sole responsibility for delivery of its bid by the set time and at the appointed location. Bidders are encouraged to verify District receipt of their bid.
9. **Signatory Authority:** All quotations and proposals must be signed in ink by an officer or employee having the authority to bind the company or firm.

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10. Bidder Certifications: In accordance with applicable laws or rules, winning bidders shall be subject to requirements of those participating in this bid, seeking to conduct business with Nampa School District Nutrition Services, or seeking to provide items paid for from federal funds. Bidder certification shall be required regarding:

- Debarment & Suspension
- Byrd Anti-Lobbying Amendment
- Anti-Collusion
- National Sex Offender Registry
- Equal Employment Opportunity

A Bidder Certification Form is included with this specification packet, detailing these requirements. This form must be completed and returned with any submitted bid; failure to complete and return the Bidder Certification Form shall constitute grounds for disqualification of an offered bid.

11. Addition of New Products After Award: Subsequent to the award of the contract, new items may be added to purchasing agreements, either at the request of a vendor or the district. Vendors may propose the inclusion of additional, “new” products only if such product is not already included in the same or similar form in the original bid item listing. Items new to a particular vendor but included in same or similar form will not be considered a new product under this clause, and will not be considered for addition to the purchasing agreement. New items proposed by any vendor will be subject to competitive bidding rules and other contract terms applicable to the category in which the new product is classified.

Should District opt to add items to its purchase contracts that were not included in the original bid listing, such items will be subject to competitive bidding rules. The contract terms of the bidding category in which the item would be classified will apply.

District will screen new products prior to conducting any price solicitation, and reserves the right to accept or reject any new product proposed.

12. Award Criteria: Nampa School District Nutrition Services bids are awarded on the basis of price, with the lowest offered price that adheres to specifications as listed or amended being deemed the winning bid. In the event any particular item bid is not considered for award, reason for such exclusion will be included in the bid tabulation/award recommendation.

13. Bid Opening Attendance: All bidders are entitled and invited to attend the bid opening, if so desired.

14. Taxes: Nampa School District is exempt from state and federal sales, use, and excise taxes; no taxes shall be included in any bid price.

15. The Board of Trustees reserves the right to accept or reject any and/or all bids and waive any formality if such action is deemed to be in the best interest of the District.

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16. Purchase Order: The award of a bid shall not constitute an order. Before shipments may be made, the vendor must receive a purchase order issued by the District. Shipments shall be made as specified on the order, and conforming to bid specifications and instructions.
17. Public Record: All information and materials submitted in response to this bid request shall become and be considered public record upon the opening of submitted bids, and as such available for examination by interested parties upon the completion of the bid award process.
18. Line Item v. All-or-Nothing Bid Award: Nampa School District Nutrition Services bids are “line item” bids. The District reserves the right to award “all or nothing” bids that are deemed in the best interest of the District.
19. Any bidder may withdraw or replace their bid at any time prior to the time set for bid opening, in writing or in person. No bid may be withdrawn after the set time of opening.
20. Product Deliveries: For deliveries to be accepted, a purchase order number must be listed on all ship tickets or invoices, a dock appointment made, and a confirmation call made with the warehouse supervisor one week in advance of the delivery
21. Gratuities: In the event that any gratuity or “kickback” is offered or tendered to any school district employee or subcontractor as an inducement for award of a bid, request for proposal, subcontract, or order, the bidder’s proposal shall be disqualified and shall not be reinstated.
22. Indemnification/Hold Harmless: Bidder agrees to indemnify and hold harmless the District from all third party claims and costs, including attorney’s fees, incurred by the District in defending same to the extent such claims are based on a defect in a product or part thereof, supplies of such a part, or part hereof to conform.
23. Default: Should any bidder fail to enter into a contract with the District on the basis of the submitted bid by said bidder, or fail to perform under the supply agreement, bidder acknowledges that it shall be liable to the District for the difference between said bid price and the price actually paid by the District to secure the product from an alternative source. Failure to pay said amount to the District upon demand may result in the nullification of all or part of the supply agreement as well as disqualification from subsequent Nutrition Services bids for not less than one (1) year, after which time the bidder may request reinstatement.
24. Conflict of Interest: All bidders must disclose, with their bid, the name of any officer, director, or agent who is also an employee of Nampa School District No. 131. Further, all bidders must disclose the name of any District employee who has, directly or indirectly, an ownership interest in the bidding firm or any of its branches.
25. Buy American Provision: The William F. Goodling Child Nutrition Reauthorization Act of 1998 directs school food authorities to purchase domestic commodities and products to the maximum extent practicable. A “domestic commodity or product” is defined as an agricultural commodity that is produced in the United States and a food product that is processed in the United States using substantial agricultural commodities that are produced in the United States. For listed bid items to

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which the Buy American Provision applies but non-domestic product is bid, the bidder should include an explanation supporting the use of non-domestic products.

Where domestic products subject to the Buy American Provision are awarded but the awarded bidder seeks to supply non-domestic product, the vendor must seek preauthorization from Nampa School District Nutrition Services for such items, including an explanation supporting the change of product. The District reserves the right to research all such requests and approve or refuse the application for alternative products, and to seek Provision-compliant supply otherwise. Awarded bidders who fail to perform under the supply agreement as stipulated under Buy American requirements shall be considered in default of the agreement and subject to penalties under default rules as specified herein.

26. Protests: Participating bidders may object to a bid award, per the requirements of Title 67, Chapter 28, Idaho code.

A bidder who wishes to object to a bid award must do so within seven (7) calendar days of the posting of the award. This objection should be submitted, in writing, to the District’s coordinating party as listed in the publicly posted bid documents. The objection must set forth the express reason(s) for the objection and why the award has been made in error. Upon receipt of a proper objection, the governing party for the bid in question will stay its award decision and any procurement under the award until it has addressed the particular objection(s) submitted.

The governing party shall review its decision and will determine to (1) affirm the award, (2) modify the award, or (3) repeat the bid process, setting aside its award, and will set forth the reasons therefor. After completion of the review process, the District may proceed as it deems in the best interest of the District.

For the purpose of bid objections, the governing party shall be whatever person or group is duly empowered and qualified to make an award, under procurement laws and guidelines set forth by the State of Idaho for political subdivision purchasing and Nampa School District purchasing rules.

27. Timing of Deliveries: Deliveries are to be made to the address(es) specified on the purchase order. It will be the responsibility of the vendor to coordinate delivery time(s) and other arrangements with the site supervisor at each facility.

Prescribed delivery windows are as follows:

Location	Day(s)	Time Range(s)	
Nutrition warehouse	As specified below	7:00 am - 1:00 pm	
Elementary sites	As specified below	7:00 am - 10:30 am	1:00 pm - 2:30 pm
Secondary sites	As specified below	6:30 am - 10:00 am	1:00 pm - 2:30 pm

Elementary and Secondary deliveries may be made on those days school is open, and other days as arranged by Nutrition Services; alternative days/times may be available with preapproval from Nutrition Services.

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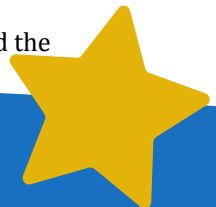
**NAMPA SCHOOL DISTRICT**

<b>ELEMENTARY SCHOOLS</b>		
<b>School Site</b>	<b>Current Days on Calendar</b>	<b>Second Delivery as Needed</b>
101 Greenhurst Elementary	Monday & Friday	
113 Central Elementary	Monday & Friday	
114 Centennial Elementary	Monday	Friday
115 Iowa Elementary	Monday & Friday	
116 Sherman Elementary	Monday & Friday	
117 Park ridge Elementary	Monday	Friday
118 Snake River Elementary	Monday & Friday	
119 Roosevelt Elementary	Monday	Friday
120 Owyhee Elementary	Monday & Friday	
121 Reagan Elementary	Monday	Friday
122 Endeavor Elementary	Monday	Friday
123 Willow Creek Elementary	Monday & Friday	
124 Lake Ridge Elementary	Monday & Friday	
751 New Horizon Elementary	Monday & Friday	
<b>MIDDLE SCHOOLS</b>		
<b>School Site</b>	<b>Current Days on Calendar</b>	<b>Alternate Delivery if Needed</b>
201 West Middle	Monday & Friday	Wednesday
202 South Middle	Monday & Friday	Wednesday
203 East Valley Middle	Monday & Friday	Wednesday
204 Lone Star Middle	Monday & Friday	Wednesday
<b>HIGH SCHOOLS</b>		
<b>School Site</b>	<b>Current Days on Calendar</b>	<b>Alternate Delivery if Needed</b>
401 Nampa High	Monday & Friday	Wednesday
402 Skyview High	Monday & Friday	Wednesday
403 Columbia High	Monday & Friday	Wednesday
<b>ALTERNATIVE HIGH SCHOOLS</b>		
<b>School Site</b>	<b>Current Days on Calendar</b>	<b>Alternate Delivery if Needed</b>
490 Gateways	Monday	
495 Union High	Monday	
<b>HOLIDAYS/SCHOOL NOT IN SESSION DAYS</b>		<b>DELIVERY DAY</b>
Monday		Tuesday
Friday		Monday
Friday and Monday		Thursday
Thursday and Friday		Wednesday OR Monday
Winter Break/Spring Break		Delivery day to be scheduled – arranged per Nutrition Services

28. To assist bidders in planning, the Nutrition Services office has established a preliminary stocking schedule for Fresh Fruits and Vegetables, to be featured as part of standard nutrition offerings, included as Appendix A to these specifications. This list is a “best estimate” and shall not be construed as a definitive plan of what items will be provided or when; it is advisory in nature and the

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actual items to be featured as well as the timing of those offerings will be determined as needed by Nutrition Services staff.

A Cycle Schedule for the Fresh Fruit and Vegetable Bar has also been included for convenience, in Appendix B to these specifications. The cycle schedule is an estimate provided for reference, and should not be construed as a definitive plan of the menu cycle for the Fresh Fruit and Vegetable Bar; items listed are subject to change without notice.

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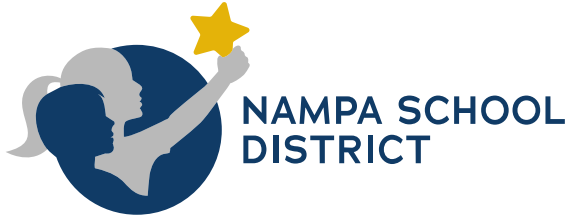




**Appendix A  
Fresh Fruit & Vegetable Bar Item Grid**

Fresh Fruit/Vegetable Bar Items List 2017-18	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
Cantaloupe	X										X	X
Watermelon	X	X									X	X
Strawberry	X	X									X	X
Blueberry	X	X									X	X
Green Grape	X	X						X	X	X		
Red Grape	X	X	X	X								
Cucumber	X	X	X					X	X	X	X	X
GrapeTomato	X	X	X	X				X	X	X	X	X
Green Onion	X	X										
Radish	X	X										
Kiwi			X	X	X	X	X					
Plum		X	X									
Pluot	X	X	X									
Nectarine	X	X										
APPLES												
Fuji		X	X									
Gala		X	X			X	X	X				
Pink Lady	X	X	X									
Red Delicious				X	X	X	X	X			X	X
Golden Delicious				X	X							
Granny Smith				X	X							
Braeburn						X	X	X				
Apple Slices (pre-packaged)									X	X		
Grapefruit					X	X	X					
Oranges				X	X	X	X				X	X
Tangerines					X	X	X					
Clementines					X	X	X					
Bartlett Pears					X	X	X	X	X			
Red Pears												
D'Anjou Pear												
Mushrooms					X	X	X					
Broccoli Florets					X	X	X	X				
Carrot, Baby			X	X	X	X	X		X	X	X	X
Celery Sticks			X	X	X	X	X	X	X	X	X	X
Tri Colored Mini Peppers								X	X	X		
Colored Cauliflower								X	X	X		
Cauliflower Florets						X	X					
Green Pepper			X	X	X	X	X					
Spinach			X	X	X	X	X	X	X	X		
Romaine Lettuce	X	X	X	X	X	X	X	X	X	X	X	X
Iceberg Lettuce	X	X	X	X	X	X	X	X	X	X	X	X
Banana			X	X	X	X	X	X	X	X	X	X





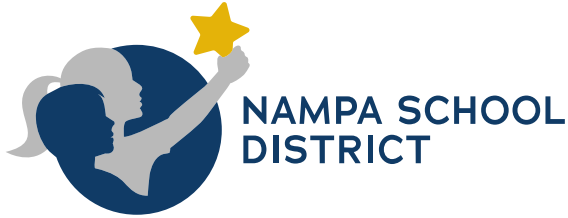
**Appendix B  
Fresh Fruit & Vegetable Bar Cycle Schedule**

<b>1<sup>st</sup> Semester Cycle 1</b>					<i>August through September</i>
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	
Blueberries, FR	Watermelon, FR	Strawberry, FR	Cantaloupe, FR	Melon Salad, FR	
Red Grape	Nectarines	Plums & Pluots	Green Grape	Plums & Pluots	
Fresh Apple Variety	Grape Tomatoes	Fresh Apple Variety	Grape Tomatoes	Grape Tomatoes	
Grape Tomatoes	Radish	Grape Tomatoes	Radish	Cucumber	
Cucumber	Chopped Romaine & Iceberg Mix	Cucumber	Chopped Romaine & Iceberg Mix	Chopped Romaine & Iceberg Mix	
Chopped Romaine & Iceberg Mix		Chopped Romaine & Iceberg Mix			
<b>1<sup>st</sup> Semester Cycle 2</b>					<i>October through November</i>
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	
Red Grape	Green Grape	Red Grape	Green Grape	Red Grape	
Kiwi	Plums & Pluots	Kiwi	Bananas	Plums & Pluots	
Fresh Apple Variety	Grape Tomatoes	Fresh Apple Variety	Grape Tomatoes	Grape Tomatoes	
Grape Tomatoes	Baby Carrot	Grape Tomatoes	Baby Carrot	Baby Carrot	
Baby Carrot	Celery Stick	Baby Carrot	Celery Stick	Chopped Romaine & Iceberg Mix	
Chopped Romaine & Iceberg Mix	Tossed Salad & Spinach	Chopped Romaine & Iceberg Mix	Tossed Salad & Spinach		
<b>2<sup>nd</sup> Semester Cycle 1</b>					<i>December through February</i>
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	
Kiwi	Tangerines (Clementines)	Kiwi	Tangerines (Clementines)	Oranges	
Oranges		Pink Grapefruit		Banana	
Fresh Apple Variety	Pear Variety, FR	Bananas	Pear Variety, FR	Fresh Apple Variety	
Broccoli Florets, FR	Mushrooms	Broccoli Florets, FR	Mushrooms	Broccoli Florets	
Cauliflower, FR	Green Pepper, FR	Baby Carrot	Green Pepper, FR	Baby Carrot	
Baby Carrot	Baby Carrot	Tossed Salad, R	Baby Carrot	Tossed Salad, R	
Tossed Salad	Celery Stick		Celery Stick		
	Tossed Salad & Spinach		Tossed Salad & Spinach		
<b>2<sup>nd</sup> Semester Cycle 2</b>					<i>March through May</i>
<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	
Green Grapes	Seasonal Fresh Fruit	Seasonal Fresh Fruit	Green Grape	Seasonal Fresh Fruit	
Fresh Apple Variety	Pear Variety, FR	Fresh Apple Variety	Pear Variety, FR	Banana	
Grape Tomatoes	Cucumber	Bananas	Cucumber	Fresh Apple Variety	
Broccoli Florets, FR	Grape Tomatoes	Broccoli Florets, FR	Grape Tomatoes	Broccoli Florets	
Baby Carrot	Tri-Color Mini Sweet Pepper, FR	Grape Tomatoes	Tri-Color Mini Sweet Pepper, FR	Grape Tomatoes	
Tossed Salad	Colored Cauliflower	Rainbow Baby Carrot	Colored Cauliflower	Baby Carrot	
	Celery Stick	Tossed Salad, R	Celery Stick	Tossed Salad, R	
	Tossed Salad & Spinach		Tossed Salad & Spinach		

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### Bidder Certification Form

1. **Debarment and Suspension**—In submitting this bid proposal, we certify our company is not currently debarred, suspended, or otherwise excluded from federal procurement actions by any federal agency. We further understand that that if information contrary to this certification comes available that such information may be grounds for disqualification from bidding, non-award, or nullification of a supply agreement.
2. **Byrd Anti-Lobbying Amendment**—In submitting this bid proposal, we certify our company will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.
3. **Anti-Collusion**—In submitting this bid proposal, we certify this proposal was developed and prepared without any collusion with any competing bidder or District employee; the content of this bid proposal has not been disclosed to any competing or potentially competing bidder prior to the bid due date and time; and that no action has been taken to persuade any potential bidder to submit or withhold a bid.
4. **National Sex Offender Registry**--Idaho Code §18-8329 prohibits any person who is registered or required to register under the Idaho Sex Offender Registration Act from being on school property if the person has reason to believe children under the age of 18 are present. In submitting this proposal, we certify that our company will not allow persons subject to this rule to participate in company business that would require them to be present on school property, as stated under the code. We further accept responsibility for cross checking such employees against the National Sex Offender Registry.
5. **Equal Employment Opportunity**—In submitting this bid proposal, bidder certifies it will, during the term of the contract, adhere to Equal Opportunity rules as prescribed in 41 CFR 60-1.4. Failure to do so may constitute grounds for disqualification from bidding, non-award, or nullification of a supply agreement.

Signed: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

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### USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the UDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, religious creed, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AS-3027) found online at:

[http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html)

and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410

or

(2) Fax: (202) 690-7442

or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

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**Nampa School District No. 131  
Nutrition Services Department  
8076 E. Executive Avenue  
Nampa, ID 83686**

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Please return this cover sheet with your bid

Bids must be submitted on forms provided by the NSD Nutrition Services office, in a sealed envelope, and clearly marked:

**“Nutrition Services Sealed Bid—Fresh Fruit & Produce”**

Bid due date/time: May 23, 2017, 1:00pm Mountain time  
Location: Nampa School District Administrative Office  
619 S. Canyon Street  
Nampa, ID 83686

***Bids received after the time set for bid opening will not be considered***

This bid is submitted by:

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Principal or Agent: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

**Sealed Bid Label—Cut Out**

This label may be cut out along its border and affixed to the sealed envelope/package, to assist the bidder with the proper submission of its sealed bid. Use of this label is not required, it is provided as a convenience to bidders. If the label is not used, bidders should take care to see that the envelope or container is clearly marked with its company name and return address, properly address for delivery as shown, the title of the bid being submitted, and the words “Sealed Bid – Do Not Open” prominently marked on the container.

Should the sealed envelope or other container be enclosed within a shipper’s container, the outside of said shipper’s container should be marked with “Sealed Bid Enclosed” and sent to the address listed on the label.

No responsibility will attach to the school district or any district employee for the pre-opening of, post opening of, or the failure to open a bid not properly addressed and identified.

<p><i>Bidder Name &amp; Address</i></p> <hr/> <hr/> <hr/> <hr/>	<p><b>SEALED BID – DO NOT OPEN</b> Bid: Nutrition Services/Fresh Fruit &amp; Produce Opening date &amp; time: May 23, 2017 at 1:00 pm</p>	<p><b>Tammy Wallen, Clerk of the Board Nampa School District 619 S. Canyon Street Nampa, ID 83686</b></p>
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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
PROD 00001344	Prod, Apple Slices Prepackage 100/2 oz	Apple, Slices w/peel. Sliced apples in two ounce ready to serve portions. 100% usable product. Processed. 100/2-oz packages per case.	Case 100/2 oz	2100			
PROD 76222030	Prod, Apple Slices Prepackage 64/2 oz	Apple, Green Slices w/peel. Sliced apples in two ounce ready to serve portions. 100% usable product. Processed. 64/2-oz packages per case.	Case 64/2 oz	2100			
PROD 00001262	Prod, Apples, Fuji 125ct	Apple, Fuji. Yellowish skin w/Red stripes coloring Grade XFancy = excellent quality. 125 ct case = 40#	Case 125	2100			
PROD 00001261	Prod, Apples, Gala 125 ct	Apple, Gala. Red w/yellow strips Grade XFancy = excellent quality. 125 ct case = 40#	Case 125	2100			
PROD 76221830	Prod, Apples, Granny Smith 125ct	Apple, Green Granny Smith. Green w/blush coloring Grade Fancy = good quality. 125 ct case = 40#	Case 125	2100			
PROD 76221831	Prod, Apples, Red Delicious 125ct	Apple, Red Delicious variety. Bright Red, juicy and crisp. XFancy grade, High quality. 125 ct case = 40#	Case 125 ct	2100			
PROD 00001260	Prod, Banana, INDV 150 ct	Banana, 150 ct case box is 49#. Each banana is separated from the bunch for easy serve.	Case 150ct	1200			
PROD 76221832	Prod, Bananas 10#	Banana, Regular, Green Tip, 10# cs	Case 10#	300			
PROD 00001187	Prod, Blueberry, FR 12/6-oz Clamshell	Fresh Blueberries, 6-oz clamshell - has a soft, hazt white coating, called bloom. Round, plump and free of dents. Case = 12/6-oz clamshells	Case 12/6-oz Clamshell	100			
PROD 76221833	Prod, Broccoli Florets 3#	Broccoli, Florettes/Salad Bar. Smaller cut florettes with head width 1-1/4". Green with NO yellowing. Processed, 3# bag.	Bag 3#	1400			
PROD 00000671	Prod, Cabbage, NAPA	CABBAGE, NAPA (Chinese) - Loose head with cream colored thin leaves and green tips.	Case - 10#	25			

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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
PROD 76221834	Prod, Cantaloupe 3 Count	Cantaloupe, Melon - Beige skin w/raised "netting". Orange flesh, fragrant and very sweet.	Bag 3 count	350			
PROD 76221835	Prod, Cantaloupe 35#	Cantaloupe, Melon - Beige skin w/raised "netting". Orange flesh, fragrant and very sweet.	Case 35#	150			
PROD 76221837	Prod, Carrot Baby Peeled 5#	Carrots, Baby 2". Peeled made from regular sized carrots, they are cut, peeled and washed before packing. Approx. 2" in length, various thickness, texture should be firm. Processed.	Bag 5#	5000			
PROD 00001258	Prod, Carrot Dipper Prepackage 75/2.5oz GRIMMWAY	Peeled baby carrots in individual packs with Ranch Dip, 75/2.5 oz.	Case 75/2.5 oz	150			
PROD 76222273	Prod, Carrot Matchstick 10 oz	Washed, RTU carrot sticks. 1/4"W X 2"L. All natural, no perservative or additives.	Bag 10 oz	100			
PROD 76222088	Prod, Carrot Matchstick 5#	Washed, RTU carrot sticks. 1/4"W X 2"L. Each 5# bag yields 40 2-oz portions. All natural, no perservative or additives. USDA product	Bag 5#	350			
PROD 00000517	Prod, Cauliflower Florets 3#	Cauliflower Floret, Fresh Cut, sufite-free packaged in code dated, 3lb bag,	Bag 5#	1200			Purchase Unit has changed!
PROD 76221838	Prod, Celery Stalk 3 count	Celery, Fresh, To be packed U.S. Fancy Grade Standard. 5# pack	Bag 3 ct	300			
PROD 76221839	Prod, Celery Sticks 5#	Fresh. Approx. 4"L per sticks 100% usable . Processed.	Bag 5#	2000			
PROD 76221842	Prod, Cucumbers 6ct	Cucumber, Fresh to be packed to U.S Fancy Grade standard; slicing type, medium size(approx. 6") 6 count bag.	Package 6 ct	1000			
PROD 76221991	Prod, Cucumbers Lug (36 ct)	Cucumber, Fresh to be packed to U.S Fancy Grade standard; slicing type, medium size(approx. 6") 36 count Lug.	Lug 36 ct	50			
PROD 00001259	Prod, Grape Green Seedless	Grape, Green Seedless Poly. 18# Case On the stem. Sweet and Crisp.	Bag 5#	250			



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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
PROD 76221884	Prod, Grape RD/Lunch Bunch 22#	Grape, Lunch Bunch Seedless Red . 150 small individual bunches per box. Each bunch approx. 2.25 oz. Use in schools	Bag 22#	2000			
PROD 76221844	Prod, Grape Red 5 lb	Grape, Seedless Red. On the stem. Sweet & Crispy,	Bag 5#	15			
PROD 76221846	Prod, Kiwi 115 ct	KIWI Fruit, to be packed to U.S. No. 1 standards. domestic product to be provided when available. To be packed in single layer flats, 115 ct cs. Growing location to be provided with price quotes.	Case 115 ct	1200			
PROD 00000194	Prod, Kiwi 39 ct	KIWI Fruit, to be packed to U.S. No.1 standards. domestic product to be provided when available. To be packed in single layer flat 39ct cs. Growing location to be provided with price quotes.	Case 39 ct	50			
PROD 76221847	Prod, Lettuce Taco Shred 4/5#	Lettuce, Iceberg. 1/8" Shred minimally processed, fresh cut and packaged in polyethylene bags. Washed, rinsed and ready to eat.	Case 4/5#	150			
PROD 76221848	Prod, Lettuce Taco Shred 5#	Lettuce, Iceberg. 1/8" Shred minimally processed, fresh cut and packaged in polyethylene bags. Washed, rinsed and ready to eat.	Bag 5#	1200			
PROD 00000516	Prod, Lettuce, CHP Romaine, 2#	Lettuce, Romaine Chopped. 100% usable.	Bag 5#	2000			Purchase Unit has changed!
PROD 00000515	Prod, Lettuce, CHP, Romaine 6/2#	Lettuce, Romaine Chopped. 100% usable. Processed	Case 4/5#	1200			Purchase Unit has changed!
PROD 00000339	Prod, Lettuce, Grn Leaf 3 ct	Lettuce, Greenleaf, 3ct poly bag. To be packed U.S No.1 Grade standard.	Bag 5#	25			Purchase Unit has changed!
PROD 00001135	Prod, Mushroom Cello PK	Whole Mushroom - with stem - Cello pack.	Package	350			Purchase Unit has changed!
PROD 00000019	Prod, Onion Diced 5#	Onion, 1/4" diced, Fresh Yellow U.S.No.1 Grade standard. Packaged in gas permeable package; code dated. 5lb bag.	Bag 5#	600			
PROD 00000676	Prod, Onion, RED Diced 5#	Onion, 1/4" diced, Fresh Red U.S.No.1 Grade standard. Packaged in gas permeable package; code dated. 5lb bag.	Bag 5#	150			

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PROD 0000882	Prod, Onion, RED Sliced 5#	Onion, 1/8" sliced, Fresh Red U.S.No.1 Grade standard. Packaged in gas permeable package; code dated. 5lb bag.	Bag 5#	150			
PROD 76221850	Prod, Oranges 113 ct	Orange, 40# carton. Either Valencia or Naval, depending on season.	Case 113ct	4000			
PROD 00001136	Prod, Pears 135 ct	PEAR, FRESH Yellow variety U.S.No.1 Grade standard. To be packed single layer	Case 135 ct	500			
PROD 00000174	Prod, Pears Red, 65 ct	PEAR, FRESH Red variety U.S.No.1 Grade standard. To be packed single layer	Case 65ct	500			
PROD 00001186	Prod, Pepper, Green Bell, 5#	Pepper, Green, Sweet, medium size, bell type. To be packed U.S. Grade Standard.	Bag 5#	1200			
PROD 00001065	Prod, Pico de Gallo	Pico de Gallo, made with fresh diced tomatoes, onions and cilantro. 4/2.5#/cs. 10#cs.	Case - 4/2.5#	250			
PROD 00001123	Prod, Radish Whole Topped NOGALES	Radishes topped can be used sliced or whole in salads or relish trays. Processed	Bag 5#	250			
PROD 76222274	Prod, Spinach 10 oz	Spinach, Fresh whole leaf. Flat leaf spinach washed ready to eat. Processed. 10-oz bag	Bag 10 oz	1200			
PROD 76221921	Prod, Spinach 2.5#	Spinach, Fresh whole leaf. Flat leaf spinach washed ready to eat. Processed. 2.5# bag	Bag 2.5#	600			
PROD 76221857	Prod, Strawberries 2/4#	Strawberries Natureripe. Red, juicy, conical shaped berries.	Flat 2/4#	1200			
PROD 76221860	Prod, Tomato, Grape 10 oz	Tomato, Grape Red, Similar to the cherry tomato, but smaller, more elongated in shape. Average 1/2"-3/4" in length. Very sweet flavor, firm texture and small amount of internal juice.	Pint 10 oz	1200			
PROD 76221990	Prod, Tomato, Grape 12/Pints (10 oz) Case	Tomato, Grape Red, Similar to the cherry tomato, but smaller, more elongated in shape. Average 1/2"-3/4" in length. Very sweet flavor, firm texture and small amount of internal juice.	Case 12 Pints	1400			

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Cat. Item #	Item Description Brand/Product #	Product Spec	Purchase Unit	Estimate Qty	Quote Per Purchase Unit	Total	Changes/Notes
PROD 76221863	Prod, Watermelon 15-18# Each	Watermelon, Fresh U.S. No.1 Local, seasonal 12-15# size. Packed each. Growing location to be provided with price quotes.	Each	150			
PROD 76222006	Prod, Watermelon 4/16-19#	Watermelon, Fresh U.S. No.1 Local, seasonal 12-15# size. Packed 4/16-19# per carton. Growing location to be provided with price quotes.	Case	150			Purchase Unit has changed!