



Highland Park High School Campus Improvement Plan

2018-2019

Campus Improvement Plan

Highland Park High School

Campus Mission:

The mission of Highland Park High School is to provide an environment which will enable students to develop and to continue the lifelong academic, cultural and physical aspects of learning in order to foster visionary individuals who strive toward excellence with a sense of global and technological awareness and who will go forth to serve the community and world as responsible citizens.

Campus Vision:

Highland Park High School, upholding its tradition of excellence, exists to provide a learning environment that prepares students to serve as engaged global citizens in a complex and ever-changing world.

Strategic Objective:

We will continuously improve our system of learning to empower all students to grow as engaged learners and responsible citizens.

Campus Goal/Objective #1: **Promote the HPHS Learner to be Academically Prepared for College & Career**

Data Targets:

- 1 AP & Dual Credit - Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.
- 2 College Readiness Assessments - Increase on PSAT ERW from 94% to 95% and increase math from 88% to 90%; Maintain student participation in SAT and/or ACT to 90% of graduating seniors; Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.
- 3 STAAR - Percentage Master Grade Level on all STAAR EOC exams will increase from 51%-55%.

Campus Goal/Objective #2: **Provide opportunity for HP teachers to engage in conversations regarding data-driven instructional strategies to create an environment for HP learners to be consistently engaged through common planning.**

Data Targets:

- 1 At the beginning of the year, end of 1st semester and end of the year, all teachers in common planning meetings will complete a reflection survey. SLT will review the surveys to determine areas of need and areas of growth based on HPHS Common Planning Rubric. Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.

Strategic Objective:

We will partner with families and community to ensure the physical, emotional, and social well-being of each and every student.

Campus Goal/Objective: **Provide a safe, supportive, inclusive environment for all students.**

Data Targets:

- 1 Increasing student enjoyment at school from 76% to 85% as reported in Monitoring the Future.
- 2 Increase awareness of reporting tools to 100% of all students and staff.

Acknowledgements

Comprehensive Needs Assessment Description

Delete this direction and include a description of the data and evidence that was collected to comprise your needs assessment. If you wish to include data sets in Excel, add worksheets within the workbook and label accordingly.

Campus Leadership Council Information

Roster	
Name	Position
Walter Kelly	Principal
Erica Redman	Associate Principal
Anne Patterson	SS Department Chair
Becky Adams	English Department Chair
Jennifer Hampton	Library Lead
Michael Warren	District
Josh Schilling	Special Education Coordinator
Mindy McMinn	Counselor
Roseanne Leediker	Science Department Chair
Jesse Cole	MIT Department Chair
Melynda Wright	Math Department Chair
Natalie Walker	Fine Arts Department Chair
Polly McKeithen	Parent
Alisa Sell	Parent

Dates of Meetings
11/1/18
11/19/2018

Campus Improvement Plan Goal #1 Action Sheet

Highland Park High School

Strategic Objective:

We will continuously improve our system of learning to empower all students to grow as engaged learners and responsible citizens.

Campus Goal/Objective #1: *Promote the HPHS Learner to be Academically Prepared for College & Career*

Data Targets:

- 1 *AP & Dual Credit - Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.*
- 2 *College Readiness Assessments - Increase on PSAT ERW from 94% to 95% and increase math from 88% to 90%; Maintain student participation in SAT and/ or ACT to 90% of graduating seniors; Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.*
- 3 *STAAR - Percentage Master Grade Level on all STAAR EOC exams will increase from 51%-55%.*

ACTION PLAN

STRATEGIES AND ACTIVITIES	STAFF RESPONSIBLE	RESOURCES NEEDED	TIMELINES	FORMATIVE AND SUMMATIVE EVALUATION MEASURES
Provide appropriate information and counseling for students entering Pre-AP courses.	Counseling	Academic Planning Guide	2018-2019 school year	Formative: In the spring 2019, counselors will visit 8th grade classes to discuss Pre-AP classes. Summative: While maintaining or increasing the percentage of Pre-AP enrollment, HPHS will increase Pre-AP retention by 10% during the first six weeks.

ACTION PLAN

Provide teachers with AP training.	AP Coordinator	College Board SD Funds	2018-2019 school year	Formative: All AP teachers receive AP training. Summative: Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.
Research AP scores at HPHS and disaggregate data to find possible scoring patterns.	AP Coordinator	Test scores	2018-2019 school year	Formative: AP committee records indicate funds spent for AP training. Summative: Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.
Schedule vertical team meetings to discuss plans for identifying and addressing difficult content areas.	AP Committee	Grade Reports	2018-2019 school year	Formative: Record of AP meetings and curricular documents indicate plans to address areas of concern. Summative: Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.

ACTION PLAN

Analyze previous Pre-AP and AP test questions to ensure alignment of curriculum and instruction in Pre-AP and AP courses.	PreAP/ AP Teachers	AP Questions Pre-AP Scope and Sequence Laying the Foundation	2018-2019 school year	Formative: Establish a catalog of common terms for each discipline. Summative: Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.
Continue to submit AP course syllabi to College Board audit board for course authorization; renew course authorizations.	AP Coordinator	HPHS Teachers; Administrators	2018-2019 school year	Formative: Review of AP exam scores indicate positive testing environment. Summative: Maintain or increase past year's percentage of students taking AP or dual credit course to 80%. Increase the percentage of students earning a score of 2 or more to 95%; 3 or more to 81%; and 4 or more to 50%.
Continue the use of Naviance in all grade levels.	Counseling	Naviance	2018-2019 school year	Formative: Counselors will demonstrate the use of Naviance. Summative: All students will use Naviance in making college selections and college entrance exam preparations.
Continue to offer PSAT preparation workshops during the summer and PSAT/ACT & SAT preparation workshops during the school year.	Counseling; trained PSAT prep instructors	Test taking materials fee for prep books and instruction	2018-2019 school year	Formative: Attendance sheets indicate student participation in workshops. Summative: Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.

ACTION PLAN

<p>Beginning in 9th grade, inform parents and students through classroom guidance, parent meetings, email updates, and school website of the importance of taking the SAT and/or ACT before the senior year and the importance of understanding the college admission process.</p>	<p>Counseling</p>	<p>College entrance materials; Naviance access through school website; sophomore seminars; College Kickoff; junior and senior guidance sessions</p>	<p>2018-2019 school year</p>	<p>Formative: Counselors will provide information to all students related to the college admission process and college entrance exams. Summative: Number of 11th graders taking ACT/SAT increases to 90%. All students will have access to resources that will assist them with the college admissions process, including a timeline of key activities and exams.</p>
<p>Provide students with a variety of training opportunities on PSAT/SAT test taking strategies.</p>	<p>Trained PSAT Prep Instructors</p>	<p>Practice test - collegeboard.com and act.org</p>	<p>2018-2019 school year</p>	<p>Formative: Attendance records from training sessions to show increasing student attendance. Summative: Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.</p>
<p>Provide sophomores and juniors with access to ACT/SAT registration and practice tests.</p>	<p>Counseling</p>	<p>Naviance</p>	<p>2018-2019 school year</p>	<p>Formative: Juniors register for ACT/SAT and have opportunities to take practice tests. Summative: Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.</p>
<p>Notify students when online access to individual PSAT score reports with item analysis is available to inform sophomores and their parents of strategies for improving SAT/ACT scores.</p>	<p>Counseling; PSAT Test Coordinator</p>	<p>HPHS English and Math teachers; College Board PSAT Interpretation Media</p>	<p>2018-2019 school year</p>	<p>Formative: Teachers provide math and English lessons using PSAT score reports and test booklets. Summative: Maintain or improve critical reading and math mean scores on SAT and average campus ACT score.</p>

ACTION PLAN

<p>Work in grade level and vertical teams to align course curriculum and instruction with TEKS and EOC STAAR.</p>	<p>Teachers</p>	<p>Curriculum documents; annual review</p>	<p>2018-2019 school year</p>	<p>Formative: Alignment of TEKS and EOC/STAAR is tracked annually. Summative: Increase the passing rate at the final standard from the previous year by 50% or up to 100%. / Increase the level III/Advanced Academic Performance for all students and each student group* from the previous year by 10%.</p>
<p>Increase student and parent awareness of available review sessions for EOC STAAR and upcoming test dates through in-class announcements and letters and/or emails.</p>	<p>Administration working over each content area, teachers, instructional specialists</p>	<p>Parent letters/ emails</p>	<p>2018-2019 school year</p>	<p>Formative: Tutorial attendance documented. Summative: 95% of all students and each student group* will achieve passing scores at the phase-in standard.</p>
<p>Implement intervention plans by department for at-risk students.</p>	<p>Teachers, instructional specialists</p>	<p>Curriculum materials; content coordinator</p>	<p>2018-2019 school year</p>	<p>Formative: Staff identify students who may be at risk of failing EOC/STAAR and plan needed test preparation and remediation. Summative: 95% of all students and each student group* will achieve passing scores at the phase-in standard.</p>

ACTION PLAN

<p>Provide interventions for students who were at the unsatisfactory level on the previous year's EOC STAAR test.</p>	<p>Administration working over each content area; Teachers</p>	<p>STAAR EOC scores; Item Analysis; AWARE; Edugence</p>	<p>2018-2019 school year</p>	<p>Formative: Individual Intervention plans are designed and implemented for students who were at the unsatisfactory level. Periodic classroom assessments monitor student progress. Summative: 95% of all students and each student group* will achieve passing scores at the phase-in standard.</p>
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Campus Improvement Plan Goal #2 Action Sheet

Highland Park High School

Strategic Objective:

We will continuously improve our system of learning to empower all students to grow as engaged learners and responsible citizens.

Campus Goal/Objective #2: *Provide opportunity for HP teachers to engage in conversations regarding data-driven instructional strategies to create an environment for HP learners to be consistently engaged through common planning.*

Data Targets:

- 1 *At the beginning of the year, end of 1st semester and end of the year, all teachers in common planning meetings will complete a reflection survey. SLT will review the surveys to determine areas of need and areas of growth based on HPHS Common Planning Rubric. Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.*

ACTION PLAN

STRATEGIES AND ACTIVITIES	STAFF RESPONSIBLE	RESOURCES NEEDED	TIMELINES	FORMATIVE AND SUMMATIVE EVALUATION MEASURES
Utilizing rubric, school leaders will observe common planning teams in action and evaluate using the rubric each semester. Feedback after observation will be provided to the common planning team. School leaders would collect observation data and present at SLT.	SLT, Administrators	Common Planning Meetings	Review each semester of 2018-2019 school year	Formative: Analyzing rubrics, reviewing observation notes. Summative: Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.

ACTION PLAN

Utilizing the information presenting at SLT, school leaders will develop staff development throughout the year based on academic needs.	SLT, Administrators	Common Planning Meetings, Rubrics	Review each semester of 2018-2019 school year	Formative: Analyzing rubrics, reviewing observation notes. Summative: Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.
Provide staff development for faculty on common planning with a focus on assessment and feedback and complete a meeting management form.	Administrators	Rubrics, survey	Beginning of year 2018	Formative: Analyzing rubrics. Summative: Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.
Create an interactive database of tools & resources for all staff	Adminstrators and Teachers	Google classroom/website	2018-2019 school year	Formative: Analyzing google classroom information to understand what is already happening on campus and what is available to all staff. Summative: Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.
Create a system to develop instructional coaches to observe teachers, provide immediate feedback to instruction, and plan professional development.	Instructional Coach, Administrators	Subs and training for instructional coaches and professional development provided by instructional coaches	2018-2019 school year	Formative: Review and analyze observation notes; surveys from teachers about feedback provided. Summative: Increase percentage of common planning teams that self identify their team at the developing level (level 3) on HPHS Common Planning Rubric.

Campus Improvement Plan Goal #3 Action Sheet

Highland Park High School

Strategic Objective:

We will partner with families and community to ensure the physical, emotional, and social well-being of each and every student.

Campus Goal/Objective #3: *Provide a safe, supportive, inclusive environment for all students.*

Data Targets:

- 1 *Increasing student enjoyment at school from 76% to 85% as reported in Monitoring the Future.*
- 2 *Increase awareness of reporting tools to 100% of all students and staff.*

ACTION PLAN

STRATEGIES AND ACTIVITIES	STAFF RESPONSIBLE	RESOURCES NEEDED	TIMELINES	FORMATIVE AND SUMMATIVE EVALUATION MEASURES
Provide multiple opportunities for students to participate in school activities.	SLT, Counselors, Counselors, Teachers, Student Council	Monitoring the Future; Project Respect	Once a semester	Formative: Conduct survey with student body to determine level of enjoyment of students.
Provide information to student body and faculty about Safe to Speak Up App	Counselors, Administrators	Safe to Speak Up; David's Law	2018-2019 School Year	Summative: Increase awareness of reporting tools to 100% of all students and staff.
Provide training and information to staff to best support students by counselors visiting department meetings.	Counselors, Administrators	Department Meetings; Suicide Protocol and Crisis Intervention	2018-2019 school year	Summative: Increase awareness of reporting tools to 100% of all students and staff.
Engage students in creating opportunities to gather information regarding where students are socially and emotionally.	Teachers, Counselors and Adminsitrators	Surveys, Data, Monitoring the Future; Wellness Workshops; Chat & Chew; Making Caring Common	2018-2019 school year	Formative: Utilizing data to create ongoing survey to develop opportunities for learning and conversation with other students, faculty and parents.

ACTION PLAN

Host Inclusive Schools Week	Students, Parents, Teachers, Administrators. Student Council, SEPAC, SPED Department	Video made by Student Council, HP letters, collaboration with Student Council, Inclusive Schools Network (ISN)	December 2018	Summative: Participation of all students present at school.
Participate in Red Ribbon Week - Herron Project	Student Council	Organizing speaker for the week for school assembly	2018-2019 school year	Summative: Participation of all students present at school.
Revising Emergency Call Buttons & Communication	District Security Office, Administrators, SRO	LoneStar Communication Training on system	2018-2019 school year	Formative: Survey from faculty and staff on installation of equipment and ease of use for faculty and staff. Summative: Increase awareness of reporting tools to 100% of all students and staff.