

Student Code of Conduct, Character, & Support 2019-2020

The Secaucus High School Code ensures that our school provides equal access to a wide range of supports and interventions that promotes positive behavior, helps students develop self-discipline and social and emotional efficacy, and enables students to improve and correct inappropriate, unacceptable, and unskillful behaviors. The Administration has the authority to assign discipline to students for behavior, communications, etc. that disrupt the educational experience of any Secaucus student, in or out of school and has the right to change student schedules in an attempt to resolve peer conflict. Investigations into a student disciplinary matter will be handled by the school administration and communicated to parents. ***The Administration has the right to use discretion when assigning disciplinary actions.*** To ensure the safety and health of our students, psychological and/or medical referrals may be recommended. Please note that violations and incidents within the code may include postings/communications via social media. Please refer to the code below to better understand the expectations and consequences students may face.

Offense - Section A	Consequence - Section A
All Level A offenses may be subject to loss of privileges/social events upon Administrative review	
1. Failure to follow a staff member's reasonable request (1)	<p>Possible consequences but not limited to:</p> <ul style="list-style-type: none"> ● Teacher warning/detention ● Central detention(s) assigned by an administrator ● Phone call/letter/parent conference <p>The response chosen at Administrator's discretion based on a review of the circumstances.</p> <p>1st & 2nd offense may result in a phone call home for a change of clothing. Central detention.</p> <p>Central Detention/ loss of privilege</p> <p>1st offense: Warning/central detention 2nd offense: Parking suspended for 1 week 3rd offense: parking privileges revoked; parking</p>
2. Disruptive Behavior (1)	
3. Lack of hallway pass/ nurse pass (.5)	
4. Pushing, running in the corridors (.5)	
5. Use of profanity or offensive gesture (NOT directed at a staff member or student) (1)	
6. Inappropriate demonstration of affection (1)	
7. Unauthorized/misuse of cell phones, earbuds, speakers and/or other disruptive items in class/hallway; refusal to hand item in if requested (.5)	
8. Dress Code Violation: <i>after first warning</i> (1)	
9. Failure to adhere to the cafeteria or study hall rules including reporting to or remaining in designated area. (1)	
10. Parking in non-student spaces (1)	

	summons. Potential fine by SPD.
11. Arriving late to class/study hall (.5)	<ul style="list-style-type: none"> ● 1st offense -warning by teacher ● 2nd offense - teacher detention ● Beyond 2nd offense - central detention
12. Arriving late to school (<i>after the second offense</i>) (.5)	Central detention
13. Identification badge missing/lost (.5)	1st offense: warning by Administration 2nd offense: central detention <ul style="list-style-type: none"> ● I.D. badges/lanyards that are lost must be replaced at the school store/media center
14. Late for central/teacher detention (.5)	1 additional detention assigned
Please note that all point values for Level A offenses are indicated in the infraction column.	

Offense - Section B	Consequence - Section B
All Level B offenses may be subject to loss of privileges/social events upon Administrative review	
1. Repeated Section A offenses (4)	1-2 central detentions/Saturday/loss of privileges
2. Reckless driving on school campus (7)	Loss of parking privileges; possible central or Saturday detention and/or referral to the SPD
3. Repeatedly refusing to follow staff member's reasonable request or direction; lying to staff member or Administration (6)	<ul style="list-style-type: none"> ● Saturday Detention ● Notification to parent/guardian
4. Academic integrity violation: (4) cheating/fabrication/plagiarism (first offense)	<ul style="list-style-type: none"> ● Central or Saturday Detention ● Loss of credit for assignment
5. Failure to report to a teacher detention (4)	Central detention
6. Bothering; belittling and/or demeaning a peer (5)	1-2 central detentions/Saturday Detention/OSS based on severity of the circumstances.
7. Forgery (written or verbal) on a school pass, note from home, or permission slip (4)	<ul style="list-style-type: none"> ● Saturday Detention ● Notification to parent/guardian
8. Minor bus disruption (4)	Parental notification; 1-2 central detentions
9. Minor disruption during fire drills or emergency drills of any kind (5)	Saturday Detention or 1-2 central detentions
10. Repeated tardiness to school or class (4)	<ul style="list-style-type: none"> ● Central detention & students will receive a Saturday detention for every fifth tardy to school

	<ul style="list-style-type: none"> ● Phone call home by guidance counselor ● Possible parent/guardian conference
11. Cutting class (5)	Central/ Saturday detention
12. Failure to report to central detention (4)	Parental notification; 2 central detentions or Saturday
13. Disrupting a class from the hallway (4)	1-2 central detentions or Saturday detention
14. Entering the school building through any door other than the main entrance (7)	1-2 central detentions or Saturday detention
15. Not reporting to the Main Office and/or administrator when directed by a staff member (4)	1 Saturday detention
16. Failure to report to Saturday Detention (<i>1st offense 5 points/ 2nd offense 6 points</i>)	<i>1st offense = 2 additional Saturday detentions 2nd offense = 1 day OSS</i>
17. Infractions related to H.I.B investigation (6)	<ul style="list-style-type: none"> ● Possible Central/Saturday detentions/OSS ● Parental notification ● Counseling <p>The Administration reserves the right to modify student schedules upon review of the case.</p>
18. Unauthorized exiting of class (3)	Central detention/Saturday detention
Please note that Level B offenses range from (-3) to (-7) points.	

Offense - Section C	Consequence - Section C
All Level C offenses may be subject to loss of privileges/social events upon Administrative review	
1. Repeated level B offenses	OSS or 1-2 days Saturday detention/loss of privilege
2. Tampering with any school equipment	One to five days OSS depending on circumstances with possible restitution for damages. Possible referral to law enforcement. Possible community service.
3. Tampering with safety equipment or emergency system	
4. Major disruptions during fire drills or emergency drills of any kind	
5. Theft and vandalism	
6. Disrespectful conduct towards staff member	<ul style="list-style-type: none"> ● 1-3 days OSS or Saturday Detentions ● Counseling ● Parent/guardian meeting with administration/counselor/S.A.C.

7. Fighting/aggressive physical behavior	Pending administrative review, actions will result in parent notification, Saturday detention/OSS, or referral to law enforcement and/or social services; student may be investigated under H.I.B. and may be referred for additional counseling.
8. Repeated violation of student driving rules and regulations	Suspension/loss of parking privileges; possible referral to law enforcement
9. Major bus disruption (fighting, throwing items inside or outside of the bus or an action deemed to interfere with the orderly operation and safety of the bus by the driver)	Revocation of bus riding privileges and/or OSS depending on severity
10. Use of profanity/obscene gestures directed towards staff	<ul style="list-style-type: none"> ● 3-5 days OSS ● Parental notification/possible parent/guardian meeting
11. Threatening a staff member or student	OSS, possible referral to law enforcement and/or social services
12. Gambling	OSS or 1-2 days Saturday Detention
13. Academic Integrity: Cheating/fabrication/plagiarism (2nd offense)	Teacher and/or Central Detention/loss of privileges/loss of eligibility for academic honors
14. Use of any/or in possession of vape related items, cigarettes, electronic cigarettes, tobacco products. Please note that the sale/distribution of any prohibited item(s) can result in further disciplinary actions. These actions may involve the Secaucus Police Department.	<ul style="list-style-type: none"> ● 1st offense 3 days OSS. Drug testing. ● 2nd Offense: 5 days OSS, possible removal of privileges, participation in school functions and extra- curricular activities. Drug testing. ● Repeated offenses may result in further disciplinary action pending administrative review ● Possible removal from Junior/Senior Prom District regulations must be completed in order for a student to return to extra curricular activities.
15. Violation of Computer Acceptable Use Policy. Unauthorized videotaping, filming, photography of students or faculty	Pending administrative review, penalties range from detention to suspension/expulsion hearing.
16. Assisting someone to enter the building through any door other than the main entrance	1 day OSS
17. Leaving the building/campus without permission	Saturday detention/loss of privilege; possible OSS
18. Truancy	Parent is notified by the attendance officer/Saturday detention/loss of privilege; possible OSS
19. Tampering with/destruction of a student's property	Saturday detention/OSS/possible monetary retribution

20. Failure to provide negative testing and/or comply with mandatory and/or Random drug test policy	Loss of privilege/students, parents/guardians must complete regulations set within district policy prior to the student being reinstated to social activities/parking/extra curricular activities
Please note that Level C offenses are worth (-15) demerit points. One level C offense which results in OSS will prohibit senior students from attending Great Adventure. Two or more level C infractions will result in loss of social events/class trips/prom privileges.	

Offense - Section D	Consequence - Section D
All Level D offenses may be subject to loss of privileges upon Administrative review	
Two level C offenses are equivalent to a level D	OSS/Loss of privilege
1. Possession of drugs or paraphernalia, use of or being under the influence of alcoholic beverages or illegal drugs while on school property or at school sponsored functions	Level D offense 1-4: <ul style="list-style-type: none"> ● OSS and/or expulsion, term and conditions subject to administrative review; parent conference required prior to student readmission to school; law enforcement and/or Social Services may be notified. The sale/distribution of any illegal substance will result in further disciplinary action, as well as the involvement of the Secaucus Police Department
2. Threatening / Assault and battery on a staff member or student	
3. Commission of any act endangering the health and safety of others	
4. Indecent exposure	
5. Possession of weapons anywhere in or on school property or at a school sponsored function	10 days OSS minimum and/or expulsion
6. Unwanted sexual contact / sexual harassment	OSS and/or expulsion, term and conditions subject to administrative review; parent conference required prior to student readmission to school law; enforcement and/or Social Services may be notified
7. Students involved in incidents which occur off or away from school grounds which jeopardize the order, safety, or discipline of the students and/or school	Pending administrative review, incidents involving SPD and/or other law enforcement agencies may result in a Code of Conduct violation and/or loss of privileges; possible OSS/Saturday detention
8. Cyber Harassment: sends, posts, comments, requests, suggests, or proposes any lewd, indecent, or obscene material to or about a person. Sending sexually explicit photos by electronic means such as a text message	Immediate notification to SPD. incidents involving SPD and/or other law enforcement agencies may result in a Code of Conduct violation and/or loss of privileges; OSS; possible referral for an alternative education program and/or counseling.

<p>Please note that all Level D offenses are worth (-30) demerit points and result in partial/full removal from athletics or extra curricular activities and an automatic loss of social events/class trips/prom privileges and/or graduation.</p>	

Procedures for Intervention of Students Alcohol and Other Drug Use.

In the event a student requires additional interventions for alcohol or other drug use, the following procedures must be completed. Only upon completion of these recommendations will a student be reinstated to extra curricular activities and/or student parking privileges.

1. Mandatory meetings with Student Assistance Coordinator for both student and parent/guardian
2. A referral and an evaluation must be completed by a drug treatment program
3. The completion of the recommendations from a licensed drug treatment program
4. Parents/guardians to provide a signed consent for the Student Assistance Coordinator to communicate with drug counselor
5. The student will produce negative test results to the Administration for review

Patriot Point Rubric

Point range	Definition
100 points	All students will begin the school year with 100 points
At the (86-90) point range	Parking suspended for one week for Seniors who are permitted to park on campus
At the (81-85) point range	Field trip removal and/or next chronological school event. Possible cafeteria privileges removed.
At the (80-75) point range	Partial removal from club or sport and additional school event. For seniors who park on campus, a 1 month suspension from parking/possible parking summons
At the (74-71) point range	Loss of privilege in chronological school order
At 70 or below	Loss of prom/social events/field trips. Complete loss of parking privileges for Seniors & possible removal from athletic/co-curricular activities. Removal from celebrations.

Students will have the opportunity to recoup points as deemed necessary by the school administration. When appropriate, a behavior support plan will be developed to encourage appropriate school based behavior and social interaction. Please note, not all offences will be eligible for point recoupment.