

MINUTES

Regular Meeting

September 24, 2019

The Regular Meeting of the Bay Head Board of Education convened Tuesday, September 24, 2019 at 6:30 P.M. at the Bay Head School, 145 Grove Street with President, Benjamin Hinds presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall on January 11, 2019 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mr. Hinds led the Pledge of Allegiance to the Flag.

Members Present President, Benjamin Hinds; Vice-President Sandra Antognoli; Mr. Barry Pearce; Mrs. Shannon Curtis; Mr. Eric Pritchard. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

Members Absent

RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Curtis and seconded by Mr. Antognoli to adjourn to closed session for discussions relating to matters of The Board will be discussed residency; a salary adjustment; and HIB incident(s), if any.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Reconvene from Closed Session At 7:15 PM the board reconvened from closed session.

Correspondence was presented for the board's review.

Open to Public for Agenda Items None

Board Member Committee Reports:

Curriculum:

Mrs. Antognoli reported that GO Math training is up and running for Kindergarten through Eighth grades. Mrs. Antognoli added that Readers Workshop lists of approved novels will be used at each grade level.

Technology:

Mrs. Curtis reported that student laptops are up and running and that the Point Pleasant Borough Technology team has been very responsive to trouble tickets. Mrs. Curtis added that they will be looking into upgrades in the Science classroom.

Budget/Finance:

Mr. Pearce reported that the annual Comprehensive Maintenance Plan was on the agenda for approval.

Personnel/Negotiations:

Nothing to report.

Buildings/Grounds:

Mrs. Curtis reported that the new parking lot and turnaround was completed prior to school opening. Mrs. Curtis added that the fence along Meadow Avenue will eventually be removed, the portico needs to be replaced.

Policy:

Mrs. Antognoli reported that the second reading of the tuition policy will be approved which will allow full-time, permanent Borough of Bay Head employees to send their children to Bay Head School tuition free.

Community Relations:

Mr. Pearce reported that Walking Wednesday began on September 11th; the Shark Run will be held on September 28th; Sea Week was held this week and Bay Head Police Department will be using the school for training.

Delegate/Legislative:

Mrs. Christopher reported that the NJ School Boards Conference will be held October 22nd through October 24th.

Athletics:

Mrs. Curtis reported that soccer season is underway and Antrim Olympics will be held on October 8th.

RECOMMENDATIONS FROM THE SUPERINTENDENT

Workshop(s) A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the attendance and related expenses for the following board members and staff member(s) for the 2019-2020 school year.

Diane Peters	November 26, 2019
Diane Peters	March 27, 2020
Michele Sierotko	November 25, 2019
Mark Bish	November 25, 2019
Lauren Bardsley	November 25, 2019
Lauren Galarza	October 18, 2019

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

Facility Use Requests A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following items:

1. **Go Bay Head – Gymnasium** A Motion to approve a facility use request from GO Bay Head!, Mayors Wellness Campaign for use of the gymnasium on Tuesday evenings from October 1, 2019 through June 9, 2020.
2. **Bay Head Police Department** A Motion to approve a request from the Bay Head Police Department to use the school building after school hours to conduct training on a date to be determined.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

Field Trip Requests A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following items:

1. **Wemrock Orchards** To approve a field trip request for Kindergarten and 1st Grades to attend Wemrock Orchards on October 11th. Cost of trip is \$240 plus transportation.
2. **Pinelands Institute of Natural Environmental Studies** To approve a field trip request for 2nd and 3rd grades to attend Pinelands Institute of Natural Studies on October 24, 2019. Cost of trip is \$384 plus transportation.
3. **Island Beach State Park** To approve a field trip request for 7th Grade to attend Island Beach State Park on October 3, 2019. Cost of trip is for transportation only.
4. **Radio City Music Hall** To approve a field trip request for 8th grade to attend Radio City Music Hall on a date to be determined. Cost is for transportation only.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Volunteer Applications A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following volunteers for the 2019-2020 school year.

Ann Castagnola

Sally McGoey

Richard McGoey

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Nursing Plan 2019-2020 A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the Nursing Plan for the 2019-2020 school year.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Mentoring Plan A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the Mentoring Plan as presented.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Salary Adjustment – Lauren Bardsley A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to adjust Lauren Bardsley's salary to \$36,431 (Step 1, MA 61% time) for the 2019-2020 school year.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

APPROVE FIRST READING OF POLICIES

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve first reading of the following policies:

P 1642 Earned Sick Leave Law (M) (New)

P 3159 Teaching Staff Member/School District

Reporting Responsibilities (M) (Revised)

P 3218 Use, Possession, or Distribution of Substances (M) (Revised)

P 4218 Use, Possession, or Distribution of Substances (M) (Revised)

P 4219 Commercial Driver's License Controlled Substance and

Alcohol Use Testing (M) (Revised)

P 5517 School District Issued Student Identification Cards (Revised)

P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)

P 7440 School District Security (M) (Revised)

P 8600 Student Transportation (M) (Revised)

R 8600 Student Transportation (Revised)

P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)

P 8670 Transportation of Special Needs Students (M) (Revised)

P 9210 Parent Organizations (Revised)

P 9400 Media Relations (Revised)

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Approve Second Reading Policy 5111 – Eligibility of Resident/Non-resident Pupils

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the second reading of the following policy

Policy 5111 – Eligibility of Resident/Non-resident Pupils

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following committee's for the 2019-2020 school year:

1. **Steering Committee** Motion to approve the following as members of the Steering Committee:
 - Frank Camardo
 - Peter Morris
 - Christine Hesse
 - Tim Coyle
 - Member of the Board of Education
2. **Safety Committee** Motion to approve the following as members of the Safety Committee:
 - Frank Camardo
 - Peter Morris
 - Michele Sierotko
 - Elizabeth Fallivene
 - Chief William Hoffman
 - Mark Bish
3. **School Improvement Committee (ScIP)**
 - Frank Camardo
 - Maria Wills
 - Heather Califano
4. **I&RS Committee**
 - Frank Camardo
 - Jana Phelps
 - Michele Sierotko
 - Shane O'Connor
 - Heather Califano
 - Carolyn Meyer

5. **504 Committee**
 - Frank Camardo
 - Maria Wills
 - Michele Sierotko
 - Jana Phelps
6. **QSAC Committee**
 - Frank Camardo
 - Peter Morris
 - Patricia Christopher
 - Laurie Considine
 - Mark Bish
 - Sheri Trainor

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

Accept Donation Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to accept a donation from the Hesse Companies of demolition services and paving and curbing services.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

Teacher in Charge A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve AnnMarie Wisliceny as Teacher in Charge for the 2019-2020 school year at the contracted stipend.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

School Safety and Security Plan A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the School Safety and Security Plan 2019-2020 school year.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

Teacher Evaluation System Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the Teacher Evaluation system for 2019-2020 school year following the Danielson Model using Genesis.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

**RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS
ADMINISTRATOR**

Approval of Minutes A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to waive the public reading and approve the minutes of the following:

August 27, 2019 - Regular Meeting, Open and Executive session
AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD
NAY: NONE

A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending August 31, 2019, as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending August 31, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of August 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

List of Bills Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the following RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling \$148,525.15 for the 2019-2020 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

Comprehensive Maintenance Plan and M-1 A Motion was offered by Mrs. Antognoli and seconded by Mrs. Curtis to approve the Comprehensive Maintenance Plan and M-1, as presented.

AYE: HINDS, ANTOGNOLI, PEARCE; CURTIS, PRITCHARD

NAY: NONE

New Business

Dr. Morris stated that the County Department of Education will be here on December 11th for NJQSAC.

Old Business

Mrs. Curtis suggested that a Steering Committee be scheduled. Mr. Camardo stated he will come up with dates and send out emails.

Superintendent's Report

Dr. Morris reported the following:

- A. Enrollment as of September 20, 2019

Bay Head School	121 students
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Point Pleasant Beach High School	30 students
Vocational School Students	1 students
Out of District	<u>3 students</u>
Total	155 students

B. Principal's Report was attached for the board's review.

C. Workshop Requests were presented for the board's review.

D. NJSLA Scores Dr. Morris presented performance results for the New Jersey Student Learning Assessment (NJSLA) for the 2018-2019 school year

Public Comment

None

Motion to adjourn At 7:40 PM, a motion was offered by Mr. Pearce, seconded by Mrs. Curtis and unanimously carried to adjourn the meeting.

Laurie M. Considine
Board Secretary