



Cherokee County Schools

Dr. Jeana Y. Conley, Superintendent
911 Andrews Road, Murphy, NC 28906
(828) 837-2722, Fax (828) 837-5799
www.cherokee.k12.nc.us

REQUEST FOR QUALIFICATIONS: PROCUREMENT OF ARCHITECTURAL & ENGINEERING SERVICES

The Cherokee County Board of Education has approved design-work related to construction of a new 850 student schools of innovation and technology high school in the Cherokee County School District to open Fall 2021.

The Board of Education is hereby soliciting responses from capable and experienced architectural/engineering firms. It is incumbent upon the Architect to form a team that fully addresses the needs and requirements of the Owner. Design services will be procured through a qualification-based selection process, without regard to fee, in accordance with G.S. 143-64.31, G.S. 143.64.32 and G.S. 115C-521(E).

The A/E Design Team shall work in cooperation with a Construction Manager and Cherokee County Schools to design a school in line with the Owner's programmatic needs, schedule, standards, goals and budget endorsed by the Board of Education. The Design Team shall demonstrate experience working with AHJ's and the capability to integrate an efficient traffic configuration, civil and stormwater design, programming, life cycle costs analysis, daylight and energy modeling, and building as a learning lab with design supportive of curriculum. The project will seek environmental and energy certification through a nationally recognized program such as LEED, CHIPS, or Energy Star. The A/E team may also assist in site selection for the new school.

Deadline for receipt of responses is February 28, 2019 at 3pm. A short list of firms will be determined and the Cherokee County Board of Education will interview the select design teams with a selection being made in mid-March 2019.

The response shall contain no less than the following:

- Provide 3 sets of submittals in an 8½" x 11" hardcopy format, not to exceed 15 sheets, double- or single-sided; and 1 electronic submittal, on flash drive.
- A letter of interest and statement summarizing the entire team's composition, interest, qualifications and experience, and special qualifications for this type of work.
- A listing of specific team members, their respective positions in their firm and role in performance of the design and administration work anticipated to be shown in an organization flow chart. The lead designer for each specialty must be clearly identified.
- A listing of similar type of work performed by your firm with client references.
- Photographs, graphic illustrations and reports from similar work and projects.
- Experience working within the Construction Manager At Risk delivery method with references.
- Experience working with a Commissioning Agent to verify design, functionality and efficiency of the project.
- Experience achieving LEED, Energy Star, CHIPS or other certification programs documenting energy efficiency, IAQ and environmentally responsible design, construction and operation.
- Experience and efficiency working with AHJ's, NCDPI, NCDOT and other entities normally involved in the development of standards and in the design and review process for school construction.
- Architect shall assist client with identifying site for land acquisition for construction project.

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Board of Education

Mr. Jeff Tatham, Chair, Mr. Tim West, Vice Chair, Mr. Arnold Mathews, Scribe,
Mrs. Keesha Curtis, Dr. Jeff Martin, Mr. Joey Shore, and Mr. Joe Wood

An Equal Opportunity/Affirmative Action Employer

ADDITIONAL INSTRUCTIONS, NOTIFICATIONS AND INFORMATION

A. All information True

By submitting a response, Respondents represent and warrant that all information provided in the response submitted shall be true, correct and complete. Respondents who provide false, misleading, or incomplete information, whether intentional or not, may be excluded.

B. Cost of Responses

The Board of Education will not be responsible for the costs incurred by anyone in the submittal of responses.

C. Contract Negotiations

This RFQ is not a contract or a commitment of any kind. If this RFQ results in a contract offer by the Board of Education the specific scope of work, associated fees, and other contractual matters will be determined during contract negotiations.

D. No Obligation

The Board of Education reserves the right to evaluate the responses submitted; waive any irregularities therein; select candidates for the submittal of more detailed or alternate proposals; accept any submittal or portion of submittal; reject any or all Respondents submitting responses, should it be deemed in the Board of Education's best interest; or cancel the entire process.

E. Professional Liability Insurance

The Respondent shall have the appropriate liability insurance certificate by an insurer authorized to transact insurance in the State of North Carolina.

Professional services for each team will be rendered using a modified Cherokee County Schools architect/owner contract. All questions, inquiries and submittals shall be made only to:

Dr. Jeana Conley
Superintendent
Cherokee County Schools
911 Andrews Road
Murphy, NC 28906
Phone: 828-837-2722
Fax: 828-835-7896
Email: construction@cherokee.k12.nc.us

Under no circumstances shall contacts be made with other Cherokee County School personnel, members of the Cherokee County Board of Education or the Cherokee County Board of Commissioners regarding this Request for Qualifications and selection process. Based upon interviews, a firm and alternate will be named followed by negotiations for a service fee. If an Agreement with the named firm cannot be completed, negotiations with the alternate shall commence.

Reference the Cherokee County Schools website at <http://www.cherokee.k12.nc.us> for additional information regarding the planning efforts to date in regard to the new schools of innovation and technology school for the Cherokee County Schools District.

All written submittals must be received no later than February 28th, 2019 by 3pm at the below address with the following identifiers:

“Request for Qualifications for Architectural and Engineering Services”
Cherokee County Schools
Attn: Dr. Jeana Conley
911 Andrews Road
Murphy, NC 28906

Electronic submissions must be received no later than February 28th, 2019 by 3pm with the following identifier in the email subject line:

“Request for Qualifications for Architectural and Engineering Services”

Any proposals received after February 28th, 2019 by 3pm will not be reviewed or received.

End – RFQ: Procurement of Architectural & Engineering Services