

Copy Existing Assignment to Another Class

If an Assignment was created and the teacher did not do the Save & Copy, they can still copy an assignment to another course

Ex: Homework 8/29/19 was create in Period 4 class but the user forgot to Save and Copy to their Period 5 class

Name	Shortcuts	PFA	MPA	Problems 1...	Sign class...	Chapter 1...	Quiz (1.00)			Test (1.00)		
							Avg.	Earned	Possible	Avg.	Earned	Poss
Due				08/29/2019	08/22/2019	08/19/2019						
Category				Homework	Homework	Test						
Possible				30	2+2	100						
1 Audrey M Melendez		50 (F)	55.3 (F)		45		0	0	0	45	45	100
2 Brandy J Rutherford		79 (C)	75.76 (D)		75		0	0	0	75	75	100
3 Carole M Madison		71 (D)	71.97 (D)		70		0	0	0	70	70	100
4 Jane Burton		99 (A)	96.97 (A)		99		0	0	0	99	99	100
5 Johnny C Hutchinson		90 (B)	89.39 (B)		98		0	0	0	98	98	100
6 Kayla J Acosta		75 (D)	71.97 (D)		80		0	0	0	80	80	100
7 Raul W Moon		94 (A)	93.18 (A)		98		0	0	0	98	98	100
8 Sean J Wilcox		67 (F)	68.18 (F)		60		0	0	0	60	60	100
9 Terri R Ibarra		85 (B)	84.85 (B)		82		0	0	0	82	82	100

Go to the Setup button

Name	Shortcuts	PFA	MPA	Problems 1...	Sign class...	Chapter 1...	Quiz (1.00)			Test (1.00)		
							Avg.	Earned	Possible	Avg.	Earned	Possib
Due				08/29/2019	08/22/2019	08/19/2019						
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1 Audrey M Melendez		50 (F)	55.3 (F)		45		0	0	0	45	45	100
2 Brandy J Rutherford		79 (C)	75.76 (D)		75		0	0	0	75	75	100
3 Carole M Madison		71 (D)	71.97 (D)		70		0	0	0	70	70	100

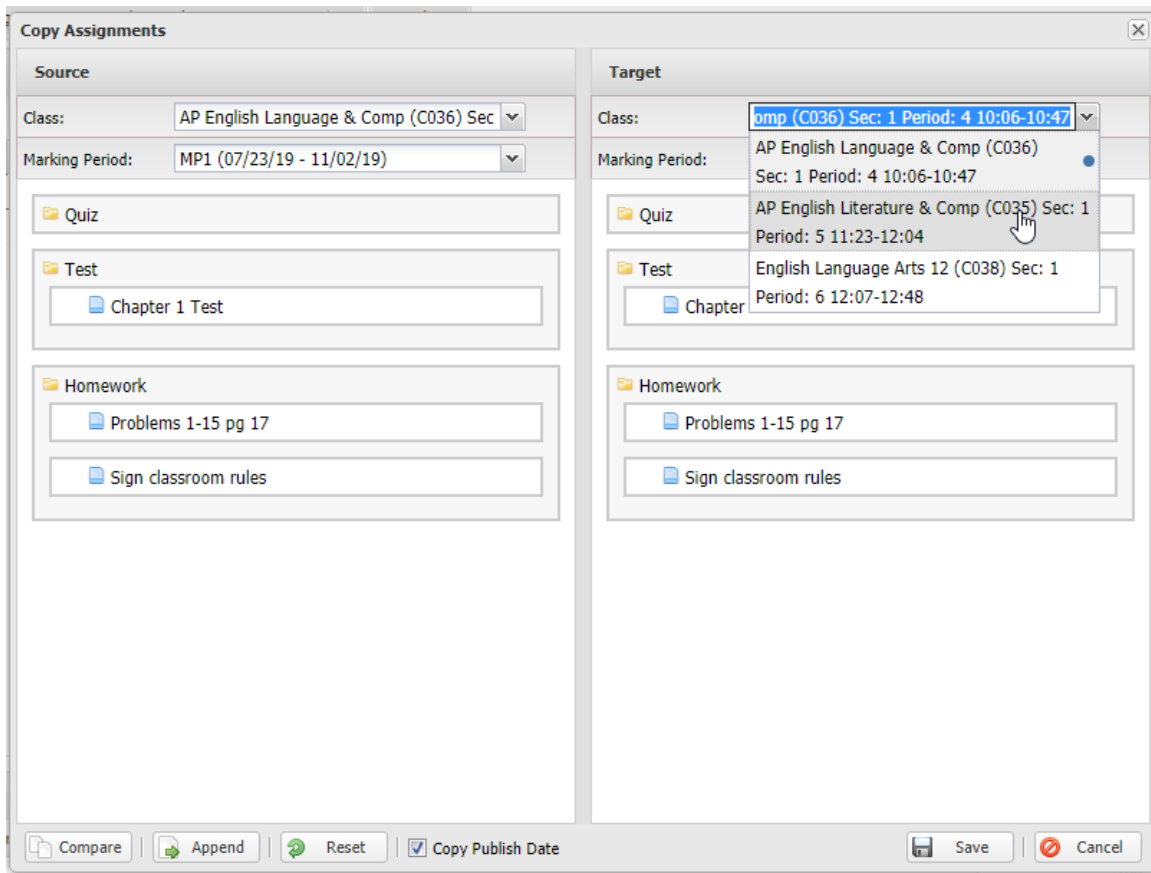
Click the Copy Assignments button

Name	Weight	Grading
Quiz	1	Summation
Test	1	Summation
Homework	1	Summation

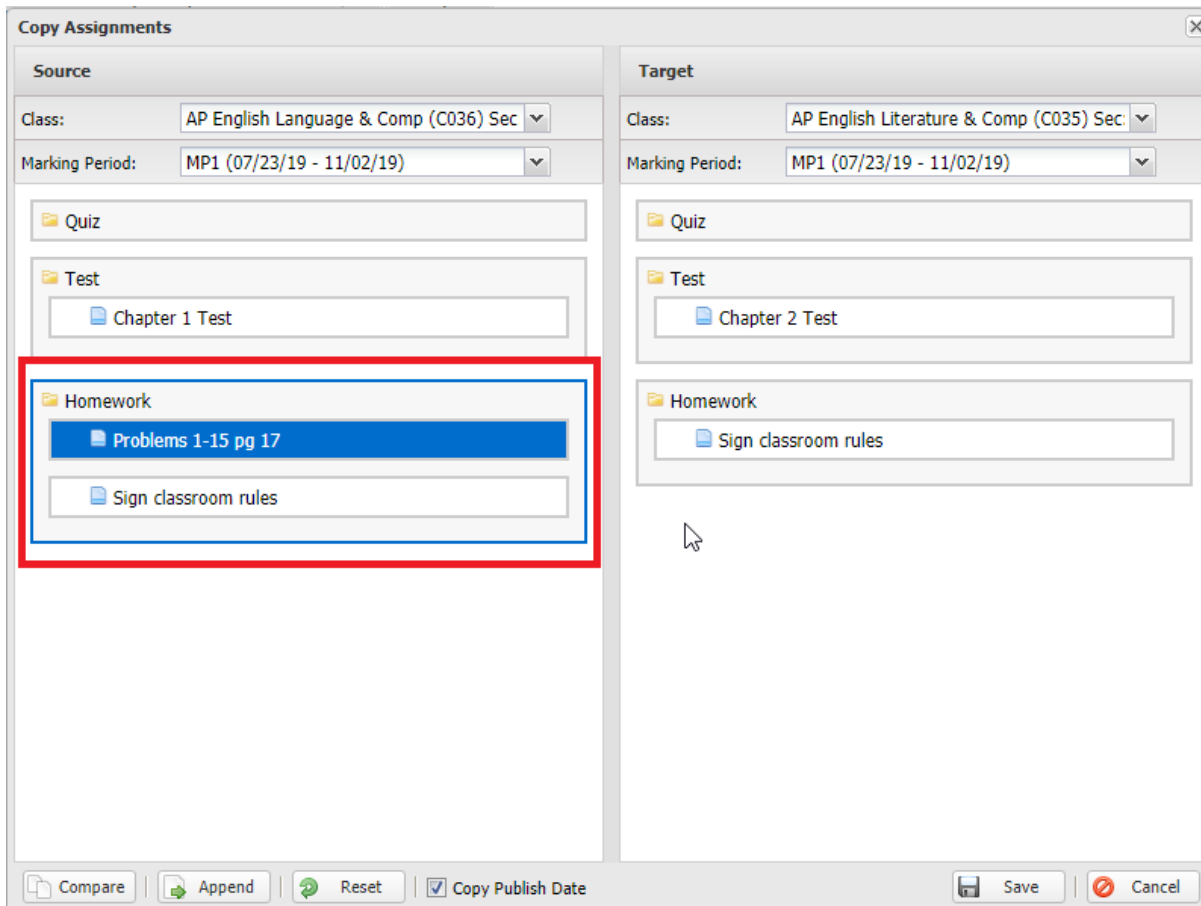
Name	Max	Bonus	Multiplier	Due	Publish	Publish Date

In the **Target** class, choose the Class you want to copy the assignment to:





In the **Source** class box, select the category which contains the Assignment you would like to Copy



Then **Append** and **Save**

