

KES

Eagles S.O.A.R.

Issue 1

August 2018

School Hours

8:00 a.m. - 2:30 p.m.

New Visitor Procedures

Parents will be pleased to know that we have added another layer of security for your children while they are in our care. Our front doors are now access-controlled during designated hours. Visitors will use an intercom system and should be prepared to show identification. After entering the building, visitors will report to the front office and receive their visitors' badge after they present identification and log in at the front desk. We are enthusiastic about these new security measures as we continue to ensure the safety and well-being of our students and faculty.

As always, parents are welcome to visit and eat lunch with students. We look forward to having you visit, and thank you for your support as we work to provide our students with a safe and secure learning environment.

Telephone #'s

- School 770-606-5850
- Fax 770-336-5591
- Bus 770-606-5873
- Central Office
770-606-5800

From the Principal ... Philena Johnson

Welcome to Kingston Elementary School. We look forward to working with you to provide our children with engaging and rigorous learning opportunities. At Kingston Elementary School, our students have achieved success with the support of committed teachers and staff members, parents, and community members. To ensure continued success, we use research-based instructional strategies, formative assessment, and frequent progress monitoring. Our focus for the 2018-2019 school year is to increase our students' reading proficiency and to improve their mastery in mathematics in the areas of numbers, operations, and fractions. We will continue to focus on improving student attendance as well. Research shows that attendance significantly impacts student achievement. We want our students at school every day, ready to learn. We will be hosting several events for parents to learn about their students' curriculum, including our Title I Back to School Night, STEM night, literacy night, transitions day, and a Georgia Milestones overview presentation. Our annual Title I meeting and Back to School Night will be held August 23, 2018. We will host our Spooky STEM Night on October 18, 2018. This is a fun event for the whole family. We encourage you to visit our website for information on upcoming events.

Title I

- School Improvement Plan and Parent Involvement Plan Review - Thursday, August 23, 2018, at 9:00 a.m. in the Conference Room.
- Parent Resource Room Hours 8:30 a.m.- 2:30 p.m.
- Title I Annual Meeting and Back to School Night - Thursday, August 23, 2018, at 6:00 p.m.

Guidelines for Parents of Car Riders

If your child will be a car rider even part time, we ask that you stop by our office and complete a car rider form and obtain a car rider tag. Please make sure your car rider tag is visible in your window every time you come through the line for the entire year.

Several things that you can do to help us ensure proper traffic flow and the safety of each child are:

- *Do not motion for your child to come to your car. Wait for a staff member to walk with your child.
- *Never leave your car unattended during afternoon car pick-up.
- *Always have name visible for the staff to see. If you don't have the KES issued tag, you must check the child out early.
- *All children should be picked up from school no later than 2:45 p.m.

In order for us to ensure the safety of our students and make the pick-up process as efficient as possible, please adhere to this policy:

- *No early check-outs between 2:10 and 2:30 except in the case of an emergency.
- *All students must be picked up in the car rider line.

Please do not park your car and come inside to pick up a student.

Thank you in advance for your assistance and patience with this process.

Be sure to include your phone number with all change of transportation notes. We will call to verify changes in transportation for all students.

Student Medication Guidelines

I. If a student requires medication at school, the appropriate forms must be completed prior to administering the medication. A Medication Permit must be completed by the parent/guardian before *any* medication is given to a student. If a Health Care Tech is staffing the school clinic, a doctor's note will be required for any medication that needs to be given at school (OTC and prescription). These prescriptions must be updated each year.



II. Administration of over-the-counter medication is treated in the same fashion as prescription medications. A Medication Permit form must be completed before any medication is given to the student. Over-the-counter medications must be supplied by the parent/guardian for the school to be able to accommodate this need.

III. Any medication must be brought to the school in its original container.

MEDICATIONS RECEIVED IN ANYTHING OTHER THAN THE ORIGINAL CONTAINER WILL NOT BE ADMINISTERED AT SCHOOL.

All medications must remain in the original container until dispensed to the student as directed (no medicine cups, pill boxes, etc.).

Each time a prescription medication dosage is changed, the prescription bottle label must be changed to reflect the dose ordered by the physician.

IV. All medications must be kept in the clinic. Students must take any medication with a signed permit to the clinic upon arrival to school. Parents are required to transport prescription medications to and from school. *Students are allowed to keep asthma medications (inhalers) once the parent signs the release at the bottom of the medication permit.*

Important Dates

August 23

Back to School Night and Annual Title I Meeting 6:00 pm

September 3

Labor Day Holiday

September 12

Progress Reports



September 4

Book Fair Begins

September 7

Grandparents Lunch
(RSVP to follow)



September 6

Title I Georgia Milestones Parent Meeting at 6:00 p.m.

September 28

Fall Picture Day



KES After School Program

Kingston Elementary School continues to offer a school run program for after school care. Students attending have snack time, play time, arts and crafts, and structured home work and reading times. The program operates from 2:30 - 6:00 p.m. daily and is run by KES Staff.

Please contact Claudia Adams

ASP Cost Per Child

Registration Fee \$10.00

This is a one time annual fee.

Weekly Fee \$35.00

(2 children) \$55.00

Daily Drop In Fee \$10.00

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ASP Fees may now be paid online at

<http://kingstonelementary.revtrak.net>

You can make a payment using a VISA, Discover, and MasterCard debit or credit card.

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