

Minutes of a Regular Monthly Meeting of  
The Board of Directors of the Madrid Community School District  
Monday, March 11, 2019

**I. Call to Order**

The Board of Directors for the Madrid Community School District met in regular session Monday, March 11, 2019, at the Administration Building board room. Meeting was called to order by President Lauren Clark at 5:01pm.

**II. Roll Call**

Members present included Allie Antonovich, Chelcie Badgley, Lauren Clark, Doug Greufe and Marvin Ostrander. Others present were: Superintendent Brian Horn, Board Secretary Kris Van Pelt, K-6 Principal Gayle Strickland and 7-12 Principal Kelly Williamson. Media: Ken Williams, Madrid Register-News; approximately 10 other guests.

**III. Approve Agenda for Monday, March 11, 2019**

Moved by Antonovich, second by Badgley to approve the Monday, March 11, 2019 agenda, as presented. Roll call: Antonovich, Badgley, Greufe, Ostrander, Clark. Motion carried 5-0.

**IV. Consent Agenda**

Moved by Ostrander, second by Antonovich to approve the consent agenda items as follows:

A. Approval of Minutes

1. Regular Meeting February 11, 2019
2. Special Meeting February 18, 2019
3. Special Meeting February 19, 2019
4. Special Meeting February 20, 2019
5. Special Meeting February 21, 2019
6. Special Meeting February 28, 2019

B. Monthly List of Accounts Payable - February 2019

C. Monthly Financial Reports - February 2019

D. 2019/20 Cooperative Agreement with UNI

E. Personnel Recommendations

1. Contracts

- a. Kenya Arrants, TLC Mentor, effective 2019/20 school year
- b. Kelley Grothus, TLC Instructional Coach, effective 2019/20 school year
- c. Denise Hiveley, TLC Mentor, effective 2019/20 school year
- d. Jennifer Lobeck, TLC Mentor, effective 2019/20 school year
- e. Monica Titus, TLC K-12 Learning Coordinator, effective 2019/20 school year
- f. Tim Titus, TLC Mentor, effective 2019/20 school year
- g. Sadie Vorbrich, TLC Mentor, effective 2019/20 school year
- h. Mandy Zimmerman, TLC Instructional Coach, effective 2019/20 school year
- i. Robert Carlson, Part-time Summer Grounds Worker

2. Resignations

- a. Kevin Williams, TLC Mentor, effective end of 2018/19 school year
- b. Kelli Wolf, TLC Mentor, effective end of 2018/19 school year
- c. Kyle Stribe, Asst Cross Country Coach, effective end of 2018/19 school year
- d. Mandy Zimmerman, Asst JH Volleyball Coach, effective end of 2018/19 school year

Roll call: Badgley, Greufe, Ostrander, Antonovich, Clark. Motion carried 5-0.

**V. Presentation from Public/School Organizations**

Code.org Presentation - Jennifer Troendle

Jennifer Troendle presented an overview of Code.org. It is a non-profit, online curriculum to help instructors introduce students to computer science.

**VI. Open Forum**

Erin Holmes addressed the Board in regard to a Building Leadership Team meeting held on the 2019-20 school calendar.

**VII. Written Communications**

Recognitions

Mr. Williamson extended congratulations to Cody Fisher on being state wrestling champion in Class 2A at 220lbs. He is Madrid's first state champion in school history. Mr. Williamson also recognized the varsity boys basketball team finishing the season with a 16-6 record and also capturing the title of district champions. This is the first district championship since 1994. Congratulations to Cody and the boys basketball team for your accomplishments!

**VIII. K-6 Principal's Report**

WIN Groups

Mrs. Strickland reported the elementary instructors have recently gone through a restructure period for their WIN groups.

**IX. 7-12 Principal's Report**

ALICE Update

Mr. Williamson reported the school safety committee will continue working on effective communications and sharing with the staff in regard to ALICE.

**X. Superintendent's Report**

A. School Hours

Superintendent Horn reviewed the 2019-20 school calendar stating it has been updated to show total days and hours in the classroom.

B. In Town Bus Stops

The Board continued their discussion on a request submitted by LilyPad Preschool asking if the district would consider adding an in town bus stop. Antonovich expressed at this time it would be in the best interest of the district not to add an in town stop at this time, citing the district would not be able to effectively sustain this long term or effectively cover the costs. She felt it would not be fiscally responsible of the district. Ostrander would like the board to look at creating a policy that states no future in town bus stops. Clark states it has been a struggle for the board and added the district needed to be fiscally responsible.

C. 2019-20 Proposed School Budget Summary

The Board received and reviewed preliminary 2019-20 budget information at a work session held on Thursday, March 7, 2019 @ 5:00pm in the administration building. The information was presented by Superintendent Horn and Board Secretary Kris Van Pelt. The proposed budget summary the Board will be approving for publication is slightly lower than 2018-19 at a tax levy rate of 17.05680. Items reviewed at the work session included:

- i. 2019-20 Budget Filing Schedule Notice of the proposed budget summary will be published in the March 28 edition of The Madrid Register News, as required (more than 10 less than 20 days before the hearing).
- ii. Valuations
- iii. Cash Reserve Levy – SBRC Requests
- iv. Cash Reserve Levy – Other

- v. Review of Actual and Projected Enrollments
- vi. 2019-20 Proposed Budget Summary and Review of budget year worksheets for resources and requirements for FY2020, re-estimated worksheets for FY2019 and actual for FY2018 (From the Certified Annual Report)
- vii. Levy Rates (per \$1,000 of taxable valuation)
- viii. Projected SAVE Revenue and Expenditures
- D. Set Public Hearing of 2019-20 Proposed School Budget - Monday, April 8, 2019 - 5:00pm  
 Moved by Ostrander, second by Badgley to set a public hearing of the 2019-20 Proposed School Budget for Monday, April 8, 2019 at 5:00pm in the Madrid Administration Building. Roll call: Greufe, Ostrander, Antonovich, Badgley, Clark. Motion carried 5-0.
- E. Set Public Hearing of 2018-19 Budget Amendment - Monday, April 8, 2019 - 5:00pm  
 Board Secretary Van Pelt provided an overview of the 2018-19 budget amendment. During the budget year, the district's limits on spending are the expenditures adopted on lines 23, 31A, 32, and 35A of the Adopted Budget Summary. A district can exceed the certified limits by amending the budget. It is the district's practice to budget expenditures using realistic projections based from prior year expenditures with a buffer built as to not exceed the annual budget. The District then manages or controls spending through a line-item budget. There is no increase in taxes to be paid in the fiscal year ending June 30, 2019 from a budget amendment. Moved by Greufe, second by Badgley to set a public hearing of the 2018-19 budget amendment for Monday, April 8, 2019 at 5:00pm in the Madrid Administration Building. Roll call: Ostrander, Antonovich, Badgley, Greufe, Clark. Motion carried 5-0.
- F. Approve 2019-20 Budget Guarantee Resolution  
 Districts that are eligible for the regular program budget adjustment (101% adjustment) must adopt a local school board resolution. It was moved by Antonovich, second by Badgley to introduce the following resolution:  
 RESOLVED, that the Board of Directors of the Madrid Community School District, will levy property tax for fiscal year 2019-20 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.  
 Roll call: Antonovich, Badgley, Greufe, Ostrander, Clark. Motion carried 5-0.

**XI. Board of Director's Report**

Consider District Audit Proposal Agreement for FY19-21

Board Secretary Van Pelt reported there were seven requests for proposal sent out to audit firms, with four firms responding with proposals. As per information provided, Anderson, Larkin & Co. P.C. had the lowest proposal offering for a 3 year agreement. Van Pelt reported that she had contacted two districts that currently utilize this firm. She also stated it is good business practice to make a change to see if another firm could see something that a prior long standing firm may have overlooked. It was moved by Ostrander, second by Badgley to obtain the services of Anderson, Larkin & Co., P.C. to perform audits for the Madrid Community School District entering into a three year agreement beginning with June 30, 2019 and ending June 30, 2021. Roll call: Badgley, Greufe, Ostrander, Antonovich, Clark. Motion carried 5-0.

**XII. Items for the Regular Meeting on Monday, April 8, 2019 -- 5:00pm**

- A. Public Hearing for 2019-20 Proposed School Budget
- B. Public Hearing for 2018-19 Budget Amendment
- C. Review of district facility projects

**XIII. Adjournment**

There was no further business to come before the Board for consideration at this time. President Clark adjourned the meeting at 5:33pm.

**XIV. Exempt Session - Negotiations Strategy – Iowa Code 20.17(3)**

**XV. Superintendent Evaluation - Closed session pursuant to Iowa Code 21.5(1)(i)**

Moved by Antonovich, second by Ostrander to enter into a closed session pursuant to Iowa Code 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call: Greufe, Ostrander, Antonovich, Badgley, Clark. Motion carried 5:0. The board entered into closed session at 5:50pm.

Moved by Badgley, second by Antonovich to return to open session. Roll call: Ostrander, Antonovich, Badgley, Greufe, Clark. The board returned to open session at 6:47pm.

**XVI. Adjournment**

There was no further business to come before the Board for consideration at this time. President Clark adjourned the meeting at 6:47pm.

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Lauren Clark, President

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Kris Van Pelt, Board Secretary