

## INSTRUCTION

### **6:280 Grading and Promotion**

The Superintendent shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the Illinois *Partnership for Assessment of Readiness for College and Careers* (PARCC) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.

#### Promotion and Retention

##### Grades One and Two:

Promotion/Retention for grades one and two will be determined by the following criteria:

- a. Standardized Testing: The complete battery score for students on the latest test taken during the school year must be no more than 6 months below grade level.
- b. Report Card - The student must achieve 70% or higher "Satisfactory" and/or "Excellent" in the main academic areas: Reading, Mathematics, and Language Arts, for the entire school year. .
- c. Teacher Recommendation - The homeroom teacher must recommend in writing that the student should be promoted to the next grade.

The following will be in effect regarding promotion/retention at the end of the four quarters of the school year for grades one and two:

1. If a student satisfies two or more of the above criteria, he/she will be promoted to the next grade.
2. If a student satisfies one of the above criteria, he/she will be promoted to the following grade after successfully completing a Mandatory Komarek Summer School session with a summative passing grade. Failure to complete the Mandatory Komarek Summer School with a passing grade will result in grade retention for the following school year. Tuition for the Mandatory Summer School will be the responsibility of the child's parent or guardian.

##### Grades Three through Eight:

#### **Mandatory Summer School:\***

A student will qualify for attendance in Mandatory Summer School if he/she:

- Has a GPA for the last 4 quarters of 1.5 - 1.99 (not rounded up or down), or
- Has a GPA for the last 4 quarters of 1.49 or below and scores at or above grade level on the standardized achievement test.

\*All deadlines for registration in the Mandatory Summer School must be met. All Mandatory Summer School tuition must be paid by the last day of MSS classes. Students facing their second retention will automatically qualify for Mandatory Summer School. Mandatory Summer School requirements must be met for the child to be promoted to the next grade.

#### **MANDATORY SUMMER SCHOOL REQUIREMENTS:**

- Parents must register the student during the designated week.
- No tardies are allowed.
- All absences must have a doctor's note acknowledging the illness.
- Parent/Student Handbook rules are enforced.
- Any removal from the program will result in retention.

#### **Retention in the Same Grade:**

A student will be retained in the same academic grade if he/she:

- Has a cumulative GPA of 1.49 or below (not rounded up or down), and
- Scores below grade level on NWEA's MAP Assessment in reading and mathematics.

#### **Grading:**

Each teacher shall maintain an evaluation record for each student in the teacher's classroom. A District Administrator cannot

change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

**Should a grade change be made, the administrator making the change must sign the changed record.**

LEGAL REF.:

105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.:6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers To and From Non-District Schools)

ADOPTED:October 9, 2007

REVISED:February 12, 2013; November 10, 2015; June 12, 2018, September 11, 2018

**Komarek SD 94**

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