

**HOLY FAMILY REGIONAL SCHOOL  
Board of Directors**

**MEETING MINUTES**

Meeting Date: 02/12/18

Location: South Campus

**CALL TO ORDER: Quorum Declaration** – Called to order at 7:08 pm

**ATTENDANCE:**

**Present: Tony Haddad, Laura Benedict, Dave Stewart, Marko Belej, Sam Previti, Cheryl Garneau, Allan Kochanski, Toni Rusch, Tony Gallo, Brian Cherry, Kevin Kavanaugh, Cynthia Coppin, Robert Zehnder, Lacey Salerno, Monseigneur Mike Hrydziuszek, Carla Vandercruyssen, Martha Ball, Jon Myers, Fran Wright**

**Absent: Paul Engel**

**OPENING PRAYER; Bob Zehnder**

**RECITE MISSION STATEMENT**

**Holy Family Regional School provides a Catholic education fostering spiritual and religious formation, academic excellence, and service to others.**

**OFFICER REPORTS:**

**Secretary's Report – Dave Stewart**

- Meeting minutes for 1/8/18 meeting distributed and approved; Tony Gallo motion, Allan Kochanski second

**President's Report – Tony Haddad**

- Thanks to all for successful Gala

**Vice President's Report – Laura Benedict**

- Thanks for Gala support

**Treasurer's Report – Marko Belej**

- Report was presented, and results remain close to budget. Variance for Gala due to offset in timing of realized revenue and expenses. 10% of payment for HVAC being held back for a few outstanding items and until official "hand off".

**OTHER REPORTS:**

**Principal's Report – Jon Myers, Martha Ball, Carla Vandercruyssen**

- Today's day of from school (icy roads) was Day 5 of 6 budgeted days for cancelled school days.
- Reading conferences scheduled that were cancelled due to weather will be re-scheduled during school hours using substitute teachers as needed to allow time for teacher conferences.
- Survey for spring break schedule preferences indicated 62% favor retaining first week of April schedule for spring break, same schedule as Rochester public schools (same bus service).

**Pastor's Report – Monseigneur Mike**

- Thanks to all for support of Gala

**HOLY FAMILY REGIONAL SCHOOL  
Board of Directors**

**Technology Report – Fran Wright**

- Contract for Wi-Fi expire this school year (2017/18)
- Re-wiring for better wi-fi access and changing switches will take place in summer of 2018. Cost will be approximately \$85K
- New computers will be needed for teachers, laboratories; suggestion was made to consolidate purchases with other schools if at all possible.
- Continued discussions for 1:1 student access to system.
- Improved capability for live announcements to be realized with planned updates.

**COMMITTEE REPORTS:**

**Athletics Advisory Commission - (Lacey Salerno and Robert Zehnder)**

- No new report
- Tom Offer will be new football program lead

**Dad's Club – (Brian Cherry and Robert Zehnder)**

- Thanks to Tony Gallo for hosting very successful and well attended Bourbon tasting event.
- Next meeting 2/15/18 at Country Club Estates clubhouse.

**PTG – Renee Smith**

- Daddy/Daughter dance upcoming event 3/4
- Open house events on 3/8 (South) and 3/15 (North) will both be ice cream socials
- Talent Show scheduled for 4/14/18

**By-Laws Committee – (Cynthia Coppin and Cheryl Garneau)**

- Draft of revised By-Laws provided to Tony Haddad and Mr. Myers seeking feedback

**Fundraising Advisory Committee – (Marko Belej, Allan Kochanski and Laura Benedict and Brian Cherry)**

- See New Business

**Facilities Committee – (Tony Gallo, Kevin Kavanaugh and Paul Engel)**

- Meeting held 1/22/18; next meeting planned for 3/12
- Maintenance issue at south campus regarding fluid mentioned
- HVAC training continues with official handoff planned for 3/12
- Parking lot maintenance is planned for July 2018
- Carpet in library at North campus will be replaced in July 2018.

**Strategic Planning Committee – (Tony Haddad, Laura Benedict and Marko Belej)**

- A strategic planning dinner event is being planned.

**Technology Committee – (Tony Haddad and Sam Previti)**

- See Technology Report

**VIP – (Toni Rusch and Dave Stewart)**

- Sign Up Genius information gathered in December 2017; no new report

**PARISH REPORTS:**

**HOLY FAMILY REGIONAL SCHOOL  
Board of Directors**

**St. Andrew – Monseigneur Mike**

- Building plans continue; bids expected in next 4-5 weeks
- Unleash the Gospel sessions underway

**St. Mary of the Hills – Cheryl Garneau**

- Baptismal font to be replaced
- Come to the water homilies planned during Lent

**St. Irenaeus – Kevin Kavanaugh**

- Lenten retreat planned for 2-18-2/20

**St. John Fisher – Allan Kochanski**

- No report

**Sacred Heart – Toni Rusch**

- Fish Fry event during Lent 4-7 PM
- Retreats every Wednesday morning during Lent

**OLD BUSINESS**

None

**NEW BUSINESS**

- Directors are need for election committee for board members for the 2018-019 school year; responsibilities include communicating about the need for board members and count the ballots submitted from the election. Lacey Salerno nominated Brian Cherry, and Toni Rusch seconded. Sam Previti self-nominated and Tony Haddad seconded. Sam agreed to chair the committee.
- Brian Cherry reviewed a proposal and formal motion for a one-time Spring Festival event on 4/21/18 at St. Andrew Activities building and adjacent area; format would be poker event (\$50 buy-in per player) and beer/wine tasting event (6:30 – 9:30 PM), with maximum capacity for 400 people; admission would be \$50 per person. Expenses would include tent rental, DJ and card dealers, but many services including the tasting would be sponsored at no expense. Initial fund raising goal would be \$20K. The board passed the motion (Tony Gallo motion and Toni Rusch second) with no opposing votes.
- Allan Kochanski made a motion to form an ad hoc committee to be formed and chartered until 4/30/2018 to explore opportunities and best practices for a phased approach for a \$3 to 5 million capital campaign. The committee would report out to the board at the May 2018 meeting. Motion was passed, Tony Gallo motion and Bob Zehnder second.

**ADJOURNMENT**

- Toni Rusch motioned to adjourn, Cynthia Coppin 2<sup>nd</sup> the motion at 8:47 PM

**Upcoming Meeting:**

**Monday March 12, 2018 at South Campus**