

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING
JANUARY 15, 2019**

BOARD MEMBERS PRESENT: Diana Carey
Dr. Bonnie Castrey
Dr. Duane Dishno
Susan Henry
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Clint Harwick, Superintendent
Dr. Carolee Ogata, Deputy Superintendent, Human Resources
Jeff Starr, Assistant Superintendent, Business Services
Dr. Owen Crosby, Assistant Superintendent, Educational Services
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
January 15, 2019

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by the President, Dr. Castrey.

CLOSED SESSION: (I) The Board recessed to Closed Session at 5:00 p.m. to consider Student Expulsions: Education Code section 48918; Public Employee Appointment/Assignment/Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; and Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6.

Present were Dr. Clint Harwick, Dr. Carolee Ogata, Dr. Dan Bryan and Jeff Starr.

RECONVENED: The meeting was reconvened at 6:05 p.m. Dr. Dishno announced that in Closed Session the Board took action to terminate, without pay, Employee No. 439233037, by unanimous action.

PLEDGE OF
ALLEGIANCE: (II)

The Pledge of Allegiance was led by Student Representative, Kelli Greiner.

APPROVAL OF
MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Dr. Castrey, to approve the minutes of the December 11, 2018 Board meeting.

Motion carried 5-0.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD
REPRESENTATIVE
REPORT: (III-C)

Kellie Griener, Student Representative to the Board from Ocean View High School, presented reports on campus activities.

SUPERINTENDENT'S
REPORT: (III-D)

Dr. Harwick announced that Staff Development Day would take place on January 28, 2019, stating that the classified staff have worked hard to develop interesting workshops. Also, each site is working on site plans at the teaching level, to take place at different sites, depending on what they are working on.

Dr. Harwick stated that the District Office staff raised \$2,100 for Scholars' Hope and had donated a tablet to a student which they can use in college.

STAFF PRESENTATION –
EDUCATIONAL
SERVICES: (III-E)

Dr. Owen Crosby, Assistant Superintendent of Educational Services, and, Ashraf Shams, Account Manager of Cisco, provided a technology update, summarizing network assessment findings, the evaluation process used and Cisco's solution. Members of the district's technology team in the audience were recognized.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-F)

None.

2017-18 ANNUAL
FINANCIAL REPORT:
(IV-A)

Jeff Starr, Assistant Superintendent, Business Services, introduced Alicia Herrera, Audit Manager for Vavrinek, Trine & Day, Auditors. Ms Herrera provided a summary of their findings, indicating that the district had earned an Unmodified Opinion which meant a clean opinion, in all but one small area which earned a Qualified Opinion, which is slightly below an Unmodified Opinion. This was caused because of some timing when district reports student free and reduced meals counts. There were no findings or recommendations for the Financial Statement for the district.

It was moved by Ms Carey, seconded by Mrs. Henry, to accept the 2017-18 District Annual Financial Report as presented under separate cover.

Motion unanimously carried.

RESOLUTION – LEASE
LEASEBACK METHOD
AS A DISTRICT OPTION
- APPROVAL OF
MASTER
AGREEMENTS: (IV-B)

Martin Hom of Atkinson, Andelson, Loya, Ruud & Romo, gave a presentation on the Lease-Leaseback Construction Delivery Method, according to Education Code section 17406, which is a public school project delivery method for the construction or improvement of school facilities. He explained that the school district would lease property it owns to the contractor for a nominal amount. The contractor would agree to construct school facilities improvement on the property and lease the property and improvements back to the school district. At the end of the leaseback period, title to the land and all of the improvements vests in the school district.

It was moved by Dr. Castrey, seconded by Ms Carey, to adopt a resolution for Lease Leaseback Procurement Delivery Method as an option for obtaining preconstruction and construction services for district projects.

Motion unanimously carried.

RESOLUTION
NO. 2018-2019-10:

AYES: CAREY, SIMONS, HENRY, CASTREY, DISHNO
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –
IMPLEMENTING
PREQUALIFICATION
PROCEDURES OF
CONSTRUCTION
CONTRACTORS FOR
LEASE LEASEBACK
PROJECTS: (IV-C)

It was moved by Mrs. Henry, seconded by Ms Carey, to adopt a resolution, with corrections on pages 1 and 2, reflecting the removal of “until January 1, 2019, or later as extended,” indicating the requirement for the prequalification of bidders for public work projects of \$1,000,000 or more.

Motion unanimously carried.

RESOLUTION
NO. 2018-2019-11:

AYES: CAREY, SIMONS, HENRY, CASTREY, DISHNO
NOES: NONE
ABSENT: NONE

Resolution unanimously adopted.

CONSENT CALENDAR: It was moved by Mrs. Henry, seconded by Dr. Castrey, to approve
(V) the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS: Approval was granted for purchase orders in the amount of
(V-A) \$1,228,501.71

PERSONNEL Approval was granted for the Certificated and Classified Personnel
REPORT: (V-B) Report No. 6 as presented.

PROFESSIONAL AND Approval was granted for the Professional and Official Business
OFFICIAL BUSINESS activities as presented.
ACTIVITIES: (V-C)

FIELD TRIPS: Approval was granted for the Field Trips as presented.
(V-D)

CONTRACTS AND The Board determined that the listed individuals or contractors
CONSULTING were specially trained, experienced, and competent to provide
AGREEMENTS: services and advice in the noted areas. Such services were not
(V-E) available free of charge from public agencies, and such services
and advice are needed on a limited or occasional basis. Approval
was granted for the consultants and/or contractors as presented.

NON-PUBLIC Approval was granted to enter into the non-public school/agency
SCHOOL/AGENCY contracts and amendments as presented, and the West Orange
CONTRACTS & County Consortium for Special Education was authorized to
AMENDMENTS: receive invoices and process payment.
(V-F)

PART C RESPITE Approval was granted for the Huntington Beach Union High
COSTS School District to reimburse a parent of an infant for respite care.
REIMBURSEMENT Respite care is determined to be an appropriate service under Part
CONTRACTS/ C criteria of the infant's Individual Family Service Plan.
AMENDMENTS
WOCCSE: (V-G)

MEMORANDUM OF Approval was granted for the Memorandum of Understanding
UNDERSTANDING between Alliant International University and the Huntington
WITH ALLIANT Beach Union High School District in order to facilitate the
INTERNATIONAL preparation of future teachers and healthcare providers by
UNIVERSITY FOR developing progressive learning experiences. The term of this
FIELDWORK AND agreement shall be January 1, 2019 through January 1, 2024.
STUDENT
TEACHING: (V-H)

PIGGYBACK BIDS
AND CONTRACTS:
(V-I)

Approval was granted to utilize the public agency contracts as presented. Contracts to be used on an as-needed basis through the term of the contract.

NOTICE OF
COMPLETION: (V-J)

Approval was granted to accept the following project as complete and authorize the Notice of Completion to be filed with the County Recorder.

QUARTERLY
REPORT ON
WILLIAMS UNIFORM
COMPLAINTS: (V-K)

Approval was granted for the quarterly report on Williams Uniform Complaints for the second quarter of the fiscal year 2018-19.

NOVEMBER 2018
DISBURSEMENTS:
(V-L)

A recap of the payments processed during the month of November 2018 was presented.

STUDENT
EXPULSIONS: (V-M)

Approval was granted for the expulsion and enrollment following the expulsion period for the cases as presented. It was further moved that the students be placed within a Huntington Beach Union High School District program, placed in an Orange County Department of Education alternative education program, or, in the case of a Special Education student, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

NEW BUSINESS: (VI)

Dr. Simons indicated that he would be attending the OCSBA meeting on January 23.

ADJOURNMENT:

The meeting was adjourned at 7:00 p.m.


Clerk


Secretary