

PowerSchool Parent Portal System

CREATING AN ACCOUNT FOR PARENT SINGLE SIGN-ON

Before you begin make sure you have received your confidential Access ID and Password assigned to you for each child, issued by the school. <https://pschool.burke.k12.ga.us/guardian>

Student Name	Access ID	Access Password

All parent/guardians will be required to **create an account** to initialize new access to PowerSchool.

PowerSchool

Sign In Create Account

Student and Parent Sign In

Username

Password

Having trouble signing in?

Sign In

Click the "Create Account" tab.

The following screen will open:

The screenshot shows a web form with a blue header bar. Below the header, the form is divided into two main sections. The first section, titled "Create Parent Account", contains six input fields: "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". The "Password" field has a small separate box to its right. Below these fields, there is a note: "Password must: •Be at least 6 characters long". The second section, titled "Link Students to Account", has a sub-instruction: "Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account". This section contains two numbered groups of input fields. Group 1 includes fields for "Student Name", "Access ID", "Access Password", and a "Relationship" dropdown menu with a "-- Choose" option and a downward arrow. Group 2 includes fields for "Student Name" and "Access ID".

The first section on this page, **“Create Parent/Guardian Account”** requires you to enter the following information to establish the parent/guardian account: your First Name, Last Name, and Email Address (one only). Enter a unique User Name and a Password. The Password must be at least 6 characters. Re-Enter the Password.

The second section on this page, **“Link Students to Account”**, requires you to enter the following information for at least one student: Student Name (first and last name), Access ID (the parent/guardian’s previous ID), Access Password (the parent/guardian’s previous password), and select your relationship to the student. **Enter the ID and Password in these fields as they appear on your letter. These are case sensitive on this screen.** Parents/guardians may enter the information for up to seven students when initially establishing their account.

After entering the information for all your students, click “Enter”.

The following screen will appear and you are ready to enter your newly created username and password: PowerSchool for all your students with one login.

PowerSchool

Sign In Create Account

Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.

Student and Parent Sign In

Username

Password

[Having trouble signing in?](#)

Sign In

Copyright© 2005 - 2014 Pearson Education, Inc., or its affiliate(s). All rights reserved.

If you need to add additional students you may do so after establishing the account by logging in and navigating to **Account Preferences** and click the **Students** tab. Each of your students' names will show side by side on the Navigation Bar below the icons linking you to available functions in the PowerSchool Parent Portal. Click the student's name to view that student's information.

PowerSchool

Grades and Attendance Grade History Attendance History Email Notification Teacher Comments School Bulletin Class Registration Balance My Calendars Account Preferences

Ann Sam Last Login: 02/10/2014 11:00 AM Logout

Profile Students

Account Preferences - Students

To add a student to your Parent/Guardian account, click the ADD button

My Students **Add**

Ann Margaret
Sam lam

PEARSON Copyright© 2005 - 2014 Pearson Education, Inc., or its affiliate(s). All rights reserved.

Click the Help icon for further assistance in using PowerSchool's Parent portal.