



Full Day Tuition-Based PreK

I. Program Information

- Child will attend a full day session (7:35 a.m. – 3:10 p.m.) at their assigned PreK campus.
- Full Day Tuition-Based PreK is held at the proposed campuses below (pending availability):

Campus	Phone Number
Bonham Elementary	979-209-1200
Bowen Elementary	979-209-1300
Houston Elementary	979-209-1360
Mitchell Elementary	979-209-1400

- Breakfast and Lunch are included.
- Transportation will be provided for students who live within the attending school's attendance zone and qualify for transportation services. Each student must register through the Transportation Department at www.bryanisd.org/transportation before riding the bus.

2. Enrollment Requirements

- A student **must** be 4-years of age by September 1st of the enrollment year. If a student is 5-years of age by September 1st of the enrollment year, he/she will be enrolled in kindergarten.
 - Students eligible for Bilingual and/or PPCD Programs will be served through the district's half day PreK program.
- A student **must** meet all Bryan ISD student enrollment requirements and parents must provide the required enrollment documents at the time of registration.

Required enrollment documents:

- Child's Certified Birth Certificate
- Child's Social Security Card (if available)
- Child's updated Immunization Record
- Proof of residency (current gas, water, or electric bill or lease/mortgage statement)
- Photo ID of the parent/guardian (valid Texas driver's license, Texas photo ID card, or other government-issued photo ID)

- Residency verification **must** show that the child resides within the Bryan ISD attendance zone.
 - Board policy allows Bryan ISD employees living outside of the Bryan ISD attendance zone to transfer their child to Bryan ISD schools.

Steps for Enrollment

- **Step 1:** Complete the Bryan ISD Full Day Tuition–Based PreK application at pktuition.bryanisd.org.
- **Step 2:** Pay the non–refundable \$50 registration fee (see acceptable forms of payment on page 4).
- **Step 3:** Once you receive notification of your child’s campus placement, complete the Bryan ISD enrollment packet online at www.bryanisd.org/fulldayprek or at the assigned campus.
- **Step 4:** Provide the required enrollment documents to the assigned campus.

3. Application Procedures

- Applications for Bryan ISD Tuition–Based PreK Program placements are accepted on a first come, first served basis and require completion of all four enrollment steps.
- Open enrollment for the 2019–2020 school year is March 18, 2019 – May 10, 2019.
 - For completed applications received ON OR BEFORE May 10, 2019:
 - Official campus placement notifications (acceptance or waitlist) will be sent by the close of business on May 17, 2019. Notifications will be sent to the email address provided on the application.
 - For applications received AFTER May 10, 2019:
 - Students will be automatically placed on a waiting list, pending availability.

4. Tuition Information

	Full Day Tuition	Full Day Tuition For Employees	Reduced Full Day Tuition*	Reduced Full Day Tuition For Employees*
Monthly Rate	\$575	\$500	\$300	\$250
Prorated Rate (August and December)	\$285	\$250	\$150	\$125

*(must meet ONE of the qualifications described on page 4)

5. Payment Information

- PreK tuition payments are due on the 1st school day of each month (see table below).
- A late fee of \$25 will be collected for payments that are not received within 5 days of the due date.
- A fee of \$35 will be collected for any declined payments/returned checks.
- The parent/guardian is responsible for the cost of any and all expenses related to collection for delinquent payments.

Payment Due Date	Late Payment Date
Tuesday, August 20, 2019	Tuesday, August 27, 2019
Tuesday, September 3, 2019	Tuesday, September 10, 2019
Tuesday, October 1, 2019	Tuesday, October 8, 2019
Friday, November 1, 2019	Friday, November 8, 2019
Monday, December 2, 2019	Monday, December 9, 2019
Wednesday, January 8, 2020	Wednesday, January 15, 2020
Monday, February 3, 2020	Monday, February 10, 2020
Monday, March 2, 2020	Monday, March 16, 2020
Wednesday, April 1, 2020	Wednesday, April 8, 2020
Friday, May 1, 2020	Friday, May 8, 2020

Form of Payment	Fee(s)	Payment Location*
Credit Card	3.25% per transaction	Online at pktuition.bryanisd.org
Bank Draft (ACH)	\$1.00 per transaction	Online at pktuition.bryanisd.org
Check (payable to Bryan ISD)	No fee	In person at: Bryan ISD Administration Office 801 S. Ennis Street Bryan, TX 77803
Money Order (payable to Bryan ISD)	Varies depending on location	
Cash (exact amount)	No fee	

*Payments will not be accepted at campus locations

Reduced Tuition Qualification	Documents Needed
Is unable to speak and comprehend the English language	<ul style="list-style-type: none"> • Bryan ISD Home Language Survey • Proof of oral proficiency test scores
Is educationally disadvantaged (which means a student who is eligible to participate in the national free or reduced-price lunch program)	<p>If applicable, provide ONE of the following:</p> <ul style="list-style-type: none"> • Current paycheck stub • Letter from employer stating gross wages paid and how often they are paid • Unemployment, Worker's Compensation or Disability payment stub • Acceptable documentation for self-employment income (business or farming documents, such as ledger books and/or self-issued paycheck stub, last year's tax return)
Is homeless	<ul style="list-style-type: none"> • Approved Bryan ISD Student Residency Questionnaire
Is a child of a member of the United States Armed Forces (active, injured, or deceased)	<p>If applicable, provide ONE of the following:</p> <ul style="list-style-type: none"> • Verified U.S. Department of Defense (DoD) photo ID for children of active duty members • Statement of service from the installation adjutant general director of human resources • Copy of death certificate using the service-appropriate DoD form that indicated death as the reason for separation of service • Copy of Purple Heart orders or citation • Copy of line of duty determination document • Document that a service member is MIA • Copy of letter from US Department of Veterans Affairs indicated member is eligible for disability compensation
Is or ever has been in the conservatorship of the Department of Family and Protective Services (foster care)	<ul style="list-style-type: none"> • DFPS verification of PreK eligibility letter
Is the child of a person eligible for the Star of Texas Award as a police officer, firefighter, or EMR	<ul style="list-style-type: none"> • The resolution (certificate) awarded to an individual serves as documentation.

For more information, call 979-209-1000 or e-mail prek@bryanisd.org.