

Refund Policy

Students may withdraw from the VN program at any time. BAS employs a fair and equitable pro rata refund policy for each semester. Tuition is charged on an accrued daily basis up to and including the student's last day of attendance. The student will also be charged for any unreturned books and all non-returnable items/services including the registration fee. Students participating in Federal Financial Aid program(s) who withdraw from the program may be required to return Title IV funds according to the Federal Return of Title IV calculation.

The school's refund policy is in effect beginning the fourth day of instruction. Once a student has completed more than 60% of the instruction in a semester, all monies associated with that semester will be considered earned and no tuition refund will be issued. Students may, however, receive a refund for returned books.

In order for students to receive a full refund on returned books, the books must be in "like new" condition and received by the school within two weeks of the withdrawal. For health and safety reasons, the school does not accept returns on uniforms or equipment.

Refunds will be made within 30 days from 1) the last day of attendance if written notification has been provided to the institution by the student; or 2) the date the institution terminates the student; or 3) the date the school determines withdrawal by the student. The student does not have to make a formal request for a refund in order to receive one. The school is responsible for seeing that all applicable refunds are made in a timely manner.

NOTE: Once ordered by the school, uniforms are not refundable. BAS does not maintain an inventory of uniforms for resale. As each student enters the program, the school will order a uniform specific to that student.

Return of Title IV Funds

Participants in the Federal Financial Aid program who are terminated or withdraw from school are subject to both the school's refund policy and the Federal Return of Title IV Funds (R2T4) policy. It is possible for the school's refund policy to reflect a balance remaining to be paid as a result of the mandatory return of financial aid funds.

Beaumont Adult School uses the R2T4 calculation software provided through "FAA Access to CPS Online" to determine the amount of aid earned by the student. If the amount of aid earned by the student is less than the amount of aid received by the student, it is likely that a return of part or all of the federal financial aid funds may be required. When the R2T4 calculation indicates the need for a return of funds, monies are returned to the Title IV program in specific amounts to a specific funding source(s) in compliance with Federal regulation. It is possible that the school and/or the student may be required to return monies. If the school is required to return the federal funds, the order of return is the Unsubsidized Loans, Subsidized Loans, Plus Loans, and then Federal Pell Grants. As in the school's refund policy, the student's last day of attendance is used to determine tuition costs. Beaumont Adult School attempts to submit all refunds within 30 days of 1) written notification of the student's withdrawal; 2) the date the school terminates a student; 3) the day the school determines the student has withdrawn. Students who are required to return financial aid funds will be notified in writing by the school. Such notification will include a copy of the R2T4 calculation, instructions for returning the monies and a contact phone number. If the school is required to return the federal funds, the order of return is the Unsubsidized Loans, Subsidized Loans, Plus Loans, and then Federal Pell Grants.

Cancellation Policy

To cancel an enrollment, the student must notify either the Medical Arts Coordinator or Medical Arts Secretary by midnight of the third day of class. Students who cancel their enrollment on or before the third scheduled day of instruction will receive a full refund of all monies paid less the registration fee and any unreturned books/supplies and any non-returnable items/services. If the school cancels a class all monies paid will be returned to the student.