



PTSO

Parent
Teacher
Student
Organization

9-12-18 PTSO MEETING NOTES

Meeting called to order by President Tera Dillon at 6:05 PM at Doral Library
Board members in attendance: Tera, Tim, Clark and Katie.

1. **Review and Approval of Minutes from Aug 9th Meeting:** Tera moved and Clark 2nd – approved
2. **Treasurer's Report:** As of 9/4 we have \$6,191.64 mostly from the sale of Fun Dress Friday tickets – which are preloaded for quarter, semester or year. No payments have yet been received from Center Point /the Bronco games – Tera will e-mail them.

- a. **TIPS Reimbursement:** We approved reimbursing Tim for his out-of-pocket expenses to take the TIPS training. Tera is arranging to hold a TIPS training here at Doral – hopefully before the Monday night Bronco game.

We will be getting a Matching Gifts from a donor's employer. Will Hutton shared that his employer also does matching gifts for employee volunteer time. Tera will put a note in upcoming PTSO newsletters encouraging others to check with their employers to see if they also make Matching Gifts. Tera will also make a pitch for designating United Way workplace giving gifts to Doral.

- b. **Social Committee Funding Request:** Doreen Jennings and Katy Ellison (representing the 6 member Social Committee) asked for \$300 for staff birthdays and new staff member recognitions. The group voted to approve up to \$500 to alleviate the need for the committee needing to make additional requests for the remainder of the semester.
- c. **Literacy Committee Funding Request:** Doreen Jennings request for \$150 to cover cost of the Grandparent's day Ice Cream Social & Book Fair (which generated book sales of \$2,300) – the request was approved. And a special thank you to the parent who made a \$20 cash donation the night of the event so that staff could run out to get more ice cream when we ran out.

The 2017 Book Fair sales were substantial enough Doral's status with Scholastic to be upgraded – books are now shipped to the school packed in mobile display cases. Our goal for sales this year was \$1,750-todate we have generated sales of \$3,200 – which will enable the teachers to get all of the books they had placed in their "wish baskets."

- d. **Bedtime Math Funding Request:** Will and jasmine Hutton requested \$87 to cover cost of equipment and snacks for the first 8 weeks of Math Club. Kids are VERY excited about this free club, which has generated such enthusiastic attendance that the Huttons are opening a second night. We approved up to \$150 to cover a second 8-week session.

3. **Board Position – Update:** Even though he no longer has a child at the school, Tim Gomez has agreed to stay on as our treasurer. Anne Meick expressed interest in becoming the Communications Secretary, authoring Twitter, Facebook and the PTSO newsletter.
4. **Harvest Festival Oct 27th** PTSO will play a minimal role in this year's festival. Katy Ellison agreed to talk to Social Committee next week about their intended role in the Festival, which the Doral website indicates will take place from 12 to 3. She will also talk with the Jr Honor Society about doing a haunted house. The Plantells have committed to once again doing the Scare Crow contest. Teachers are being asked to have their classrooms do a booth and to create a scarecrow for the Scarecrow Walk. It was suggested that PTSO do a Bake Sale. More detailed discussion at the Oct PTSO meeting.

5. Future Fundraising:

a. Snow Cone Machine for Sale; We approved \$100 to purchase a snow cone machine. We already have supplies in storage from past events for which we have rented the machine.

b. Broncos Concessions Updates: Katy Ellison will contact Kelly Flink, PR person at [7News](#) to see if we can get coverage which encourages Bronco fans to come to our cart. We need more people to volunteer to take the training and staff the cart. See above for plans to bring training to Doral.

It was suggested that we incentivize parents to get involved by offering VIP seating and parking at upcoming Doral events. We have a stack of Yogurtland coupons that can be used and Katy Ellison has a friend with Old Spaghetti Factory and she will try to get discount or comp cards.

Katie Brown inquired about the possibility of having students 12 or older volunteer to babysit for younger children so that parents/guardians could volunteer without incurring babysitting costs – and that their babysitting hours could then be counted toward their families required hours. Will Hutton and Clark Pope will explore legalities.

c. Fun Run: The morning of Sept 21 (which is a half day) All children with pledges of \$5 or more will be excused from class. Pledge forms are due on Monday the 17th. Goal is to raise \$3,000 – the net proceeds will be allocated proportionality to the classrooms to be used at the teachers' discretion. We have spent \$517.68 for shirts and tie-die materials.

d. Yankee Candle: Sales Packets will be sent home on Monday the 18th, and orders will be due on October 5th. Products will arrive before the Thanksgiving break. This event grossed \$2,759 in 2017 - Doral will receive 40% of sales.

Brainstorming Additional Fundraising Ideas:

PTSO is once again participating the the **Box Tops** program.

Tamyie Fobes suggested that we explore **Terracycle**'s program for recycling Pepsi products. School pays only the postage and they provide funds for playground equipment. She will bring more information to the October meeting.

Melody Hernandez suggested that we ask Miss Emily if the media class would hold a photo booth in the Green Room in November to do family photos for holiday cards.

Additional Info: Clark is working with the CPAs to prepare tax filing documentation and Katy Ellison assured us that while Doral is also conducting an audit, there will be no affect on the PTSO filing.

Thank you to Tera for constructing the new spreadsheet to track family Volunteer Hours.

PTSO is required to do an audit – Clark is working with CPAs who have done it in the past; will most likely cost \$800. Katy Ellison assured us that while Doral is also undergoing an audit, it will in no way effect PTSO.

Adjourned: 7:53

Next PTSO Meeting: October 10 at 6PM at Doral (All subsequent meetings will be the 2nd Wednesday of the month for the remainder of the 2018-19 school year.