

Classroom Progressive Discipline

San Gabriel High follows a Progressive Discipline Plan in order to make all students are treated fairly and equally. The Progressive Discipline steps are as followed:

Step 1: Warning

- Usually verbal warning to stop disruptive activity or behavior.
- Teacher will implement a classroom consequence for warnings given

Step 2: Parent Notification

- Teacher will make initial Parent contact either by phone or mail

Step 3: Detention With teacher

- Teacher may hold their own detention

Step 4: Parent Conference

- Teacher will try to schedule a parent Conference to help take or student behavior. This meeting can be held with any necessary adults deemed appropriate.

Step 5: Class Suspension

- A teacher may suspend a student from class for the day of the incident and one following day.
- Teacher must also request a parent conference for every class suspension issued.

Step 6: Student Referral to Counselor or Student Services Office

- A teacher may make a referral to the Office of Student Service for any student disruption based on severity of the incident.
- A student may receive various consequences based on the infraction committed in the classroom. This includes but not limited to: detentions, on-site or home suspensions, student behavior contracts, counseling referrals and/or possible citations.

Violations that may Warrant Interventions

- 1) Eating and/ or drinking in class
- 2) Cheating/Plagiarizing
- 3) Fighting/Harassment (Mandatory)
- 4) Drug/Alcohol Possession or Abuse (Mandatory)
- 5) Graffiti/Vandalism (Mandatory)
- 6) Tardy/Truancy
- 7) Defiance
- 8) Profanity
- 9) Dress Code
- 10) Any other behavior that is deemed defiant, inappropriate or a disruption to school activities may warrant an intervention or consequence to be issued by the Office of Student Services.

Other Points of Interest

- 1) **Cell Phones** *are not to be used at anytime during the school day.* Use of a cell phone at any time during the school day is considered to be a disruption of the instructional process. **Cell phones can be confiscated if seen.** Any confiscated item may be retrieved from the Office of Student Services.
- 2) **Electronic Devices** such as but not limited to radios, CD Players, iPods, and MP3 players are considered a disruption of instructional activities. These items may not be seen or used at school. Ear phones are not to be worn or seen. These items may be confiscated.

San Gabriel High School does not accept any responsibility if any items are lost or stolen while on campus.