

**SAN LORENZO  
UNIFIED SCHOOL DISTRICT  
BOARD POLICY**

**Business and Noninstructional Operations**

BP 3511 (a)

**ENERGY MANAGEMENT AND CONSERVATION**

It is the intent of the District's governing Board to ensure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the Board, administrators, teachers, students and support personnel and its success is based on cooperation at all levels.

The district will maintain accurate records of energy consumption and cost of energy and will provide information to the Board, schools and departments on the goals and progress of the District's energy conservation program.

The principal will be accountable for energy management on his/her campus with energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and custodial staff to ensure that efficient energy use is maintained on a daily basis.

To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:

1. All district personnel will be expected to contribute to energy efficiency in the District. Every person will be expected to be an "energy saver" as well as an "energy consumer."
2. Energy management on his/her campus will be made a part of the principal's annual priorities.

Further, to maintain a safer and healthier learning environment and to complement the energy management program, the District shall implement and maintain a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

Board adopted: November 2, 2004