

**LEAVES**

The Governing Board recognizes the need to provide for leaves which management and confidential personnel may take for justifiable reasons. Such leaves shall be authorized pursuant to Board policies and/or administrative regulations.

A certificated and classified management employee who is absent in excess of one-half workday, shall have deducted a prorated amount of accumulated leave under the appropriate leave position.

Certificated management and supervisory employees shall be entitled to those leave provisions provided in the certificated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

Classified management, supervisory and confidential employees shall be entitled to those leave provisions provided in the classified negotiated agreement unless otherwise specified in Board policy, administrative regulations or individual contract.

*Legal Reference:*

EDUCATION CODE

*44036 Leaves of absence for judicial and official appearances*

*44037 Unlawful to encourage exemption from jury duty*

*44940 Sex offenses and narcotic offenses; compulsory leave*

*44962-44988 Leaves of absence (certificated)*

*45190-45210 Leaves of absence (classified)*

Policy  
Adopted: September 11, 2000  
Revised: July 26, 2010

**BREA OLINDA UNIFIED SCHOOL DISTRICT**  
Brea, California