

# BOARD BRIEFS



Addison **4**  
School District  
ADDISON | ILLINOIS | SINCE 1842

At its Regular Meeting of **June 27, 2018** the Board of Education conducted the following business:

The Board approved the Minutes of the Regular and Closed Session Meetings of May 23, 2018.

A Public Hearing was held on the Transfer of Funds from the Educational Fund to the Operations and Maintenance Fund, per Illinois School Code.

The Board approved the Accounts Payable for the Month of June 2018.

The Board approved the Payroll for the Month of May 2018.

**Communications/Public Participation on Agenda and Non-Agenda Items:** None

## **Presentation:**

- Mr. Tim Keeley, Assistant Superintendent for Business, presented information regarding the FY2019 Tentative Budget. He presented an overview of the estimated revenues and their sources and estimated expenditures. He highlighted the 1:1 rollout and 5-year capital improvement plan. He explained that the budget would be available for public inspection on the district website and a hard copy in the district office (at least 30 days prior to final action). In addition, a public hearing will be held prior to final action being taken in the Board of Education meeting on September 26, 2018.

## **Committee Reports:**

- Budget Committee Report of June 5, 2018  
Mr. Williams noted that Mr. Keeley covered many of the committee's items during the Tentative Budget Presentation. However he did highlight that ASD4 is categorized as Tier 2 for the new Evidenced Based state funding model and that provides funding at \$326k, instead of \$1mm. Health Insurance's annual increase is 6% annually, which is down from 8% in previous scenarios and there is an additional \$700k in the FY19 Budget to cover FY18's incurred, but not paid health insurance claims. He also shared the upcoming addition of software that will help track expenses.
- Building and Grounds Report of June 19, 2018  
Mr. Ruffolo provided updates on the summer projects. So far everything is going well, with minimal concerns. For paving, the schedule has been fluid due to record rainfalls, but they are trying to stay on track for completion by July 27. The Building Automation System (BAS) is complex, but we have assurance that the system will be operational and the punch list items will be addressed in non-student spaces should they remain after the start of the school year. They also reviewed the 2019 summer projects; updating exterior signage, painting exposed steel, renovating the Indian Trail front office and secure vestibule, and renovating both IT locker-rooms. They also discussed Facilities Department Staffing by updating job descriptions, reassigning three members, and the addition of one FTE. These changes will help to keep work in house. The recommendations were brought to the full board for

consideration and they approved. Also, there was a recent meeting with the ROE to discuss the lease for Old Mill. The ROE is unable to fund the necessary capital maintenance and the District has no use for the facility once the ROE vacates it, at the end of the new one year lease, in June 2019. The administration will seek an appraisal of the property to determine next steps.

#### **Administrative Reports:**

Superintendent's Report – Mr. Langton reported on the following:

- The History of Old Mill School and re-emphasized what Mr. Ruffolo mentioned during the Building and Grounds Committee Report.
- Thank you to the Board for participating in tonight's special meeting to review action plans for our 5 year goals. Finalized plans will be presented to the Board for final consideration at the July 25 Board meeting.

Assistant Superintendent for Business – Mr. Tim Keeley reported on the following:

- Welcome to Mr. Kerry Dirck the new Facilities Engineering Manager. He comes to the District with extensive experience and we are happy to have his leadership in place for the summer projects.
- Thank you to our entire staff for ensuring that the buildings were cleared and ready for construction.
- Preliminary audit work was recently completed by the district's financial auditors. The auditors will be returning again to the district the fourth week of August.
- Mr. Ruffolo covered Facilities Updates and Summer Construction projects during the Building and Grounds Committee Report.

Assistant Superintendent for Curriculum and Instruction – Mrs. Haney reported on the following:

- Summer committee work continues, we had around 115 staff members across all grade levels participate in these meetings across 3 days.
- The Educational Development Council (EDC) met to finalize Professional Development Goals and Objectives for the 18-19 school year. EDC also planned the August Institute Day agenda and activities. The Board is welcome to attend.
- Summer staff professional development is also taking place. There are a variety of opportunities so no one misses out. These learning opportunities will not only benefit teachers, but our students as well. Over 80 staff members are participating in #pdinthesun, a summer book study focused on two books – *Kids Deserve It* and *Innovator's Mindset*. Each week participants post a response using Flipgrid. Mr. Langton added that this has been one of the richest professional development opportunities he's experienced. A special thank you to Mrs. Haney, Mrs. Lohse, and Mrs. Purse for organizing these powerful opportunities.
- The District received the Healthy Community Grant from the state board of education, and is using it to run a summer program for incoming kindergarten students. More than 80 students are attending the half-day kindergarten preparation program, "Swimming into School." In cooperation with the Addison Early Childhood Collaboration, "Coffee and Conversation" is offered on Tuesday and Thursday mornings for the parents. We average 25-30 parents at each breakfast.
- Summer student learning has also been taking place to include the District 88 STEM Camp, Science Workshops, and IDEA (Innovators, Designers, & Entrepreneurs of Addison) Challenge.

#### **Action Items:**

- The Board approved the Facilities Job Descriptions, as presented.
- The Board accepted the District 4 Staff Resignation requests, as presented.
- The Board approved the District 4 Staff Employment requests, as presented.
- The Board approved the District 4 New Administrator Employment Contract for 2018-2019, as presented.
- The Board approved the Prevailing Wage Ordinance, as presented

- The Board approved to place the Tentative FY2019 Budget on display, as presented.
- The Board approved the Resolution to Transfer Funds between Accounts, as presented.
- The Board approved the Resolution to Commit Funds, as presented.
- The Board approved the Surety Bond of Treasurer, as presented.
- The Board approved the Intergovernmental Agreement Regarding School Liaison Officer, as presented.

**Discussion Items:**

- The next regularly scheduled Board of Education meeting will be Wednesday, July 25, 2018 at Indian Trail Junior High School at 6:00p.m. **PLEASE NOTE THE EARLY START TIME.**
- The Joint Annual Conference will take place on November 16-18, 2018.
- Mr. Langton shared that Mr. Wartman responded to 4 FOIA (Freedom of Information Act) requests in a timely manner.
- Mr. Langton shared the First Reading of Board Policies (Press Plus 97).

**Miscellaneous Business:** None

The Board of Education meeting officially adjourned at 7:00p.m.

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