



BROOKWOOD HIGH SCHOOL

1255 DOGWOOD ROAD
SNELLVILLE, GEORGIA 30078
PHONE (770) 972-7642
FAX (770) 978-5075

J.ALVIN WILLBANKS
CEO/SUPERINTENDENT

WILLIAM BO FORD, JR.
PRINCIPAL

January 9, 2019

Dear Brookwood High School Parents,

Today the Brookwood High School campus reaches a new level of security with the installment of the Visitor Management System (VMS).

Guests to Brookwood will continue to be required to sign in at either of the two main entrances. However, now guest must also be buzzed in by a school employee to be admitted to the building. Access points and sign-in desks are located at these two entrances:

- Main Office/Gold Gym Lobby (on Dogwood Road)
- Theater/Maroon Gym Lobby (via the parking lot)

Beginning today, students will have access to 14 exterior doors to the building before school at 6 a.m. and during class changes. The VMS automatically locks the doors before and after school and follows our bell schedule throughout the day. Exterior doors lock 60 seconds after the tardy bell rings at the beginning of each class period.

While class is in session, doors will be locked and students must request to be buzzed in. During the school day, students may use any of four entrances:

- Main Office/Gold Gym Lobby
- Theater/Maroon Gym Lobby
- A-100 Building
- F-Hall

We're confident that our students will quickly acclimate to the system.

Brookwood is thankful for Gwinnett County Public Schools' continual investment in the safety and security of its schools, staff, and students.

Sincerely,
Archie Berry
Assistant Principal

