

## Stanly County Schools Registration/Residency Verification

Students enrolling in the Stanly County School system are required to have an enrollment form and a residency form completed by the parent/legal guardian of the enrolling student.

- I. Parents/Legal guardian must provide a certified copy of the child's birth certificate, immunization record, and appropriate proof of domicile (residency). The family has 30 days to provide the immunization record.

II. **Proof of Domicile (Residence)**

All documentation should be current and in the name of the parent/legal guardian. **Two (2)** of the following documents are required as proof of residency (document must contain physical address - attach copies to this form)

1. A signed lease agreement
2. Rental receipt
3. A utility bill (gas, water, electricity)
4. Copy of current year's income taxes
5. Home ownership proof

\*If a parent/legal guardian produces DSS documentation for proof of domicile, please verify the address with the Family Caseworker

III. **What is Statement of Domicile?**

Sometimes, a family must live with someone else because they are not able to live in their own domicile (residence). Situations may include separation, eviction, damage by fire, moving to Stanly County without a place of their own, etc. Typically, a Statement of Domicile is a short-term solution to a housing situation-usually 30 calendar days. The school must use its judgment in situations where the time must be extended. Also, the school must monitor the situation to ensure we are accommodating a valid housing situation. The Statement of Domicile is handled at the school level.

IV. **Residence Certification**

I certify that \_\_\_\_\_ resides with me at the identified address.

(Student Name)

Signed: \_\_\_\_\_

(Parent/Court-Awarded Guardian)

Address: \_\_\_\_\_

\_\_\_\_\_

- V. **The signature confirms validity of domicile. If it is discovered that the document(s) contains false information, the student will be withdrawn from the school immediately.**