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## Staff Contacts

Name	Position	Room	Phone
District Translator	--	--	573-7331
Food Service	--	--	573-7466
Library	--	--	573-7530
Main Office	--	--	573-7500
Transportation	--	--	573-7373
Alexieff, Wanda	Head Secretary	Office	573-7524
Assink, Owen	8th Math	206	573-7518
Austin, Tracy	Student Learning Coordinator	Office	573-7549
Baldwin, Jeanette	Math Interventionist	TBD	573-7548
Bartheld, Chris	8th Math	201	573-7513
Bazaldua, Christina	Gear-Up Coordinator	Gear-Up Office	573-7478
Beehler, Cindy	Attendance/Athletic Secretary	Office	573-7555
Berthon, Todd	Special Education Social Skills	407	573-7508
Camarillo, Hugo	District Mental Health Professional	TBD	TBD
Carlson, Annie	Chorale/Keyboard	401/112	573-7560
Christenson, Kathryn	6th ELA/Social Studies	307	573-7547
Colton, Connie	8th Science	317	573-7543
Crider, Aubrey	7th Math	208	573-7541
Cyr, Megan	8th/7th ELA & Intervention	109	573-7509
Davis, Randy	7th Science	106	573-7506
Delgado, Jamie	6th/7th Science	104	573-7504
Elder, Steve	Physical Education	Gym	573-7526
Faulkner, Ken	STEM/Robotics	404	573-7563
Fiscus, Christina	Physical Education	Gym	573-7525
Fuentas, Gregory	7th Dual Language Math/ 8th Math	107	573-7567
Funk, Madeline	ELA/CTC/Ignite	102	573-7502
Gaub, Deidre	Special Education ELA/Math	308	573-7501
Grunewald, Jennifer	6th Math	108	573-7542
Guyot, Tyler	Health/Writing	406	573-7536

Harvey, Adelas	6th/7th Grade ELA	312	573-7534
Hess, Neil	6th/8th Science	316	573-7503
<b>Hevland, Eric</b>	<b>Assistant Principal</b>	<b>Office</b>	<b>573-7521</b>
Holden, Jennifer	Gear-Up Assistant	Gear-Up Office	TBD
Hollingbery, Erin	6th Science	318	573-7539
Holloway, Gina	Psychologist	Office	573-7550
Hyatt, Craig	6th-8th Health	405	573-7558
Jacobsen, Arnold	JROTC	103	573-7562
<b>Juarez, Roel</b>	<b>Assistant Principal/ ELL Advocate</b>	<b>Office</b>	<b>573-7533</b>
Krustangel, Katie	Special Education Life Skills	304	573-7544
Langston, Kyle	Band	112	573-7512
Lemus, Daisy	7th Dual Lang. Social Studies/ 8th SS	314	573-7571
MacDougall, Veronica	6th ELA/ Intervention	306	573-7546
Manion, Andrea	8th ELA	111	573-7511
Norman, Aaron	8th Math/Physical Ed/ 8th Science	103	573-7531
Olivas, Yuritzbi	Assistant/Gear-Up Secretary	Office	TBD
Pomerenke, Trina	Nurse	Office	573-7551
Ramirez, Leticia	6th Dual Lang. Math/Science	315	573-7572
Rowland, Nicole	6th/7th Social Studies/ Writing	202	573-7514
Russell, Andy	7th Math	207	573-7519
Ryan-Osegueda, Susan	7th Social Studies	203	573-7515
Sanchez, Fernando	Spanish Lanugage Arts/ELL	573-7569	313
Shea, Tanya	7th Math	204	573-7516
Snodgrass, Kerry	7th Math	205	573-7517
St. George, Gary	6th Social Studies	305	573-7545
St. Hilaire, Julie	Reading Interventionist	303	573-7560
Stahl, Christy	Counselor (M-Z)	Office	573-7529
Stahl, Ryan	Special Education ELA/Social Skills	302	573-7561
TBD	Speech Language Pathologist	--	573-7553
<b>Toth, Matt</b>	<b>Principal</b>	<b>Office</b>	<b>573-7520</b>
Vanicek, Kerri	8th Social Studies	110	573-7510
Walker, Kaeleigh	6th Math	311	573-7568

Welton, JaNeen	6-8th Math	309	573-7500
Weyrick, Ken	Art/PE	105	573-7505
Widner, Laura	Special Education ELA/Math	301	573-7507
Yount, John	Athletic Director	EVHS	573-7441
Zagelow, Andera	Counselor (A-L)	Office	573-7552
Zuniga, Olga	District Social Worker	TBD	TBD

**PBIS SPIRIT Matrix**

	<b>Solve Problems</b>	<b>Positive</b>	<b>Inspire</b>	<b>Respect</b>	<b>Integrity</b>	<b>Try My Best</b>
ALL	<p>Be a self manager.</p> <p>Seek help when needed.</p> <p>Reflect and learn from experiences.</p> <p>Help yourself and others.</p> <p>Organize your time and resources.</p> <p>Report unsafe behaviors or items to a staff member.</p>	<p>Build each other up.</p> <p>Enjoy your surroundings.</p> <p>Take pride in your school and community.</p> <p>Have a positive attitude.</p>	<p>Encourage others.</p> <p>Choose behaviors that influence others in a positive way.</p> <p>Be the change you want to see in the world.</p> <p>Show EVC SPIRIT.</p>	<p>Be responsible.</p> <p>Be polite and considerate to students, staff, and guests.</p> <p>Accept and embrace differences.</p> <p>Maintain cleanliness.</p> <p>Use equipment for its intended purpose.</p>	<p>Stand up for yourself and others.</p> <p>Be honest and trustworthy.</p> <p>Do the right thing even when no one's watching.</p> <p>Be accountable for your actions.</p>	<p>Take advantage of opportunities.</p> <p>Persevere.</p> <p>Challenge yourself to improve.</p>
Bus	<p>Get bus notes before school or during lunch.</p> <p>Know bus route and driver name.</p> <p>Be on time.</p>	<p>Greet driver.</p> <p>Be patient in line.</p>	<p>Be welcoming and make room for others.</p>	<p>Sit and stay in appropriate seat.</p> <p>Follow bus expectations.</p>		<p>Maintain conversational tone.</p>
Cafeteria	<p>Report unsafe spills.</p>		<p>Clean up after others.</p> <p>Be welcoming and helpful to others.</p>	<p>Say "please" and "thank you."</p> <p>Clean up after yourself.</p> <p>Follow cafeteria expectations.</p>	<p>Stay in designated areas.</p> <p>Don't cut in line.</p>	<p>Maintain conversational tone.</p>
Classrooms (Library)	<p>Make good decisions.</p>	<p>Be an active listener.</p> <p>Be open-minded to new learning.</p>	<p>Be a role-model.</p>	<p>Follow teacher expectations.</p> <p>Collaborate appropriately.</p> <p>Maintain a clean classroom.</p>	<p>Complete work with original ideas and give credit to others when necessary.</p>	<p>Be an active participant.</p> <p>Take responsibility for your learning.</p>
Common Areas	<p>Make good choices.</p> <p>Be efficient with your time.</p> <p>Have a pass during class time.</p> <p>Manage your personal belongings.</p>	<p>Greet others kindly.</p>	<p>Allow access to lockers, bathroom, stairs and hallway. Use appropriate stairwell.</p> <p>Respect others' space and privacy.</p>	<p>Engage in positive conversations.</p>	<p>Stay toward the right side of the hall when walking.</p>	

### Addresses to Contact Staff by E-Mail

All staff members are available by electronic mail. The address is [lastname.firstname@evsd90.org](mailto:lastname.firstname@evsd90.org).  
Example: Joe Smith—[smith.joe@evsd90.org](mailto:smith.joe@evsd90.org)

### Closed Campus

Students are expected to remain at school throughout the regular school day unless arrangements have been made through the office to be dismissed. Once students arrive at school, they are considered to be in attendance for tardy or absence reasons. Absences that are not pre-arranged by checking out are considered truancies.

### Dress Code

East Valley Central School believes that students should take pride in themselves and in the school and community they represent. Personal appearance is important in the EVC quest for “spirit, pride, and excellence.”

#### Following are the specific dress code expectations during school hours:

If a student fails to meet minimum dress code, the student will be asked to call home for a change of clothing. The student will then be loaned appropriate attire and return to class. The student may change into other clothing provided it is during passing period or lunch. Repeated dress code violations will result in disciplinary action.

#### Shirts & Tops

- Appearance that distracts from the learning process is unacceptable. For this reason excessively revealing tops, exposed underwear, tube tops, halter tops, muscle shirts or tank tops that are cut low under the arm, shirts that expose the midriff or back, or excessively sheer or see-through clothing, and excessively low cut tops are prohibited. Tops may not reveal any amount of cleavage.
- Shirts must have a two finger minimum width (1.5 inches) at the shoulder. Any part of the bra, except straps that accidentally fall out, cannot be showing.

#### Pants, Shorts & Skirts

- Pants that are excessively oversized or undersized (two or more waist sizes from the normal) are not permitted.
- *No skin may be showing from an area 1 inch below the fingertips to the waistline.*
- No undergarments showing. Undergarments must be worn.

#### Headwear

- Bandanas and hairnets may not be worn on campus or to school activities.
- Hats are okay to wear, but individual teachers, paraprofessionals, school supervision assistants or administrators may ask students to remove their hat.
- Hoods may not be worn inside any buildings on campus.

#### Footwear

- Footwear that has a solid sole is required.

#### Miscellaneous

- Symbols that can be construed to be racist, sexist, or in other ways discriminatory in nature cannot be worn at school (e.g.: Confederate flag).
- Any clothing or items that include the use of lewd, sexual, racial, drug, tobacco or alcohol related messages (direct or implied) are prohibited.
- No dark sunglasses, unless prescribed by a doctor, worn inside of the building.
- Cosmetic contacts that alter the normal appearance of the eyes are prohibited.
- Pajamas are not appropriate for an educational setting.
- No costumes, unless on school-designated spirit days.

- No blankets worn as jackets or articles of clothing.

**The following apparel and items that can be an indicator of gang activity are prohibited on East Valley School District property at any time:**

- Showing “colors” through clothing items such as shoelaces, gloves, belts, hats, shirts, and sweatshirts are not permitted.
- Dangling belts are not permitted.
- Showing a pattern of consistently wearing the same color, such as red or blue.
- Any apparel or items that have gang related numbers, symbols, designs, drawings or lettering is not permitted on property or body.

**After School Policy**

No students are to go to EVE or the High School without the school’s permission, students will not be allowed to ride the school bus home from any other school except EVC.

All students are expected be out of the building by 2:40, unless supervised by an adult.

If EVC students want to watch a sporting event they must go home and return no earlier than 3:45 or must stay with a teacher the entire hour and fifteen minutes after school until the game starts.

Once the activity starts, students must stay in the same area until picked up by a parent. If they leave the area, they are not permitted to return.

Students will lose the privilege to attend after school activities, including socials, if they:

1. Leave the area and return
2. Cause a disruption
3. Are not engaged in watching the event.

**Electronics at School**

East Valley Central Middle School strongly discourages students from bringing electronic devices to school as they are prime targets for theft. Students are strongly encouraged to leave electronics at home and the school will assume no responsibility for lost, misplaced, damaged or stolen electronic devices, including no responsibility to attempt to recover stolen electronics.

The use of camera phones in private areas such as locker rooms and restrooms is strictly forbidden and will carry the consequence of a suspension for a first time offense.

**Cell Phones and Personal Electronic Devices (iPods, tablets, Etc.)**

Cell phones and other personal electronics may only be used before and after school, as well as in the cafeteria during a student’s lunch break. These electronics (including headphones, earbuds, etc) are to be turned off and stored in lockers or backpacks during all other times. They may be used in the cafeteria during lunch time. Such devices are intended for individual use and should not be used for group viewing/listening. Devices are not to be used in the hallways during the school day. Violations of this expectation will result in the discipline listed under Category 4.

The office telephone is a business phone and should be used by students for emergencies only. A student phone is located in the main office and is for use only during non-class times.



## **Emergency Procedures for Students**

### **Evacuation**

- Students are to move with your classroom teacher quietly and orderly to your assigned area in the field west of the building. Arrange yourselves in alphabetical order with your first period teacher for a quick attendance check. If you are out of the classroom when the alarm sounds, report directly to your first period teacher at the field west of the building. If the alarm sounds during lunch report to your first period teacher on the field west of EVC campus, if the alarm sounds before school report to your first period teacher on the field west of EVC campus, or if the alarm sounds during passing periods, report to the field and line up with your first period class. If a parent/guardian arrives to pick you up during an evacuation do not leave the school without going through the proper procedures of checking out with office staff.

### **Lockdown**

- Students need to follow teacher requests to get to a safe place. If in a classroom, this will be away from windows and behind locked doors. If an emergency lockdown is called during a passing period, students should go to the nearest open classroom. If called during lunchtime, those students in the cafeteria should move to a safer place, such as the gym or auditorium. Follow directions as provided over the intercom or by your teacher.

## **Skyward Family Access Directions**

Grades online and other student specific information can be checked on line. If you do not already have it, you will need student login name and the password to access grades online. This information is available in the counseling department.

Log onto the webpage address: <http://family.eastvalley90.wa-k12.net>

Or access this addressed from a link on the EVC homepage: <http://www.evsd90.org/EVC/>

- 1) On the page enter the following information:

Login Name: \_\_\_\_\_

Password: \_\_\_\_\_

- 2) Use the STUDENT link to choose which child is desired, if you have more than one child in the school or district.
- 3) Use the SCHOOL link to select the desired East Valley School.
- 4) Use the ACCOUNT INFORMATION link to add your email address. You may also change your login password at this link, if you wish. If you change your password, please write your new password down above and keep this paper for your records.

All of the headings and links that are currently available to the Family Access users display down the left side of the screen.

## **Grading Calendar 2018-2019**

First day of school	September 4
End of first quarter	November 6
End of first semester	January 28
End of third quarter	April 9
End of second semester	June 12

### Grading System

The grading scale used at EVC is as follows:

A = 4.0	93-100%	C-=1.7	70 %
A-=3.7	90 %	D+=1.3	67 %
B+=3.3	87 %	D =1.0	60 %
B =3.0	83 %	F = 0.0	59.99% and below
B-=2.7	80 %	I =Incomplete	
C+=2.3	77 %	P =Pass	
C =2.0	73 %		

### Nondiscrimination Policy

You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy of your district's nondiscrimination policy and procedure, contact your school or district office or view it online here:

Policy 3210:

<http://www.evsd90.org/cms/lib02/WA01001878/Centricity/Domain/43/3210P%20Nondiscrimination.pdf>

Procedure 3210:

<http://www.evsd90.org/cms/lib02/WA01001878/Centricity/Domain/43/3210P%20Nondiscrimination.pdf>

### Sexual Harassment Policy

#### SEXUAL HARASSMENT

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a
- The conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

You can report sexual harassment to any school staff member or to the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). For a copy of your district's sexual harassment policy and procedure, contact your school or district office, or view it online here:

Policy 3205:

<http://www.evsd90.org/cms/lib02/WA01001878/Centricity/Domain/43/3205P%20Sexual%20Harassment%20of%20Students%20Prohibited.pdf>

Procedure 3205:

<http://www.evsd90.org/cms/lib02/WA01001878/Centricity/Domain/43/3205P%20Sexual%20Harassment%20of%20Students%20Prohibited.pdf>

### **Complaint Options: Discrimination and Sexual Harrassment**

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child’s principal or with the school district’s Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to revolve your concerns.

#### Complaint to the School District

##### Step 1. Write Out Your Complaint

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Be sure to describe the conduct or incident, explain why you believe discrimination, discriminatory harassment, or sexual harassment has taken place, and describe what actions you believe the district should take to resolve the problem. Send your written complaint—by mail, fax, email, or hand delivery—to the district superintendent or civil rights compliance coordinator.

##### Step 2: School District Investigates Your Complaint

Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days—unless you agree on a different time period. If your complaint involves exceptional circumstances that demand a lengthier investigation, the district will notify you in writing to explain why staff need a time extension and the new date for their written response.

##### Step 3: School District Responds to Your Complaint

In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response—unless you agree to a different time period.

#### Appeal to the School District

### **2018-2019 Student Name & Image Disclosure/Release Form**

Throughout the year, employees of the East Valley School District will take photos and videos of students during classroom activities and events, as well as during school-sponsored activities that may occur off-site. These images may be utilized for marketing or other purposes, including, but not limited to: district-wide publications, presentations, Web pages, Facebook or other social media sites, press releases, newspaper articles, and other possible mediums.

As a parent/guardian, you choose how your child's image and name may be disclosed by the East Valley School District. If you are uncomfortable with your child's name and/or image being released for use in any of the above-mentioned purposes, you can choose to opt-out. To opt-out, complete the Student Name & Image Disclosure form. This form can be accessed by visiting our website at [www.evsd90.org](http://www.evsd90.org) and selecting the Communications Department. Once you are on the Communications Department page, click on the link titled Image Disclosure and fill out all parts of the form. You may also request a hardcopy form in the school or district office.

If you do not choose to opt-out, we will assume you have given the East Valley School District permission to release your child's name/image for the 2018-2019 school year. Note that school yearbooks are considered internal publications and are not subject to these restrictions. If you do not want your child's name/photo to be included in these publications, please notify your building principal in writing.

### **Hot Lines**

Safe Schools Life Line: (866) 548-3847

### **Lockers and Backpacks**

Each student is furnished with a locker with a combination lock. Students are responsible for all contents in their assigned locker and the care of the locker. The locker and combination should not be shared with other students. School personnel may hold periodic locker checks. The school will not accept responsibility for any items lost or stolen from a P.E. or hall locker that is not locked. Students may use backpacks to and from school. However, some teachers do not allow them in the classroom for safety related reasons.

### **Lunch**

Students are expected to observe the following regulations:

- Eat all meals in the cafeteria or other designated areas.
- Leave the lunchroom clean and bus your own garbage.
- Students are not permitted to enter the parking lot (without permission), leave campus or be in unauthorized locations (areas not supervised).

### **Library**

General Rules

1. Students shall treat other people with respect.
2. Students shall handle materials and equipment appropriately.
3. Students shall be on task.
4. Students shall replace all materials and equipment after use is complete.
5. Students must sign up with librarian before using any computer in the library.
6. Students may check out two books for two weeks. A book can be renewed as long as there is not a reserve placed on it by another student.

Restrictions: Backpacks, food, water bottles, and all other beverages are not allowed in the library.

Overdue

1. Overdue notices will be sent to ELA teachers for distribution to students each Monday. Up to three total notices will be sent to remind the student of the overdue book(s). If the book is not returned during the third week, parents will be notified with a phone call. The book must either be returned or paid for.

### **School Socials**

All socials will be over by 3:30PM. Only East Valley Central Middle School students are invited. Regular school dress must be worn (unless the theme of the dance dictates otherwise). Once students are in the building attending a dance, they will not be readmitted once they leave the building. Please be sure that transportation is arranged for and waiting at the end of the dance.

- Sixth grade socials will be held on separate dates from 7/8 grade socials.

### **Student Conduct on Buses**

#### Rules of Conduct for Students Riding School Buses:

Any misconduct by a student, which in the opinion of the bus driver and Transportation Supervisor is detrimental to the safe operation of the bus, shall be sufficient cause for the transportation supervisor to suspend the transportation privilege.

#### Procedure for Students Getting Off at an Alternate Stop:

- Parents must write a note requesting change.
- Students must take note to the office for signature or initial.
- Drivers will not let students off at a stop, other than their own, without a note signed by the school office.

#### Disciplinary appeal:

The student or parent of a student who has been suspended from receiving transportation entitlements may appeal the transportation supervisor's decision by submitting a written statement to the superintendent. The superintendent shall render a decision after evaluating the issues and facts involved.

### **Computer and Internet Acceptable Use Policy**

Internet access is available to students and staff members in the East Valley School District. The District's goal in providing this service is to promote educational excellence in our schools by facilitating resource sharing, innovation, and communication. Students and staff can have access to: limited electronic mail communication with people all over the world; information and news from government agencies, research institutions, libraries, and other external sources; and, resources stored on the District intranet. With access to computers and people all over the world also comes the availability of material that may not be considered to be appropriate in the context of a school setting. On a global network, it is impossible to control all materials, and an industrious user may discover controversial information. East Valley School District firmly believes that the valuable information and interaction available on this worldwide network outweigh the possibility that users may procure material that is not consistent with the educational goals of the District. East Valley School District has chosen to make Internet resources available to students, with the consequence that they will have access to far more information than is available in their school's library. If an East Valley School District student chooses to access resources that are objectionable, adult-oriented, or restricted, the consequences will include disciplinary action, suspension or termination of access privileges.

Policy: 2022 F1A

<https://www.evsd90.org/cms/lib/WA01001878/Centricity/Domain/43/2022%20F1A%20Electronic%20Resources%20and%20Internet%20Safety.pdf>

### **Visitors & Volunteers**

All adult visitors to the campus are required to obtain consent for the visit at the office. Student visitations during academic hours are not permitted.

## **Attendance Policy**

Philosophy - Students are expected to attend school regularly and to be punctual because regular attendance has a positive effect on student learning and achievement. Students who are late by 10 minutes or more are considered absent for that period. Participation in class activities and interaction between students and teacher is necessary to the learning process. Nonetheless, it is recognized that at times students appropriately may be absent from class. Therefore, the following principles shall govern the development and administration of attendance procedures. Students who are absent from school for reasons other than pre-arranged absences may not attend after-school activities on those days they are absent from school.

### **Attendance Procedures –**

- It is the responsibility of the student and his/her parents or guardians to provide a note that describes the reason for the absence. The note should be dropped into the attendance box that is located at the attendance window prior to the beginning of the school day. Students have one day to bring in an excuse for an absence. Any absence that has not been cleared in one day will be considered a truancy and carry the appropriate consequence.
- Students that are less than 10 minutes late are considered tardy and should report directly to class.
- If a student is more than 10 minutes late to class they are required to pick up an admit slip in the office. If a student does not have an admit slip when he/she arrives in class, he/she will be sent back to the office to get one which will result in a tardy.
- When checking out, the student must have a note or confirm with a phone call from a guardian verified by a secretary or administrator PRIOR to leaving school.

### **Definitions:**

#### **Excused absences from school shall be:**

- Participation in school-sponsored and approved activities. To be excused, each staff member of the student must authorize the absence and the affected teacher must be notified prior to the absence unless it is clearly impossible to do so. A staff member may choose not to authorize the absence if the student is failing the class.
- Absences caused by illness, health condition, family emergency, religious observance. The parent is required to send a signed note of explanation with the student upon his/her return to school. The student shall be allowed one make-up day for each day of absence.
- Absences for appointments for doctor, dentist, or court. Students will return with an appointment card from the doctor or dentist to verify such appointments. The student is responsible to bring the note to the office the morning of the appointment to receive a blue slip excusing him/her from school at the appropriate time. When it is time to leave, the student is to show the teacher the blue slip and then check out through the office.
- Pre-Arranged Absence Procedure
  - Requests for 1 day or less may be granted by Attendance Secretary.
  - Requests for more than 1 day will be reviewed by the principal based on the following criteria:
    - Approved = All teachers check “Approved” box; Student is passing all classes with a C or better; Student has less than a 10% absence rate; No parent contact necessary.
    - Not Recommended = One or more teachers check “Not Recommended” (NR) box; Student has a D in one or more classes; Student has absence rate between 10% and 15%; Parent contact by principal recommended.
    - Not Approved = One or more teachers check “Not Approved” box (UN); Student has an F in one or more classes; Student has absence rate over 15%; Parent contact by principal required.

- Absence resulting from disciplinary actions or short-term suspension. As required by law, students who are removed from a class or classes as a disciplinary measure or students who have been placed on short-term suspension shall have the right to make up assignments or exams. There may be some activities or projects that the student will not be able to make-up if their attendance in class was essential to the acquisition of the knowledge. However, make-up work is not available to students that are on long-term suspension for the remainder of the term.

### **Make-up policy for excused absences**

If an absence is excused, students shall be permitted to make up most assignments outside of class under reasonable conditions and time limits established by the appropriate teacher(s). The guide to the number of days in which work is to be made up is determined by the number of days absent (one-day makeup for everyday absent). Because many of our classes involve activity based learning, there may be some assignments that cannot be made up and the absence may have an impact on the student’s grade in the class.

Any time that a student is absent from school, it is the student’s responsibility to check with the teacher to find out what work he/she missed during the absence.

- Pre-arranged or school sponsored activities that result in an excused absence—Students must contact the teacher before the absence to determine what work or activity they will miss. The alternative learning activity must be agreed to by the teacher in order for a grade to be awarded. The teacher and student will determine the timeline for the make-up activity.
- Excused absences caused by illness, health condition, family emergency—Students must contact the teacher the day they return to class to determine what work or activity they missed. If the activity is one that cannot be replicated, it is the responsibility of the student to recommend an alternative activity to replace the one missed. The alternative learning activity must be agreed to by the teacher in order for a grade to be awarded. The teacher and student will determine the timeline for the make-up.

### **Truancy**

Truancy is failing to submit any type of excused statement by the parent, guardian within one day of returning to school. Skipping school or class without following attendance procedures is considered truancy.

If the absence is due to truancy, the student will not be allowed to make up missed work that occurred during the absence for grade. The student will receive a zero for the class period missed if the graded activity occurred in class for any truancy.

The Washington State Mandatory Attendance Law (Becca Bill) requires that the school submit a petition to the juvenile court on any student who is truant from school for five (5) days in any one month or when s/he has accumulated ten (10) days truant during the current school year. Our school district considers four (4) or more periods a school day. The school has the option of filing a truancy petition at any time that a student begins to show a pattern of truancy.

Consequences for truancy (See discipline policy)

### **Definition and Consequences for Drug/Alcohol Infractions**

#### **Definition**

Alcohol & Drugs - A student shall not possess, use, transmit, be under the influence of, or show evidence of having recently used a narcotic drug, hallucinogenic drug, amphetamine, barbiturate,

marijuana, alcoholic beverage, inhalant or intoxicant of any kind, including the unauthorized use of prescription or over the counter medication (medication must be dispensed through the office with the appropriate form on file) and the use of synthetic drugs intended to produce a “high” (i.e. salvia) on or adjacent to the school premises or at any activities or extracurricular activities which are organized, sponsored or hosted or participated in by the East Valley School District and attended by the student. Examples of this include but are not limited to: field trips, dances, all athletic events, and District, Regional, or State competitions of any type. Possession of drug paraphernalia is also considered a violation of this section of the code. Use of a drug authorized by a medical prescription by the prescribed user shall not be considered a violation of this rule.

## **Consequences**

These infractions are of such a serious nature that they will be considered part of the student’s record for his or her entire time enrolled at East Valley School District.

**First offense** for possession, use, under the influence, or evidence of having recently used –

- Notification of police
- Long-term suspension up to 45 days in compliance with WAC 180-40-260. The long-term suspension may be reduced (at the school discretion) to fifteen days out of school upon completion of the following:
  - Valid urine analysis immediately\* following the infraction (\*to be defined by administrator, usually within two hours.)
  - Completion of a drug/alcohol assessment.
  - Return to school and reduction of the suspension is dependent upon following the assessment recommendations given.
  - Compliance with the “Drug and Alcohol Re-Entry Contract.”

**First offense for sale, intent to sell or distribution** –

Expulsion equal to the length of one academic term.

First offense for out of district students – loss of attendance privileges in EVSD.

**Second offense** for possession, use, under the influence, or evidence of having recently used –

- Notification of police
- Expulsion equal to the length of one academic term. from EVC. The expulsion may be reduced in limited situations to fifteen days out of school long-term suspension upon completion of the following:
  - Valid urine analysis immediately\* following the infraction (\*to be defined by administrator, usually within two hours)
  - Completion of a drug/alcohol assessment.
  - Return to school and reduction of the suspension is dependent upon following the assessment recommendations given.
  - Compliance with the “Drug and Alcohol Re-Entry Contract.”

**Second offense for sale or intent to sell** –Expulsion equal to the length of one academic term.from EVSD.

**Third offense** for possession, use, under the influence, or evidence of having recently used –

- Expulsion equal to the length of one academic term.

Students who are involved in extracurricular activities are subject to additional consequences as described in the athletic code. Additional consequences for alcohol and/or drug infractions while attending a school activity may result in the loss of privileges to attend activities.



## **Drug Dog Searches**

In an effort to attain a drug and alcohol free campus, dogs trained to detect drugs and alcohol will periodically search the campus. Disciplinary consequences may be imposed for students leaving campus without permission during a search. In the event a student(s) is unwilling to cooperate with a search request following an alert by the dog, the police will be called and asked to conduct the search. In addition, the student will receive a long-term suspension from school (up to 45 days).

## **EVC Middle School Student Behavior Code**

At East Valley Central Middle School, courtesy and common sense are the principles that guide our actions. By emphasizing respect for others and ourselves through responsible behavior we can maintain a positive school climate. Students are responsible for their actions and they are held accountable for following all rules and regulations established by East Valley School Board and the EVC administration and staff. A student who is found to be in violation of any of these rules is subject to discipline, suspension, or expulsion from East Valley as provided for in the Common School Laws of the State of Washington, chapter 180.40 W.A.C. The sanctions imposed for rule violations generally will be of a progressive nature. The severity of the disciplinary action may be influenced by the frequency of violations, the seriousness or severity of the violation, and other factors contained in WAC 180.40, or which have a substantial disruptive effect on the education process, PROVIDED, that in those cases where violations of school district rules result in serious damage to persons or property, and/or have a substantial disruptive effect on the educational process, the student involved may be subject to long-term suspension or expulsion, even though lesser forms of corrective action or punishment may modify his or her conduct.

The school district reserves the right to refer to the appropriate non-school agency any act or conduct of its pupils which may constitute a crime under federal, state, county, or local law. When a student is suspended, the student will not be allowed to participate in extracurricular activities, either practice or competition, during the suspended time. Effective implementation of these guidelines requires the exercise of good faith on the part of students, parents, and school personnel.

## **Student Code of Conduct**

The following are prohibited on or adjacent to school premises or at school sponsored activities and shall constitute cause for discipline, suspension, or expulsion.

- Arson - A student(s) shall not intentionally or neglectfully commit the act of setting school property on fire.
- Assault - A student(s) shall not willfully and/or violently physically attack another student, employee, or guest of the school.
- Alcohol & Drugs - A student shall not knowingly possess, use, transmit, be under the influence of, or show evidence of having recently used a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind. Use of a drug authorized by a medical prescription shall not be considered a violation of this rule. Students may not dispense legal drugs to other students. Possession of drug paraphernalia is also considered a violation of this section of the code.
- Cheating/Copying -A student shall not copy and/or cheat on class assignments or exams. Students will receive a zero on the assignment, assigned appropriate discipline, and parental/guardian contact will be made. Repeated occasions will result in loss of credit.
- Derogatory comments/actions - Negative comments or actions that are derogatory in nature are not permitted.
- Disrespect/Insubordination -A student shall not demonstrate willful disobedience nor show disrespect toward a school employee, student, or guests of the school.

- Disruption/Obstruction of School Operation - A student shall not through conduct or expression cause substantial disruption or obstruction of any school function or operation.
- Extortion/Intimidation - a student shall not exercise coercion or threat (including cyber bullying) to impose his/her will upon another person in an attempt to cause physical injury or extort anything of value.
- False Fire Alarms - A student shall not intentionally or neglectfully set off a false fire alarm.
- Failure to Comply with School Personnel -A student shall not fail to comply with the lawful directions of school personnel acting in the performance of their duties.
- Fighting or promotion of a fight - A student shall not attempt to inflict, or cause the actual infliction of physical injury on any school employee, pupil, or other person. Encouraging others or instigating a fight is considered the promotion of a fight.
- Gambling -A student shall not gamble on school property or at school sponsored events.
- Gang Related Activity-Students will not display any type of gang graffiti or gang symbolism while at school or any school activity. This includes, but is not limited to the following: the use of hand signals, writing of graffiti, the presence of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute, indicates or implies gang membership or affiliation.
- Guest Students must abide by dist. policy 3141A to remain at EVC.
- I.D. Badge – Students shall wear I.D. badge while at school. I.D. must be of the current school year and worn in a fashion that is visible above the waist.
- Leaving School Grounds -A student shall not leave school grounds or activities without proper authorization.
- Obscene or Indecent Conduct and Profanity - A student shall not use language or act in a lewd, indecent, obscene, or profane manner.
- Public Display of Affection (PDA) -A public display of affection (PDA) is any gesture, which culture suggests is sexual or romantic in nature, taking place in areas open to the public. Some PDA gestures include hand holding, touching, kissing, or hugging.
- Property Damage & Theft - A student shall not destruct, damage, be in possession of or commit theft of school property or property of others.
- Throwing objects -A student shall not throw objects such as rocks, snowballs, water balloons, pencils, pens, etc. as they may cause a personal safety hazard.
- Tobacco - All use and possession of tobacco (smoking and chewing) is prohibited at all times on all school district property. This includes athletic fields and school vehicles.
- Unauthorized Entry of School Property -A student shall not conduct any unauthorized entry to or use of school property.
- Unauthorized Location – A student shall not be in unauthorized locations (i.e. high school, or areas not supervised).
- Weapon Possession - A student shall not possess, transmit, or handle any object that can reasonably be considered a weapon.

### **EVC Middle School GUIDELINES FOR DISCIPLINE**

At East Valley Central, our goal is to develop young people who behave properly and appropriately in a variety of situations. Disciplinary and hearing officers will be allowed to grant exceptions in cases involving extenuating circumstances and/or exceptional circumstances as provided for in WAC 180.40. In examining extenuating and/or exceptional circumstances, the truthfulness of the student, the complete discipline history of the student and any previous similar discipline will be strongly considered. The frequency, with which students violate various school policies, rules, and regulations, is often of equal or greater concern than single violations. The cumulative effects of these acts may determine the form of discipline, including suspension and/or expulsion. Appropriate discipline may be issued for infractions of the student code of conduct during all school related functions. These may

include violations which take place during sporting events on and off the field of play, dances and/or field trips. The following is not an exhaustive list. EVC will honor suspensions given by other schools to transferring students.

**Weapons Possession:**

By Law, Possession of a Weapon Requires Expulsion from Washington State Schools.

The district has a gun-free school policy that includes a one-year mandatory expulsion for weapons, mandatory notification of parents and law enforcement of violation, and allows the expulsion to be modified by the district on a case-by-case basis.

**CATEGORY 1 Exceptional Misconduct:**

The District has determined, following consultation with an ad hoc citizen's committee, that the following misconduct is either (1) of such frequent occurrence, notwithstanding past attempts of District staff to control such misconduct through the use of other forms of corrective action, or (2) so serious in nature or in terms of the disruptive effect upon the operation of the District to warrant immediate resort to short-term or long-term suspension for a first-time offense. Such misconduct may also result in an expulsion or emergency expulsion. See Procedure 3241P.

Exceptional misconduct includes the following:

- Arson;
- Assault – if the assault involves injury to another, bodily fluids or a weapon;
- Commission of any crime on school grounds or the commission of a crime or other dangerous conduct anywhere that indicates the student's presence on school grounds poses a danger to other students or staff;
- Cumulative violations (including chronic disruption of the educational process);
- Causing intentional, substantial damage or destruction to school property or the property of another on school grounds or at school activities;
- Endangering students on a school bus;
- Displaying any gang sign, symbol, writing, gang related colors or clothing items.
- Disruption of the school program by bomb scares, false fire alarms, firecrackers, etc.;
- Disruptive Conduct: Conduct that materially and substantially interferes with the educational process;
- Extortion;
- Distribution of lewd, obscene, or profane language, gestures, or materials; Knowingly possessing stolen property;
- Possession use, sale, or delivery of illegal or controlled chemical substances, including marijuana or substances containing marijuana and alcoholic beverages, as well as possession of items reasonably determined to be drug paraphernalia as used or possessed, including vape pens;
- Presence on school property or at a school activity following the consumption or use elsewhere of an alcoholic beverage or a controlled substance, including marijuana;
- Sexual misconduct including sexual harassment, on school grounds, at school activities, or on school provided transportation;
- Theft or property damage on school grounds, at school activities, on school provided transportation, or of school property at any time; of items valued at over \$100.00.
- Threats of violence to other students or staff;

- Use or possession of dangerous weapons, including firearms, air guns, knives, nun-chu-ka sticks, throwing stars, stun guns, explosives and other weapons prohibited by state law and Policy 4210;
- Voyeurism;

1<sup>st</sup> Offense      Suspension from school (minimum 10 days)

2<sup>nd</sup> Offense      Long term suspension (up to 18 weeks)

3<sup>rd</sup> Offense      Recommended expulsion

Range of Discipline Sanctions based on Administration's determination of mitigating and aggravating factors.

## **CATEGORY 2 Prohibited Misconduct**

A student will not intentionally engage in conduct causing disruption to school operations. The following illustrate the kinds of offenses that are prohibited:

- Intentionally obstructing normal pedestrian or vehicular traffic on a school campus;
- Intentionally obstructing the entrance or exit of any school building or room in order to deprive others of passing through;
- Knowingly possessing stolen property;
- Cheating/plagiarism;
- Defiance of school personnel;
- Disclosure of exams;
- Disobedience of reasonable requests, instruction and directives of school personnel; (insubordinate)
- Refusal to leave an area when instructed to do so by school personnel;
- Refusing a reasonable request to identify oneself to District personnel (including law enforcement officers) while under the supervision of the school;
- Refusal to cease prohibited behavior;
- Conduct on a school bus that endangers students;
- Theft or property damage on school grounds, at school activities, on school provided transportation, or of school property at any time; of items valued at under \$100.00.
- Forgery;
- Fighting: Fighting, instigating, promoting (including promotion by presence as a spectator), or escalating a fight, as well as failure to disperse at the scene of a fight;
- Gambling or encouraging other students to gamble;
- Harassment, intimidation, and bullying of others;
- Inappropriate dress or appearance;
- Lewd, obscene, or profane language, gestures, or materials;
- Tardiness/unexcused absences;
- Trespassing on school property or school transportation at a time or place the student's presence is not permitted;
- Possession or use of tobacco or nicotine products; if determination of substance cannot be identified, see Possession under *Category 1*.
- Occupying a school building or school grounds in order to deprive others of its use;
- Use of a camera in areas considered to be private; (locker rooms, bathrooms, etc.)
- Preventing students from attending class or school activities;
- Using any object in a dangerous manner;

- Intentionally defacing or destroying the property of another.

1 <sup>st</sup>	Offense	Short term suspension and/or in-school suspension
2 <sup>nd</sup>	Offense	Short term suspension and/or in-school suspension
3 <sup>rd</sup>	Offense	Long term suspension (up to 18 weeks)
4 <sup>th</sup>	Offense	<i>See: Category 1: Exceptional Misconduct-Cumulative violations</i>

\*\* Words or actions that incite a fight or failure to disperse when directed to do so is considered fight promotion

Range of Discipline Sanctions based on Administration's determination of mitigating and aggravating factors.

### **CATEGORY 3 Inappropriate Student Behavior:**

- Profanity
- Minor disruptive behavior
- Failure to check out/in
- Possession of a laser pointer
- Not being truthful to school personnel
- Closed campus violation
- Loitering on District Property
- Inappropriate display of affection
- Activity spectator problems
- Alcohol and/or drug related material
- Unauthorized use of electronic devices
- Failure to abide by classroom rules
- Disrespect toward those other than staff
- Failure to meet dress code

The above is not an exhaustive list of infractions.

1 <sup>st</sup>	Offense	Teacher imposed discipline with documentation
2 <sup>nd</sup> -3 <sup>rd</sup>	Offense	School detention
4 <sup>th</sup>	Offense	<i>See: Category 2: Prohibited Misconduct-Disobedience of reasonable requests, instruction and directives of school personnel.</i>

### **CATEGORY 4 Personal Electronics Violation:**

Cell phones and other personal electronics may only be used before school and during the student's lunch while in the cafeteria. Student may use their device after school in all locations. They may be used in the cafeteria during lunch time. Such devices are intended for individual use and should not be used for group viewing/listening. Devices are not to be used in the hallways during the school day.

- 1<sup>st</sup> Offense: Device will be confiscated and turned into the office. The device may be picked up at the end of the day by the student.
- 2<sup>nd</sup> Offense: Device will be confiscated and turned into the office. The device must be picked up by Parent/Guardian.
- 3<sup>rd</sup> Offense: Device will be confiscated and turned into the office. The device must be picked up by Parent/Guardian and the phone will not be allowed on school premises for 5 days. *\*see note below*
- 4<sup>th</sup> Offense: Device will be confiscated and turned into the office. The device must be picked up by Parent/Guardian and the device will not be allowed on school premises for remainder of the quarter or 30 days, whichever is longer. *\*see note below*
- 5<sup>th</sup> Offense: Device will be confiscated and turned into the office. The device must be picked up by Parent/Guardian and the phone will not be allowed on school premises for remainder of the academic year. *\*see note below*

**\*Failure to comply with leaving devices at home will result in student being referred for insubordination. See Category 2**

**CATEGORY 5 Tardies:**

Tardy is defined as being late to class. Excused and unexcused tardies will be defined by the classroom teacher. If the student is more than ten minutes late, it will be treated as a truancy and carry the same consequences as a truancy.

- 1<sup>st</sup> Offense Teacher warning
- 2<sup>nd</sup> Offense Teacher imposed discipline
- 3<sup>rd</sup> Offense School detention
- 4<sup>th</sup> Offense Two school detentions
- 5<sup>th</sup> Offense *See: Category 2: Prohibited Misconduct - Disobedience of reasonable requests, instruction and directives of school personnel.*

Incentive Clause: After reaching tardy number 3, if a student is not tardy for 20 consecutive attended school days, s/he may remain or revert back to level three (detention). Tardies will start over at the semester break.

**CATEGORY 6 I.D. Badge Violations:**

Students are required to wear their current year East Valley Central Middle School identification, in a visible location above the waist, at all times while on campus. This includes before and after school, as well as, in the in-school suspension and detention rooms. I.D. violations will start over at the semester break. Replacement I.D. may be purchased in the office at cost.

- 1<sup>st</sup> - 3<sup>rd</sup> Offense Documentation
- 4<sup>th</sup> Offense Meet with counselor to develop a plan
- 5+ Offense Continued documentation. Administrative discipline discretion.

School events are tied to SPIRIT Points that are earned by wearing your ID. Students that have earned 90% of the points available will be allowed to attend school sponsored events, such as, socials, and SPIRIT assemblies.

**Detention Completion**

Students have two weeks from the date of the infraction (except the month of June) to make up their detention. Detention may be served any Monday through Thursday from 2:30-3:30 or any Monday morning from 7:45 to 8:45 in the ISS room. Students serving detention must be on time with study materials to be admitted. Failure to make up detention by the last day of the two-week period for any reason will result in the following consequence:

- Detention will be reissued to one day out of school suspension or one day of in-school suspension.

Students should not wait until the last possible day to make up their detentions to avoid last minute conflicts. Detentions will not be moved due to school absences.

## **EVC Athletic Eligibility**

In order to be eligible to participate in interscholastic sports at East Valley High School, you must meet the eligibility requirements:

### **Eligibility Requirement**

- a Complete online athletic registration
- b Pay required fees
  - i. ASB Card: \$20.00
- c Student/athlete does not turn 15 years of age before the start of each sports season.
- d Student/athlete must be enrolled in (regular member) East Valley MS and passing 6 classes or equivalent credits in both the immediate preceding and current semester.
- e Student/athlete must be in regular attendance within the first fifteen (15) school days in a semester in order to participate in interscholastic contests during the current semester.
- f Student/athlete have passed a physical examination from a medical authority approved by law. The current physical must be signed and is good for one year (13 months) from the date the physical took place.
- g Insurance Waiver or School Insurance – You must have medical insurance coverage that includes the minimum provisions listed on the Parent Consent Form.

### **EVC Offered Sports:**

<u>FALL</u>	<u>WINTER I</u>	<u>WINTER II</u>	<u>SPRING</u>
Girls' Volleyball	Boys' Basketball	Girls' Basketball	Track and Field
Boys' Soccer	Dance and Drill	Wrestling	Girls' Soccer
Girls' Softball			Boys' Baseball
Cross Country			
Boys' Football			