

Glendora Unified School District
MINUTES OF THE BOARD OF EDUCATION
September 10, 2018

Vice President Merkley called the regular meeting of the Glendora Unified School District Board of Education to order at 7:03 p.m. in the Community Board Room, Glendora Unified School District, 500 North Loraine, Glendora, CA 91741.

Board Members Present:

Robin Merkley, President
Cory Ellenson, Vice President
Rukshan Fernando, Ph.D, Clerk
Zondra Borg, Member
Elizabeth Reuter, Member

District Administrators Present:

Robert Voors, Ed.D., Superintendent
Marc Chaldu, Assistant Superintendent, Business Services
Dominic DiGrazia, Assistant Superintendent, Personnel Services
Michelle Hunter, Assistant Superintendent, Educational Services
Becky Summers, Ed.D., Director, Educational Services

AGENDA

Upon a motion by Ms. Borg, seconded by Dr. Fernando, the Board of Education unanimously approved to adopt the agenda as presented.

REPORT OF CLOSED SESSION

The Board of Education met in closed session to discuss the following items. No action was taken.

- Negotiations with the Glendora Teachers Association, the California School Employees Association and unrepresented employees (Designated Representatives: Marc Chaldu, Dominic DiGrazia, Michelle Hunter and Rob Voors).
- Potential Litigation
- Superintendent Evaluation

OATH OF OFFICE

Superintendent Dr. Voors administered the Oath of Office to newly appointed Board Member, Elizabeth Reuter.

ELECTION OF OFFICERS

To complete the term to the December 2018 organizational meeting of the Board of Education.

A nomination by Mr. Ellenson, to elect Mrs. Merkley as President was seconded by Ms. Borg and unanimously approved by the Board of Education.

A nomination by Dr. Fernando, to elect Mr. Ellenson as Vice President was seconded by Ms. Borg and unanimously approved by the Board of Education.

A nomination by Mr. Ellenson, to elect Dr. Fernando as Clerk was seconded by Ms. Borg and unanimously approved by the Board of Education.

RECOGNITION SECTION

Dr. DiGrazia introduced Classified Employee of the Year, Margaret Klein. Margaret is currently the Office Manager at Whitcomb High School. WHS Principal, Mr. Letourneau states that Margaret is the face and voice of WHS. CSEAP Chapter 247 President, Bruce Bolton congratulated Margaret, presented her with a gift on behalf of CSEA and thanked her for her service to the students of the District. Robert Clark, Elementary PE teacher and Glendora USD Teacher of the year, teacher thanked everyone for the honor and commented that the District has been amazing and that he has always had the support of District, principals and teachers. He acknowledged the elementary for all their help. On behalf of the GTA, Executive Director, Eric Smith congratulated and thanked Robert Clark and presented him with a gift honoring him as teacher of the year. Ms. Borg congratulated both employees of the year thanking them for all they do. Mr. Ellenson commented that Robert and Margaret are two outstanding selections deserving the recognition. Mrs. Reuter congratulated both as well, commenting that Mrs. Klein is a joy to work with and Mr. Clark amazes her with how he leads so many elementary students at one time. Dr. Fernando thanked the employees for their commitment to the District; and commented that to witness Mr. Clark as he orchestrates PE is impressive. Mrs. Merkley commented that Margaret has been a great support to WHS. She congratulated Mr. Clark saying that his staff is amazing and thanked him for all he does. Matt Doughly congratulated Mrs. Klein on the honor and to Mr. Clark he thanked him for inspiring him to live a healthier lifestyle.

SUPERINTENDENT'S REPORT

Dr. Voors congratulated the employees of the year saying that they are excellent representatives of all the good work that goes on in the District. He congratulated Mrs. Reuter on the appointment as Board Member. He commented that it was great to have five highly qualified and well respected citizens to interview and that he was very proud of Elizabeth. He thanked the Board for doing a great job during the time as a four-member board. Dr. Voors commented that this week is Suicide Prevention week and many of the schools have daily yellow ribbon activities planned. He reminded everyone that Wednesday is Glendora Day at the Fair and that hundreds of students will attend the Fair for educational opportunities during the school day. The evening will be full of fun community activities with the parade at 5:00 pm lead by the GHS Marching Band.

STUDENT BOARD REPRESENTATIVE REPORT

Student Representative to the Board, Matthew Doughly, reported on the following activities:

Cullen Elementary School honored Child Advocate Award winners Giselda Pinedo and Drenda Archer.

Stanton Elementary School has chosen Northeastern University, NEU as its college of the year for the 2018-19 school year. The school held a PBIS lesson on student behavior, ethics, safety, and general healthy eating habits. Two parent education nights have already been held focusing on 4th grade math and kindergarten homework. Staff members worked on intervention and focus group students during a recent early out day.

Sutherland Elementary School students are looking forward to Glendora Day at the Fair and are proud of the 100% PTA membership. An upcoming parent night will feature Dr. Julie Verner to speak on helping children cope with difficult emotions.

Glendora High School California Scholarship Foundation sign-ups are this week as well as college presentations and National Honor Society paper work is due in September. There are many activities planned for Suicide Prevention Week that will include positive messages, making new friends and the always popular bunnies and puppies for petting. Other activities include the Powderpuff Game, Senior Luau, and Homecoming Court announcement.

STAFF PRESENTATION AND INFORMATION

- A. Glendora Education Foundation Board Members, Melinda Dilwicius and Daniel Boyer, both congratulated Elizabeth Reuter saying that they are proud to see her taking the next step in helping students. Melinda thanked the GEF board for their hard work throughout the year; she commented that without the GEF board, parents, teachers and community the Foundation would not be able to do what they do. They presented a check for \$315,000 to the District thanking everyone for all they do to help GEF make this generous donation.

Dr. Fernando commented that he knows the incredible work that everybody on the GEF board contributes saying that a variety of stakeholders are needed to make the schools successful. He thanked everyone for their support. Mrs. Reuter thanked every single one of the GEF board members for their commitment and effort put into the organization saying that they are very passionate about everything that is GUSD and that it has been an honor and pleasure to work with them. Mr. Ellenson commented that GEF looks for everything possible to help the District and he thanked everyone for their hard work saying that the donation will make a difference. Ms. Borg thanked GEF commenting that she understands how busy parents are, most of the GEF members are parents and she appreciates all they do for the students. Mrs. Merkley remembers the early days of the Foundation when the first goal was to raise \$26,000. She commented that they have come a very long way and she appreciates all their efforts because the District would not be the same without them. Matt Doughly said that from a Glendora High student perspective he thanked GEF for the water dispensers at GHS and added that all they do makes a big difference.

- B. Annual School Reports:

Cullen Elementary School Principal, Dr. Cheryl Bonner joined by Ronnie Higginbotham and Angie Golden presented the school's annual report. She began by acknowledging the support of GEF and the PTA. Dr. Bonner presented the SBAC school data noting that 70% of the students met or exceed standards in ELA with the strongest performance in the claim area of writing. In Math, 60% met or exceeded with 28% nearly meeting. Dr. Bonner also reviewed the SBAC data for physical education as well as for subgroups. She commented that the Cullen Condor Code of Conduct fits right in with positive behavior intervention systems and the code is used to redirect behaviors; also this year they will be exploring the book E is for Ethics. Dr. Bonner thanked her staff for the privilege of making the journey with this group.

Mr. Ellenson thanked Dr. Bonner and the staff. He stated that he loves what they are doing at Cullen for character; that all students know the code and are rewarded for knowing and exhibiting the behaviors. He also likes all the programs that bring parents on campus. Ms. Borg asked about the intervention programs at Cullen, and how they go about helping the students that are nearly meeting the standards. She thanked Dr. Bonner and the staff for all they do. Mrs. Reuter appreciated the statement about students knowing that the teachers care. She commented that especially for elementary students, as they learn to be learners, having that connection with teachers is critical and she thanked the Cullen staff for that. Dr. Fernando thanked Dr. Bonner for her incredible leadership saying the attendance by so many of the Cullen staff is a testament to her leadership. He had the privileged to attend Back to School Night and was impressed with the teacher presentations. As a college teacher, he was also very excited that the highest claim was in writing and commended the teachers for their work in that area. He asked clarifying questions regarding how to engage boys more at the elementary level. Mrs. Merkley asked about the 1st grade keyboarding lessons. She commented on the growth mindset saying that it is amazing; she appreciates the autism awareness saying that it is great and exciting and she thanked Dr. Bonner for the report.

Sellers Elementary School Principal, Mr. Bishop, presented the school's annual report accompanied by Chris Henken and Pat Black. He presented the SBAC data for the school in the areas of ELA, Math and Physical Education. He reviewed the students' strengths and weaknesses in physical education. In Math 64% of the students met or exceed the standards and 77% met or exceeded in ELA. He commented on teacher training at the AVID Summer Institute saying that he plans to send more to conference this year. Another goal is to increase STEAM activities and he commented on a new program called Great Scientists that was started last year. Addressing the third goal in character development, Sellers adopted a school in Puerto Rico that was devastated from the hurricane. Students donated school supplies and sent them to Puerto Rico. Afterschool programs include chess, Lego robotics, tennis, Japanese, sewing and dance and hip hop. Mr. Bishop thanked the PTA and GEF for their support of school programs.

Dr. Fernando thanked Mr. Bishop for presentation and how he leads the school. He commented that as he listened to the report he realized that Sellers is creating an environment of education for the whole person. Mrs. Reuter asked about the Great Scientist program saying that it is innovative and awesome. She also asked how AVID is going and what are the challenges to integrating AVID for elementary students.

Mr. Ellenson was interested in the progression of AVID; he also appreciates all the afterschool programs saying they are interesting and exciting. Ms. Borg thanked Mr. Bishop and the staff for all they do. She asked clarifying questions regarding the afterschool opportunities for students. She commended everyone on the character and kindness program; and appreciates that the students are helping other students in Puerto Rico. Matthew Doughly asked about the gardening program and how students are help when struggling with math. Mrs. Merkley asked about the afterschool programs and she thanked Mr. Bishop for the report saying that she really enjoyed it.

- C. Mr. Marc Chaldu and Mrs. Janette Walczak presented the 2017-2018 Unaudited Actuals for the District. The report includes the District's annual financial report of the results of operations for the fiscal year. It becomes the basis of the annual audit and includes the Statement of Revenues, Expenditures, and Changes in Fund Balance. Mrs. Walczak reviewed the General Fund with total revenues of \$77,018,823 and expenditures of \$79,189,156. She reviewed an ending fund balance comparison from 2016-17 to 2017-18 in other areas including revolving cash, reserve, prepaid items, and legally restricted. Mr. Chaldu commented on the Special Education spending for the past six years noting that spending increases each year. Spending for 2016-17 was \$8,633,854 compared with 2017-18 of \$10,062,030. He reviewed other funds including Adult Education, Food Services, Deferred Maintenance, Capital Projects, Facilities Fund, Daycare and Preschool, and Foundation Scholarship. He reviewed enrollment and ADA noting the declining enrollment problems stating that the 2015-16 P-2 attendance was 7,388 and 2018-2019 month one enrollment was 7,615 which is a decrease of 232 students. A plan to help to recover funds is to focus on attendance; he noted that the District already has great attendance but that this year a new Saturday school will be instituted for students with absences. Mr. Chaldu commented that now it is very important to formulate expenditure reductions and revenue enhancements to eliminate the deficit spending. The next steps are to submit this report to LACOE for review; conduct an independent audit; and the 1st interim report due in December and will include the most recent multi-year projections. He thanked Mrs. Walczak, Pamela Escalante and the staff for their work throughout the year.

Ms. Borg asked about Special Education costs and the lack of repayment by the Federal Government. She also asked clarifying questions regarding Attendance Recovery – Saturday School. Mr. Ellenson thanked Mr. Chaldu for the report. He asked about the Special Education take back programs and how that affects the increase in spending over the last few years.

He asked clarifying questions regarding the actual ADA compared with what is projected as well as the food services meal program. Mrs. Reuter thanked Mr. Chaldu for the report saying that it was a lot of information. She commented that the attendance recovery program is fascinating as a means of revenue, and if similar districts have been successful in recapturing revenue with Saturday School programs. Dr. Fernando appreciated the thorough presentation and asked clarifying questions regarding daycare and preschool. Matthew Doughly asked clarifying questions regarding the meal program, participation and GHS student store.

PUBLIC HEARING

Board President Mrs. Merkley opened the public hearing at 8:54 pm.

The public hearing was held in accordance with Senate Bill 550 (Chapter 900/Statutes 2004 [Williams Settlement]) which imposes requirements for the annual Instructional Materials public hearing that is required by Education Code Section 60119. SB 550 states that the Board of Education must hold a public hearing during the first eight weeks after school begins to determine whether the district has sufficient textbooks and instructional materials.

There were no comments from the public, the hearing was closed at 8:54 pm.

ORAL COMMUNICATIONS

Mr. Willet, Glendora Resident spoke on general oral communications

William Jacobsen, Glendora Resident spoke on the northwest gate at Goddard Middle School

DISCUSSION ACTION ITEMS

1. Upon a motion by Mr. Ellenson, seconded by Dr. Fernando the Board of Education unanimously approved the selection of Elizabeth Reuter as the representative to the Los Angeles County Committee on School District Organization to fill the position through December 2018, which was left vacant with the Board member resignation.
2. Upon a motion by Mr. Ellenson, seconded by Dr. Fernando the Board of Education unanimously approved the selection of Elizabeth Reuter as the representative to the Los Angeles County School Trustees Association to fill the position through December 2018 that was left vacant with the Board member resignation.

3. Upon a motion by Mr. Ellenson, seconded by Ms. Borg the Board of Education unanimously approved the reassignment of Board of Trustees' committee assignments for 2018 as follows:
 - a. GEF (Glendora Education Foundation): Ms. Borg
 - b. GUSD PTA Council: Ms. Borg, Mrs. Merkley
 - c. Coordinated School Health Committee: Mrs. Merkley
 - d. College and Career Readiness Committee: Dr. Fernando, Ms. Borg
 - e. Chamber of Commerce Legislative Action: Mrs. Reuter
 - f. Glendora Coordinating Council: Mrs. Merkley
 - g. LCAP Committee: Mrs. Reuter, Ms. Borg
 - h. East San Gabriel Valley ROP Rep: Mr. Ellenson
4. Upon a motion by Ms. Borg seconded by Mrs. Reuter, the Board of Education approved Karen L. Soza on the basis of a Provisional Internship Permit for the 2018-2019 school year.
5. Upon a motion by Dr. Fernando seconded by Ms. Borg, the Board of Education approved Resolution #1, Determination of Sufficient Textbooks and Instructional Materials for fiscal year 2018-2019.
6. Upon a motion by Mr. Ellenson seconded by Ms. Borg, the Board of Education approved the 2017-2018 Unaudited Actuals as presented.

GENERAL CONSENT ITEMS

Upon a motion by Dr. Fernando, seconded by Mr. Ellenson, the Board of Education unanimously approved the General, Educational, Business and Personnel Consent Items as follows:

1. Approve the minutes of the regular meeting of August 27, 2018 and the Special Meeting of August 27, 2018 as presented.
2. Accept gifts from Edison International, United Way and The Davila Foundation as presented

EDUCATIONAL SERVICES CONSENT ITEMS

1. Approve consultant services provided by Azusa Pacific University to provide both group and individual counseling to secondary students as presented.
2. Approve consultant services provided by I Love You Guys Foundation, for a one-hour keynote session titled "Anticipating the Unthinkable" by Carly Posey and Standard Response Protocol Classroom Training on October 8, 2018 as presented.
3. Approve consultant provided by Social Model Recovery Systems to facilitate smoking cessation group therapy for Whitcomb High School students as presented.

BUSINESS SERVICES CONSENT ITEMS

1. Approve/ratify purchase order numbers 1819000399 through 1819000525 in the amount of \$1,798,966.84 for the 2018-2019 school year.
2. Approve/ratify Certificated and Classified Warrants D1244169-D1244354, W5828277-W5828298; General Fund Warrants W24727658-W24755582; Adult Education Fund Warrants W24755576; Food Services Fund Warrants W24733245, W24737166, W24737168, W24748820; Deferred Maintenance W24733240, W24733248, W24733256, W24733258, W24735149, W24735151, W24737159, W24737160, W24737161, W24737164, W24737172, W24748810, W24748813, W24748814, W24748815, W24748816, W24753754, W24755558, W24755562, W24755564; Capital Facilities Fund W24748823, W24753761, W24757651; County School Facilities Fund Warrants W24737169; and Day Care Fund Warrants W24733261, W24753756, W24753760, W24753765 for a total of \$ 1,444,531.88.
3. Approve the agreement with TLC Auctions for services as presented.
4. Approve the lease agreement for FCIP at the Williams Educational Center effective July 1, 2018 through June 30, 2019.
5. Approve the lease agreement for Mainstream Center at Whitcomb High School effective July 1, 2018 through June 30, 2019.
6. Approve a one-year extension for NEWCOMMUNITY Glendora Foursquare Church at Sellers Elementary School beginning July 1, 2018 through June 30, 2019.

7. Approve a one-year lease extension for Vineyard Church at Whitcomb High School beginning July 1, 2018 through June 30, 2019.

PERSONNEL CONSENT ITEMS

1. Approve/ratify Certificated Personnel Employments, Retirements, Resignations, and Leaves.
2. Approve/ratify Classified Personnel Employments, Retirements, Resignations, and Leaves.
3. Approve the student teaching affiliation agreement with New York University, for the period commencing August 22, 2018 and will continue in full force and effect until terminated by mutual written agreement at any time or by either Party giving sixty days prior written notice to the other Party.

COMMENTS FROM MEMBERS OF THE BOARD OF EDUCATION

Ms. Borg attend the Goddard Back to School Night where she heard a lot about the new Social Studies pilot and technology in the classrooms. She attend the GEF meeting last week, and commented on the complete menu of amazing ideas to help raise funds including the annual golf tournament and Food for Thought event. Glendora High School Girls Volleyball won a very exciting game last week.

Mrs. Reuter commented that she is excited to serve and looks forward to helping in any way that she can.

ADJOURNMENT

Upon a motion by Mr. Ellenson, seconded by Dr. Fernando, the Board of Education unanimously agreed to adjourn the meeting at 9:13 p.m.

Respectfully Submitted:

Robert Voors, Ed.D.
Secretary, Board of Education

Approval Date:

September 24, 2018

Certified by:

Rukshan Fernando, Ed.D., Clerk