

**School Site Council / English Learner Advisory Committee
Country Hills Elementary School**

Minutes from SSC/ELAC Meeting #1 on October 11, 2018

I. Present - Terii Ault, Stephanie Chute, Youngha Kim, Marti Kresse, Brenda May, Deana Miller, Angela Padgett, Mark Vermillion, Trish Walsh

Absent - Monica Hernandez, DeEttra Mulay, Jamie Wilson

II. Call to Order TIME 3:02pm

The meeting was called to order by Trish Walsh, Country Hills principal. Welcomes and introductions were made.

Approval of Minutes

X Minutes approved by *Deana Miller* and seconded by *Marti Kresse* as read.

III. Legal Requirements

- A. SSC Training - Principal Walsh presented an overview of the roles and responsibilities of the SSC, including School Board Policy.
 - a. Secretary Election - Trish Walsh nominated herself to be recording secretary. Approved by Marti Kresse and seconded by Deana Miller
 - b. Greene Act - Each member received a copy of the Act and the School Site Council bylaws.
- B. Uniform Complaint Procedures - Defined as the legalities of what we as a school and District promise to make available to all students.
- C. SPSA Development(Agenda Item VII) - There is currently no federal and little state funding available.
 - c. We will focus our attention instead towards use of donations and free community resources for students and families.
 - d. We reviewed 2017-18 goals. Our new school goals and foci will be added into the SPSA this year to be reviewed at the next meeting.
- D. Safety Plan (Agenda Item VI) - We reviewed and signed off on the school's safety plan which covered all emergency and disaster protocols. We are reviewed the changes we made last year, including adding the Blacktop Assembly Area and shifting First Aid.

IV. Site Update

- A. New Chromebook carts
- B. Bubble Run
- C. Think Tank

V. Input from Council Members

- Cost of ink for printers/copier? Cost of toner for copier? Check on what pricing is and how purchases are made; maybe there is a better deal to be had (Deana Miller)

- Add activities ~coloring pages, crossword puzzles, word searches, etc.~ to classroom Emergency Bags to keep kids occupied as needed during a lock down, etc. (Angela Padgett)
- Does Brea PD ever do a drill on campus when kids are not present? What do they do to know the site? (Mark Vermillion)
- Additional signage is needed to direct people to front office. Maybe a hanging sign at the door plus on pillars in other areas of campus (Deana Miller)

VI. Adjournment TIME 4:08pm

A motion to adjourn the meeting was made by *Trish Walsh* and seconded by *Stephanie Chute*
The next SSC meeting will be held on November 15, 2018 at 3pm in the Media Center.

Respectfully submitted by Trish Walsh