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DUE: FRIDAY, NOVEMBER 15TH

non-negotiable; senior tributes will NOT be accepted late

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This section of the yearbook gives you the chance to honor your senior child and their accomplishments. This section focuses on the entire senior, not just the infant.

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REQUIREMENTS

» Summit Staff designs each ad from the ground up from a base template. As such, *all* photo requirements *must* be adhered to.

» ****If you send too many photos, we will pick number of photos allowed per ad based on quality.****

» **Designate the photo you want as the primary photo** of the ad, remaining photos will act as a frame. If no primary photo designated, we will choose based on quality.

» Students' *legal* names as provided in PowerSchool will be the identifying name. Any nicknames in your message will remain unchanged.

» Photos should be representative of their school career, memories or friends, and those special moments.

» Photos of naked babies/youth in compromising poses will not be accepted.

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SUBMISSION PROCESS

» Hardcopy

» Write your child's name on back of each photo. Names will be added to those that are not labeled with pen/sharpie (sticky notes do not always stay).

» Send nothing larger than a 5" x 7" photo (larger photos become pixelated when scanned)

» Please put everything in an envelope or baggie with your child's name and a phone number on it

» CD: Write your child's name and a phone number on CD

» USB: Put into baggie with child's name and a phone number on it.

» **NO** photos via email will be accepted

» **NO** photos of photos will be accepted

» **NO** photos printed at home on copy paper or on photo paper will be accepted. When scanned, the pixels are lost and the lines of the scanner show (the quality is substandard). Instead, turn these photos in on a USB or CD.

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PHOTO PICK-UP

» If you want your pictures mailed back to you, please include a stamped AND self-addressed envelope (TO and FROM filled out) that fits the size of your photos. They will be returned sometime in late-April to mid-May. Envelopes will be stamped with a "Photographs Do Not Bend" stamp but Summit Staff is not liable for photographs being bent due to shipping.

» If no self-addressed envelope is provided, photos will be given to the senior when yearbooks are distributed.

» *****Photos/CDs/Thumbdrives not claimed by the end of the school year will be disposed.*****

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COPYRIGHT/QUOTING

Song lyrics may be used if over 75 years old. After that time the copyright is no longer valid. If using modern lyrics, you are responsible for securing the legal copyright permission and enclosing it with your submission. Without the documentation, neither Herff Jones nor Summit Staff will print it. There are no such restrictions for quotes from the Bible.

The yearbook staff/adviser reserves the right to refuse photos based on appropriateness, content, and quality. Summit staff wants you to be happy with the way your child is spotlighted, so please call or email if you have any concerns. Summit Staff thanks you for your support and look forward to working with you.

