

# Prospect Hill Academy Charter School 2019-2020 Admissions Application

Admission to Prospect Hill Academy Charter School is lottery-based, non-selective, and non-discriminatory.

Prospect Hill Academy Charter School does not discriminate on the basis of race, color, national origin, creed, sex, gender identity, ethnicity, sexual orientation, mental or physical disability, age, ancestry, athletic performance, special need, proficiency in the English language or a foreign language, or prior academic achievement.

Please note:

- If you wish to apply for multiple students you MUST submit a separate application for each student.
- Kindergarten applicants MUST be 5 years of age by August 31, 2019 to apply for the 2019-2020 school year.
- PHA accepts new students in grades K - 9 only.

## Student Information

\* Required

Student First Name \*

Student Middle Name \*

Student Last Name \*

Date of Birth \* (mm/dd/yyyy)

Street Address \*

Apt/Unit# \*

City/Town \*

Zip Code \*

## Grade Level Information

**Current Grade Level \***

- No Previous School Experience
- Daycare
- Pre-K
- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- 8th Grade

**Grade Applying for (2019-2020 School Year) \***

- Kindergarten
- 1st Grade
- 2nd Grade
- 3rd Grade
- 4th Grade
- 5th Grade
- 6th Grade
- 7th Grade
- 8th Grade
- 9th Grade

Current School Name/City:

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## **Enrolled Sibling Information**

If the student you are applying for is the sibling (brother/sister) of a current PHA student, please provide the following information:

**Does the applicant student have a brother or sister CURRENTLY enrolled at PHA? \***

Yes  
 No

**If yes, please list the name(s) of the currently enrolled sibling:**

**Grade level(s):**

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## **Parent/Guardian Information**

**Parent/Guardian 1 Name: \***

**Relationship to Student: \***

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**Does Parent/Guardian 1 live at the same address as the applicant student? \***

Yes  
 No

If no, please provide Parent/Guardian 1 address below:

**Street \***

**Apt/Unit# \***

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**City/Town \***

**Zip Code \***

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**Parent/Guardian 1 Primary Phone Number: \***

**Parent/Guardian 1 Email Address: \***

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**Parent/Guardian 2 Name: \***

**Relationship to Student: \***

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**Does Parent/Guardian 2 live at the same address as the applicant student? \***

Yes  
 No

If no, please provide Parent/Guardian 2 address below:

**Street \***

**Apt/Unit# \***

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**City/Town \***

**Zip Code \***

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**Parent/Guardian 2 Primary Phone Number: \***

**Parent/Guardian 2 Email Address: \***

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## Applicant Sibling Information

Does this student have a brother or sister who will also be submitting an application?

If so, please list that applicant's name and grade level for 2019-2020 below AND submit SEPARATE applications for EACH sibling.

Name(s) of Brother(s)/Sister(s) also applying?:

Grade Levels Brother(s)/Sister(s) are applying for?:

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## Required Documentation - Proof of Residence

Massachusetts Charter School admissions guidelines mandate that proof of residency must be provided prior to the admissions lottery.

The following documents are acceptable as Proof of Residence; Please provide a copy of ONE of the following with your application:

- A Utility Bill (not water or cell phone) dated within the past 60 days
- A Deed, Mortgage Payment dated within the past 60 days, or Property Tax Bill dated within the last year
- A current Lease, Section 8 Agreement, or Landlord Affidavit
- A W2 form dated within the year or a Payroll Stub dated within the past 60 days
- A Bank or Credit Card Statement dated within the past 60 days
- A Letter from an Approved Government Agency\* dated within the past 60 days

*\*Approved government agencies:*

- *Departments of Revenue (DOR)*
- *Children and Family Services (DCF)*
- *Transitional Assistance (DTA)*
- *Youth Services (DYS)*
- *Social Security*
- *Any communications on Commonwealth of Massachusetts Letterhead*

## Parent/Guardian Signature

I understand that any inaccuracy or misrepresentation of the above information will void my child's application.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**All paper applications MUST be received no later than February 25, 2019.**

**Please submit this application and your Proof of Residence in person or by mail to:**

**PHA Admissions  
50 Essex Street  
Cambridge, MA 02139**

*Application records will be destroyed in accordance with regulation 603 CMR 23.06 and 23.07.  
Applicants have a right to obtain a copy of the records prior to destruction.*