



MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
IVY ACADEMIA CHARTER SCHOOL

August 23, 2018
6:00 PM Closed Session
7:00 PM Open Session

Heytow Chapel
7353 Valley Circle Blvd.
West Hills, CA 91304

WELCOME

Addressing the Board – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

Persons with Disabilities – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

Next Meeting Date

August 23, 2018 6:00 Closed/7:00 Open Chapel at IAHS Regular Board Meeting

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:10 PM

B. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	_____	<u> X </u>
Diane Krehbiel	_____	<u> X </u>
Farbood Majd	<u> X </u>	_____

C. PLEDGE OF ALLEGIANCE

- D. Action:
a. Approval of Agenda for August 23, 2018.

Following a discussion to table Items M and N, Janet Danaher motioned to approve the August 23, 2018 meeting and Janay Bailey Second. The motion was approved by a unanimous vote.

E. ORAL COMMUNICATIONS ON CLOSED SESSION AGENDA ITEMS

Persons wishing to address the Board of Directors on any **Closed Session agenda item** may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

There were no Oral Communications on Closed Session Agenda Items.

II. CLOSED SESSION

The Board of Directors went into Closed Session at 6:15 PM

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- Title: Executive Director
- Title: Deputy Executive Director

III. OPEN SESSION – The Board will reconvene to Open Session at 7:00 PM.

F. ROLL CALL	Present	Absent
Allison Geld, Chairperson	<u> X </u>	_____
Leslie Vanderpool, Vice Chairperson	<u> X </u>	_____
Janay Bailey	<u> X </u>	_____
Janet Danaher	<u> X </u>	_____
Kevin Delson	<u> X </u>	_____
Diane Krehbiel	<u> X </u>	_____
Farbood Majd	<u> X </u>	_____

- G. PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present).

The Board Chairperson announced that there were no actions taken in Closed Session.

H. **ORAL COMMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

- I. Reports
A. Ivy Parent Leadership Group Report

Jennifer Lyons, elementary Principal announced that iPLG is currently suspended and Coni Matar will continue to maintain records during this time.

- B. Ivy Educational Foundation – Deirdra Brasch

Deirdra Brash, Foundation Chairperson, announced that there was nothing to report.

- C. School Site Council – Maria Gennaro

Maria Gennaro announced that the School Site Council had nothing to report.

- D. English Language Acquisition Committee – Maria Gennaro

Maria Gennaro announced that the English Language Acquisition Committee had nothing to report.

- J. Action:
a. Approval of Minutes for July 26, Regular Meeting

On a motion by Janet Danaher and second by Diane Krehbiel, the Board unanimously approved the minutes for the July 26, 2018 Regular Board Meeting.

- K. Action:
a. Approval of Minutes for August 6, 2018 Special Meeting

On a motion by Janay Bailey and second by Leslie Vanderpool, the Board unanimously approved the minutes for the August 6, 2018 Special Board Meeting.

- L. Action:
a. Approval of July 2018 Financial Statements prepared by Yvette Brown, CSMC School Business Manager

On a motion by Janet Danaher and second by Leslie Vanderpool, the Board unanimously approved the July 2018 Financial Statements.

- M. Action:
 - a. Approval of Executive Director's Contract

Tabled

- N. Action:
 - a. Approval of Deputy Executive Director's Contract

Tabled

- O. Discussion/Action:
 - a. Designation of 2018-2019 Adjunct Board Committees

Joe Herzog, Executive Director, recommended to the board the creation of the following Board Committees:

1. Board Governness: to review current Board Policies; to draft Board Priorities and Goals and to draft Ivy Core Values.
2. Shoup Project: To revise Organization Structure and Staffing.
3. Budget and Finance

On a motion by Janet Danaher and second by Diane Krehbiel the Board unanimously approved the designation of said 2018-2019 Adjunct Board Committees.

- P. Presentation:
 - a. Deputy Executive Director will present annual assessment data for Ivy Academia from the 2018-2019 school year.
- Q. Presentation:
 - a. Ivy Academia Teacher, Deirdra Brash, will present the results of her doctorate dissertation on the impact of Online Learning.
- R. Report of Deputy Executive Director
 - a. First week of school, Ingress and Egress at Valley Circle campus, College Readiness Block Grant
- S. Report of Executive Director
 - a. Update provided on facilities, projected enrollment and 5975 Shoup Project

Executive Director informed the Board of a plumbing issue at the Valley Circle site. It is unclear as to who pays for the repairs and is currently in discussion with STS management. The issue was structural where classified staff couldn't perform their work due to labor requirements for running water. The executive Director announced that enrollment is the

same as last year thus ending a multiyear decline. Plans are currently being drafted to expand enrollment prior to taking occupancy at the new site in Woodland Hills. The Executive Director met with legal council and the city concerning the Conditional Use Permit Application. The application will be filed the first week of September with a request to Expedite.

IV. ADJOURNMENT

The meeting was adjourned at by Allison Geld at 8:45 PM