

CASTRO VALLEY UNIFIED SCHOOL DISTRICT  
4400 Alma Avenue, Castro Valley, CA 94546

REGULAR MEETING OF THE PERSONNEL COMMISSION HELD AT  
THE DISTRICT OFFICE, 4400 ALMA AVENUE  
CASTRO VALLEY

**Meeting Minutes – January 16, 2019**

Personnel Commissioner Low called the meeting to order at 4:35 p.m.

Roll call indicated the following members were present:

- Commissioner Wilkerson
- Commissioner Bailey
- Commissioner Low

Roll Call

Staff Present:

- Sherri Beetz, Assistant Superintendent of HR
- Dustin Gacherieu, Director of HR
- Jennifer Tapia-Smith, Confidential Administrative Assistant

Introductions

The agenda was unanimously approved following a motion by Commissioner Bailey and a second by Commissioner Low.

Approval of Agenda

The December 12, 2018 minutes were unanimously approved following a motion by Commissioner Low and a second by Commissioner Bailey.

Minutes

The January 10, 2019 Personnel Report to the Board of Education was reviewed and discussed by the Personnel Commissioners.

Communications

The eligibility lists for Accounting Technician; Administrative Assistant – Confidential; Department Specialist; Paraprofessional, Mild/Mod; Paraprofessional, Mod/Severe; and School Secretary were unanimously approved following a motion by Commissioner Bailey and a second by Commissioner Low.

Eligibility Lists

The Commissioners reviewed the revision to Article 4.2 per AB2160 and playground positions becoming a part of the classified service. The revision to the Personnel Commission Rules and Regulations were unanimously approved following a motion by Commissioner Low and a second by Commissioner Bailey.

Personnel Commission Rules and Regulations

The open and continuous positions for Cafeteria Assistant Eligibility Pool; Heavy Duty Mechanic Eligibility Pool; Noon Supervisor Eligibility Pool; Paraprofessional, Mild/Mod & Mod/Severe; Special Education Van Driver Eligibility Pool; and Student Information Systems and Assessment Specialist are currently posted on EdJoin.

Employment Status

Recruitment is currently underway for Accounting Technician; Administrative Assistant – Confidential; Cafeteria Assistant; General Maintenance Worker; Heavy Duty Mechanic; Office Technician; Paraprofessional, Mild/Mod & Mod/Severe; Special Education Van Driver Eligibility Pool; and Student Information Systems and Assessment Specialist.

A representative from CSEA was not present.

CSEA Report

Assistant Superintendent Beetz

- No comment

Assistant Superintendent's Report

Director Gacherieu

- Happy New Year!
- On Saturday, January 12, 2019, educators came together at a rally for public education funding.
- Attended the Governor's budget workshop on January 15, 2019 and the district is looking at how the changes will affect our budget
- Meeting with CSEA tomorrow, January 17<sup>th</sup> for the first classified professional development meeting
- Looking forward to attending the CSPCA Conference

Director's Report

Commissioner Bailey

- Happy New Year!
- Unfortunately, will not be able to attend the CSPCA Conference

Commissioner's Comments

Commissioner Low

- Happy New Year!
- Congratulations on Commissioner Bailey's reappointment

Commissioner Wilkerson

- Congratulations on Commissioner Bailey's reappointment
- Looking forward to the CSPCA Conference
  
- Brown Act compliance – Discussion

Future Agenda Items

The next monthly Personnel Commission meeting will be held on **Wednesday, February 20, 2019 @ 4:30 p.m.** The date was unanimously approved following a motion by Commissioner Low and a second by Commissioner Bailey.

Next Meeting

The meeting was adjourned at 4:59 p.m. following a motion by Commissioner Bailey and a second by Commissioner Low.

Adjournment