

NOTICE OF VACANCY

JACKSONVILLE INDEPENDENT SCHOOL DISTRICT

POSITION: **Instructional Aide**
Compass Center

QUALIFICATIONS: High school diploma or GED
Valid Texas educational aide certificate (or district will apply when hired)
Ability to work with children
Ability to follow verbal and written instructions
Ability to communicate effectively

MAJOR RESPONSIBILITIES AND DUTIES: Responsible for assisting with instructional materials
Must be able to manage student behavior
Keep administrative records
Conduct instructional exercises assigned by the teacher
Participate in staff development
Act as a case manager for assigned students

STIPEND/SALARY: According to JISD Salary Schedule

LENGTH OF WORK YEAR: 10 months

HOW TO APPLY: In District: Send request for transfer and letter of interest to: TJ Rucker, Principal, timothy.rucker@jisd.org
Apply online at www.jisd.org

DEADLINE: Until Filled

AN EQUAL OPPORTUNITY EMPLOYER