

AR

Lisa Academy West Middle School

(LISA Academy District)

21 Corporate Hill Drive

Little Rock AR 72205

501-227-4942

2018-2019 Parent and Family Engagement Plan

District Name:	LISA Academy (West Middle School)
Grades Levels:	7-8
Building Facilitator:	Jacqueline West
District Coordinator:	Aydogan Altun
Percent Free and Reduced Lunch:	58%

Title I Status

- Schoolwide
 Targeted Assistance
 Non-Title I School

Parent and Family Engagement Committee Members

First Name	Last Name	Position
Jacqueline	West	Counselor
Luanne	Baroni	Principal
Judith	Knieling	Dean of Discipline
Melanie	Small	Teacher
Jennifer	Schaffner	Parent
Melissa	White	Parent

Goal 1: LISA Academy West Middle School will use various communications to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

Weekly newsletter, website news and links, social media accounts - specifically Facebook events and posts, parent-teacher conferences, home visits, text and voice messages. LISA Academy offers many other programs to enhance parent and family engagement. A recent innovation has been the addition of the VOLY website, which allows parents to sign up and choose from existing opportunities to volunteer in the schools.

The Parent Academy also offers coordination with other parent activities, as members of the community present related resources of interest to our families, such as financial aid, budgeting, and literacy training. We plan to provide pamphlets offering community resources to parents in the coming school year.

Contact: Jacqueline West (501)227-4942

Goal 2: The school will hold parent meetings, conferences and activities regularly throughout this year will provide flexible meeting times to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. These meetings will include the 2 state mandated parent/teacher conferences each year.

PTO meetings are held monthly, parent-teacher conferences days are scheduled two times per year (September 21, 2018 and February 18, 2019), teachers have office hours every week when parents may schedule meetings, annual curriculum night in the fall, annual parent academy, annual Thanksgiving Dinner/meeting with Title I families, Watch DOG Dads chapter meets at least quarterly. The engagement committee met on March 15, 2018, and will hold the annual meeting this school year on April 18, 2019. In addition, LISA Academy West Middle School teachers and administrators participate in making home visits on designated Home Visit Drive days and throughout the school year. These home visits provide an opportunity for school staff and families to meet in a relaxed environment and to build a sense of partnership.

Contact: Jacqueline West (501)227-4942

Goal 3: The school will provide information to parents about volunteer opportunities.

Our school utilizes VOLY, an on-line volunteer platform that allows us to post all volunteer opportunities. We provide both a curriculum night that provides training to parents and a parent academy each year. The school will conduct volunteer training annually at various times to allow parents to get the necessary training in order to volunteer within the school. This training is being provided by the VOLY software system when parents sign up. LISA Academy will provide materials and training not otherwise available to assist parents in supporting their child's academic achievement. This will be accomplished by providing information through varied means, including on our school and district websites, sending home paper and email newsletters from classes, schools, and the district, offering parent-teacher conferences and through social media outlets and annual parent academy program. LISA Academy will provide literacy training at its annual Parent Academy events. A link will be provided on the school's website to the policy for families to access. Each Title I School under LISA Academy will provide materials and training to help parents work with their children to improve academic achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement.

All teachers will complete 2 hours and all administrators 3 hours of PD related to effective parent and family engagement strategies. This will be accomplished through Arkansas IDEAs courses and other PD available through conferences.

Contact: Luanne Baroni (501)-227-4942.

Goal 4: The school will work with parents to create a School-Parent-Compact.

Our school's Family Engagement Committee work with our staff and our PTO to develop a School-Parent Compact.
Contact: Jacqueline West (501)227-4942.

Goal 5: The school will provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program.

Parents will be included in the committee that reviews the Annual Title I school improvement plan. All parents are invited to participate in a parent survey twice per year to give their input regarding school programs.

LISA Academy West Middle School will conduct, with the involvement of parents, an annual review of the content and effectiveness of this parent and family engagement policy in improving the quality of its Title I, Part A schools. This review will take place in the spring. The meeting will be facilitated by the Building Engagement Coordinator, Jacqueline West. Contact number is (501) 227-4942. The evaluation will include identifying barriers to greater

participation by parents in parent and family engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies.

Parents will be involved on committees whose focus is in developing and implementing the Arkansas Comprehensive School Improvement Plan at the school level.

The PTO works to foster parental and community involvement within the school.

Contact: Jacqueline West (501)227-4942

Goal 6: The school will provide resources for parents.

Resources are provided to parents at curriculum nights, parent academy, parent-teacher conferences, through our website, weekly newsletter, a parent resource area in the school front lobby and through periodic emails, texts and phone messages regarding new information and resources. Parents and students have access to student grades using the Home Access Center provided through eSchool.

These resources will include parent tips in newsletters, services provided for families in need, parenting workshops, and special events. The school will schedule back to school meetings for parents when school begins. Additionally, informational packets will be distributed to all families via email or school website. The following items will be included in the informational packets: Opportunities to volunteer, Telephone and Personnel Listing, Student Handbook, data sheet, Student success tips, School calendar of events, School/Title 1 Compact, Family survey.

The school's handbook contains a section addressing Parent and Student Conflict resolution.

The parent facilitator for the West Middle School is Jacqueline West. Contact (501)-227-4942

Goal 7: The school will engage parents in the evaluation of the parent and family engagement efforts.

Parents will be invited to participate in surveys twice annually that will include questions regarding the parent and family engagement efforts' success.

A parent and family engagement survey will be drafted by school administrators, faculty, and the PTO. Parent meetings will be held to address and make improvements to the policy for any barriers that are determined. Parents will be asked to make verbal suggestions to the parent and family engagement policy.

The administration will routinely collect parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. This documentation is available upon request and is maintained by the school administration.

LISA Academy West Middle School will use the findings from the evaluation process to make recommendations for parent and family engagement policy revision and/or provide suggestions for designing school improvement policies, as they relate to parent and family engagement using the process described above. Ms. Jacqueline West and Ms. Luanne Baroni will be responsible for this. Contact number is (501)227-4942.

LISA Academy will develop and disseminate an annual parent activity evaluation report based on its evaluation above to share with parents, staff and the community. The report will be available upon request to all interested parties upon written request, shared on social media and school websites. Ms. Angela Ward is responsible for this. Contact number is 501-916-9450.

Goal 8: The school will use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year.

LISA Academy West Middle School will use the data collected through parent interest surveys to modify current activities or add new activities that might better serve the needs of our families.

A parent and family engagement survey will be drafted by school administrators, faculty, and the PTO. Participants will then review the survey to ensure that it is diverse in its use and ensure that it's appropriate in meeting the needs of Economically Disadvantaged and race or ethnic minorities. The survey will be distributed by email to all parents through the school newsletter and by link available on the school's website.

These changes will be reviewed by the PTO, staff, and administration to determine the feasibility of programs prior to their implementation.

Contact: Luanne Baroni - (501)227-4942

Goal 9: The school will plan the Annual Title I Meeting that must be conducted separately.

The Annual Title I Meeting will be held on November 15, 2018, at 5:00 p.m. in the West Middle School Building.

Contact: Jessica Wright (501)227-4942.
