

To: Parents of the Milan Special School District

From: Jonathan Criswell, Director of Schools
Cathy Moore, Supervisor of Federal Projects and Staff Development

Re: Parent Notification under ESSA Public Law
2018-19 School Year

The ESSA Public Law 114-95 Section 1116 requires notification of parents' right-to-know about educational issues in the Milan Special School District.

As a parent, you have the right to request information regarding the professional qualifications of your child's classroom teacher(s) and any paraprofessional providing support to your child. Parents are to be notified if students are taught four or more consecutive weeks by a teacher or paraprofessional who is not Highly Qualified. As reported on the Tennessee Department of Education latest report card, Milan Special School District is classified as an 'Achieving' school district.

Milan Special School District provides all parents information about the achievement level of their child on each state academic assessment. These reports are sent to each parent as soon as the results are received from the state department.

Milan Special School District provides a program for students who have been identified as Limited English Proficient. When a child registers for school, a Home Language Survey is completed. If a language other than English is spoken by the student or in the home, the school will assess the child's language proficiency to determine his/her eligibility for Milan Special School District's English as a Second Language (ESL) Program. Criteria utilized to determine eligibility are on file and available upon request from parents.

The school district's Parent Involvement Plan and policies are available on the district's website under the 'Parents and Communities' tab. The address for that webpage is <http://milanssd.org>. Milan Elementary School and Milan Middle School are both school-wide Title 1 schools and are required to have a Parent-School Compact. This compact is also available on the district's website under the 'Parents and Communities' tab.

Milan Special School District does not discriminate against any person based on race, color, creed, religion, sex, national origin, age or disability in the educating, recruitment, training, hiring, promotion, or any condition.

Milan Special School District is a safe and drug-free school district. We provide students with a safe environment to learn. A district receiving safe and drug-free school program funds must inform and involve parents in violence and drug prevention efforts. Milan Special School District must make reasonable efforts to inform parents of the content of safe and drug-free school programs and activities other than classroom instruction. If a parent objects in writing, the school district must withdraw the student from the program or activity.

Should your child become the victim of a violent crime at school, he/she will have the right to transfer to another school within the Milan Special School District. Since Milan Special School District only has one school at particular grade level, a transfer to a school in another school district may be facilitated but such a transfer is not required.

To be eligible for federal funds for programs assisting the education of homeless children, Milan Special School District must provide written notice to the parents of each child enrolled in a separate school for homeless children of the choice of schools that homeless schools, and that homeless children must be provided transportation services, educational services, and meals through the school meal program comparable to those offered to other children in the school attending. The notice must also include contact information for the Milan Special School District's liaison for homeless children and the state coordinator for education for homeless children.

Milan Special School District strives to provide all students with complete privacy rights. Parents have the right to inspect all records, instructional materials, and any instrument used to collect personal information from their child. All personal data information, such as social security numbers, birth dates, etc. are used by school personnel and are never disclosed without the written permission of a parent or legal guardian.