

QUAKER VALLEY BOARD OF SCHOOL DIRECTORS LEGISLATIVE MEETING MINUTES

June 20, 2017

I. CALL TO ORDER & ROLL CALL

Directors	Directors Not Present
Ms. Marna Blackmer - Attended via telephone	
Mr. Gianni Floro	
Ms. Daniela Helkowski	
Ms. Sarah Heres	
Mr. Jonathan Kuzma	Others Present
Mr. David Pusateri	Dr. Heidi Ondek, superintendent
Mr. Robert Riker - ABSENT	Dr. Andrew Surloff, assistant superintendent
Ms. Marianne Wagner	Mr. Scott Antoline, director of finance
Mr. Jeffrey Watters	Ms. Christine Kardong, board secretary
	Mr. Donald Palmer solicitor

There being a quorum present, Ms. Heres called the meeting to order at 7:01 p.m..

Executive sessions were held May 30, June 2, and June 13.

II. ANNOUNCEMENTS

- The Quaker Valley School Board holds regularly scheduled work sessions for the purpose of examining proposals and recommendations made by the staff, public, legal counsel and the board. These proposals and recommendations are normally accompanied by background material, presentations and/or rationale. This process assures a thorough review of all items prior to being placed on the legislative agenda. The public is encouraged to attend these work sessions. Minutes from the most recent work sessions are available at legislative meetings. Approved minutes only are available on our web site: www.qvvsd.org.

III. RECOGNITION

A. That the board donate a memorial book to the Sewickley Public Library of the Quaker Valley School District in honor of:

There were no memorial recipients this month.

IV. APPROVAL OF MINUTES

A. The board approved the May legislative minutes, and the June committee minutes.

Motion: Mr. Kuzma
Second: Ms. Wagner
Voice vote: 8-0

V. OLD BUSINESS

VI. VISITOR PARTICIPATION AS PER: 65 PA. C.S.A., sections 710 & 710.1

- Visitors are invited to address agenda items at the time during which they are under consideration by the board. Those wishing to speak shall raise a hand to be recognized; stating their name and residence, prior to addressing the board. No discussion dealing with any personnel shall be permitted in an open board meeting. Persons may request an appointment with the superintendent or his/her designee to review such concerns.

VII. REPORT ON THE PARKWAY WEST CAREER & TECHNOLOGY CENTER: Ms. Wagner

Current enrollment for the new year is 770. The most popular career focus is cosmetology.

VIII. REPORT ON THE SEWICKLEY PUBLIC LIBRARY: Mr. Floro

The library is preparing for summer programming. Roof repair and exterior maintenance will be performed this summer.

IX. REPORT FROM THE EDUCATIONAL SERVICES & STRATEGIC PLANNING COMMITTEE: Mr. Watters

A. The board approved a motion to adjust the official school start times for the 17-18 school year by 15 minutes in all of the school buildings.

Ms. Napolitano commented on the kindergarten schedule.

Motion: Mr. Watters

Second: Mr. Floro
Voice vote: 7-1 with Ms. Helkowski voting "no."

B. The board approved the purchase of updated textbooks and associated online and supplemental materials for all English language arts courses in grades 6-10. The cost to the district is not to exceed \$73,957.72.

Motion: Mr. Watters
Second: Mr. Floro
Voice vote: 8-0

C. The board approved the changes to the codes of conduct, as presented.

Motion: Mr. Watters
Second: Mr. Pusateri
Voice vote: 8-0

X. REPORT FROM THE COMMUNITY ENGAGEMENT & GOVERNMENT AFFAIRS COMMITTEE: Mr. Floro

A. The board ratified the appointments of the following people to the board of directors of the Sewickley Public Library of the Quaker Valley School District for a term of 3-years, beginning July 1, 2017: Ann Siuciak (at-large member, first term, replacing William Kleeman); Thomas Szuba (at large member, 2nd term); and, representing the Quaker Valley Board of School Directors: Jonathan Kuzma, replacing Gianni Floro.

Motion: Mr. Floro
Second: Ms. Wagner
Voice vote: 8-0

XI. REPORT FROM THE POLICY COMMITTEE: Mr. Kuzma

For Adoption

A. The board adopted draft policy 804.00 Food Service

File Attachments
[804.00 Food Services - For Adoption.pdf \(215 KB\)](#)

To Be Rescinded

B. The board rescinded policy 224.00 Free & Reduced Price Meals; as policy 804.00 Food Services is to replace it.

File Attachments
[224.00 Free & Reduced Price Meals.pdf \(102 KB\)](#)

Motion: Mr. Kuzma
Second: Ms. Helkowski
Voice vote: 8-0

XII. REPORT FROM THE FINANCE COMMITTEE: Ms. Wagner

A. The board approved the capital projects fund, grant fund, general fund and food service fund financial statements for the month ending May 31, 2017.

B. The board ratified and approved the treasurer's report and payment of general fund invoices in the amount of \$2,668,474.57.

C. The board approved the invoices for the food service fund in the amount of \$24,966.75.

D. The board approved the invoices for the capital projects fund in the amount of \$129,238.14.

E. The board approved the invoices for the grant fund in the amount of \$40,049.34.

F. The board approved budget transfers as listed and all necessary transfers for the end of the year audit.

G. The board appointed the real estate tax collectors to collect per capita tax for the 2017-18 school year.

H. The board approved the Allegheny Intermediate Unit joint purchasing bid for paper in the amount of \$24,517.23.

I. The board approved the proposals from Arthur J. Gallagher & Company and Willis of Pennsylvania, Inc. to provide the district's annual insurance coverages as listed for the 2017-2018 fiscal year at a projected cost of \$236,467.

J. The board adopted resolution # 2017-04 declaring the District's intent to reimburse itself with proceeds from tax-exempt obligations for the purpose of capital expenditures for the potential high school project which may occur prior to the issuance of the tax-exempt obligations.

K. The board authorized the administration to pay capital projects fund, grant fund, general fund (includes payroll) and food service fund invoices for June, July, and August 2017, to be ratified in September, as the board does not have a scheduled finance meeting

in July and August. (A list of invoices will be sent to the President, Treasurer, Finance Committee Chairman and Superintendent).

Motion: Ms. Wagner
Second: Mr. Floro
Voice vote: 8-0

XIII. REPORT FROM THE FACILITIES & OPERATIONS COMMITTEE: Mr. Pusateri

A. The board authorized the administration to enter into a three (3) year contract with Amcom for printer service and maintenance at a current cost of \$18,197.16 to be taken from the general fund.

B. The board approved a resolution authorizing the appropriate officers to execute an agreement of sale for the property 704 Beaver Street, Leetsdale, PA.

C. The board approved a resolution authorizing the appropriate officers to execute an agreement of sale for the property 706 Beaver Street, Leetsdale, PA.

D. The board authorized the administration to enter into contracts; etc., if necessary, for projects as recommended by the operations and facilities committee chairperson, and/or vice chairperson, school board president and/or vice president, superintendent and director of administrative services, to be later ratified by the school board.

Motion: Mr. Pusateri
Second: Mr. Floro
Voice vote: 8-0

XIV. REPORT FROM THE PERSONNEL COMMITTEE: Ms. Helkowski

Resignations

A. The board accepted the resignation of Patti Gilmore as a 214-day administrative assistant effective on June 30.

B. The board accepted the resignation of Anna Duchene as a paraprofessional effective July 20.

C. The board accepted the resignation of Danielle Reynolds as a paraprofessional, effective June 6.

D. The board accepted the resignation of Chelsea Hassler as a paraprofessional effective June 6.

E. The board accepted the resignation of Wesley Bell as a teacher effective October 31.

Motion: Ms. Helkowski
Second: Mr. Pusateri
Voice vote: 8-0

Appointments

F. The board appointed Patti Gilmore a 260-day administrative assistant, currently assigned to the high school, effective on or about July 3, 2017 at a salary of \$47,217.00.

G. The board appointed Lara Hemwall an administrative assistant, currently assigned to the middle school, effective July 1, at a salary of \$40,769.

H. The board appointed Lance Kirby, Principal of UpTime LLC, the Director of IT, with a contract effective July 1, 2017 to June 30, 2019, at a cost of \$2,500 per month to be paid as an addendum to the existing contract.

Motion: Ms. Helkowski
Second: Mr. Kuzma
Voice vote: 8-0

Act 93

I. The board approved the 2017-2018 Act 93 employee salaries as presented.

Motion: Ms. Helkowski
Second: Mr. Kuzma
Voice vote: 8-0

Omnibus Motion

J. The board authorized the administration to hire staff as necessary after June 20, 2017 to be ratified at the September 26 legislative meeting.

Motion: Ms. Helkowski
Second: Mr. Pusateri
Voice vote: 8-0

XV. COMMITTEE MINUTES

A. The committee minutes were made a part of the minutes of this meeting.

Motion: Mr. Kuzma
Second: Ms. Wagner
Voice vote: 8-0

XVI. OTHER BUSINESS

XVII. UPCOMING MEETINGS OF THE QUAKER VALLEY BOARD OF SCHOOL DIRECTORS

September 12 - work session
September 19- work session
September 26- legislative meeting

Meetings begin at 7:00 PM and are scheduled to be held in the Edgeworth Elementary School large group instruction room, unless otherwise noted.

*The public is invited to attend all meetings.
However, the Personnel Committee meets in Executive Session.*

XVIII. VISITOR PARTICIPATION

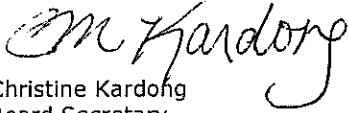
Ms. Napolitano commented about a possible new board of health requirement for school admission.

XIX. ADJOURNMENT

The meeting was adjourned at 8:17 o'clock. Ms. Heres announced that the board would meet in executive session.

Motion: Ms. Heres
Second: Mr. Watters
Voice vote: 8-0

Respectfully submitted,



Christine Kardong
Board Secretary