

**Central Valley School District
Job Description**

TITLE Bus Driver/Regular and Special Education Routes

GENERAL SUMMARY

Assist the Transportation Specialist in performing a variety of training/safety tasks related to the safe and efficient transportation of regular and special education students. These tasks will include: assisting in daily operations, training and safety activities.

ESSENTIAL JOB FUNCTIONS

1. Know, understand and consistently apply all practices of "School Bus Driver Handbook" published by the Superintendent of Public Instruction.
2. Comply with Central Valley School District policies Standard Operating Procedures.
3. Possess excellent visual acuity.
4. Drive buses safely on regularly scheduled routes, field or activity trips, or as needed to meet the functions of the overall operations needs of the Central Valley School District Transportation Department.
5. Have the ability to complete forms, reports and other clerical items.
6. Maintain control over student passengers, utilizing effective communications and student management techniques.
7. Participate in bus driver training courses as established by S.P.I.
8. Wear attire appropriate for the safe performance and physical nature of the responsibility inherent in this position.
9. Prepare and update all route maps and information sheets as necessary.
10. **SPECIAL EDUCATION ROUTE DRIVERS:**
 - a. Prepare and execute route that meets the capabilities of the individual student as defined by the student's IEP in the least restrictive environment possible
 - b. Perform driving responsibilities that are compatible with the unique physical disabilities of the passengers.
 - c. Maintain the environmental conditions in the bus to a high standard of health and safety.

OTHER FUNCTIONS

REPORTING RELATIONSHIPS

This position reports to the Supervisor of Transportation

MENTAL DEMANDS

PHYSICAL DEMANDS

Driving the bus requires prolonged sitting; exposed to high noise levels from engines and students; exposed to road and traffic hazards; required to service buses and to drive in inclement weather. Adhere to all district health and safety policies, including all precautions of the HBV/HIV Bloodborne Pathogens Exposure control Plan.

Special Education Routes – Driving the bus requires prolonged sitting; exposed to high noise levels from engines and students; exposed to road and traffic hazards; required to service buses and to drive in inclement weather. Adhere to all district health and safety policies, including all precautions of the HBV/HIV Bloodborne Pathogens Exposure control Plan.

QUALIFICATIONS:

1. A high school education or the equivalent.
2. Must be 21 years of age or older, with five years successful experience as a licensed driver.
3. Must have current First Aid and CPR cards.
4. Must provide to employer a driving abstract that reflects a safe driving history and meets the standards set forth in WAC 180-20-101.
5. Possess a valid Washington State School Bus Driver's Authorization.
6. Possess a valid Commercial Driver's License (CDL) with appropriate endorsements.
7. Possess the ability to maintain congenial and positive, service-oriented working relationships with students, parents and the public.
8. Must meet physical and mental standards necessary to perform the driving duties and responsibilities.

UNIT AFFILIATION

Transportation

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.

CLASSIFICATION HISTORY

Revised 2/85

Revised 2/98

Revised 10/19