

**HOLY FAMILY REGIONAL SCHOOL
Board of Directors**

MEETING MINUTES

Meeting Date: 05/14/18

Location: South Campus

CALL TO ORDER: Quorum Declaration – Called to order at 7:06 pm

ATTENDANCE:

Present: Tony Haddad, Laura Benedict, Dave Stewart, Marko Belej, Cheryl Garneau, Tony Gallo, , Kevin Kavanaugh, Cynthia Coppin, Paul Engel, Lacey Salerno, Sam Previti, Monseigneur Mike Hrydziuszko, Carla Vandercruyssen, Martha Ball, Jon Myers, Lisa Davis

Absent: Brian Cherry, Robert Zehnder, Toni Rusch, Allan Kochanski

OPENING PRAYER; Lacey Salerno

RECITE MISSION STATEMENT

Holy Family Regional School provides a Catholic education fostering spiritual and religious formation, academic excellence, and service to others.

OFFICER REPORTS:

Secretary's Report – Dave Stewart

- Meeting minutes for 4/9/2018 meeting distributed and approved; Tony Haddad motion, Marko Belej second

President's Report – Tony Haddad

- Mention of new school board members from election, returning will be Lacey Salerno and Laura Benedict, and newly elected were Lori Powe and Shawn Goldsmith

Vice President's Report – Laura Benedict

- Mention of concern around drop off and pick up at South Campus with suggestion that board members set example for where to drive and park to maintain safety for both students and parents.

Treasurer's Report – Marko Belej

- Reported that raffle brought about \$47K to the school and that about \$58K was revenue realized from raffle ticket proceeds.
- Lisa Davis reviewed the 2018-19 budget. Special notes included that \$32.6 k less in revenues would be realized as a result of more families with multiple students than originally projected, and thus more students would have discounted tuition. Saving goal for the year should be realized.
- Cynthia Coppin asked how many of the 84 kindergarten students for next year were from new families, and the estimate was that about half were from new families.
- Budget for 2018-19 was approved Lacey Salerno motion, Paul Engel second.

OTHER REPORTS:

**HOLY FAMILY REGIONAL SCHOOL
Board of Directors**

Principal's Report – Jon Myers, Martha Ball, Carla Vandercruyssen

- Mrs. Ball displayed a new fleece jacket that would be offered to students next year in place of the current sweatshirt. This would provide another option for students to wear and would be available at Kid's Choice and School Bells.
- There was some discussion about the size of bows worn to school by girls, and that some were unusually large. Ann Michel suggested that a finite dimension be communicated by administration as a maximum allowable size.

Pastor's Report – Monseigneur Mike

- Thanks to Lisa for preparing 2018-19 HFRS school budget.
- Approval for St. Andrew's date has been finalized. Some driving directions and patterns will be altered for safer driving patterns.
- Construction project is slated for one year, with hopes that by fall of 2018 most outside work will be completed and inside work will then take place over winter months.
- Thanks to all for sympathy extended at recent loss of brother and sister-in-law.

COMMITTEE REPORTS:

Athletics Advisory Commission - (Lacey Salerno and Robert Zehnder)

- No Report

Dad's Club – (Brian Cherry)

- No report

PTG

- No report

By-Laws Committee – (Cynthia Coppin and Cheryl Garneau)

- Some discussion about standing committees, definition of standing committee is to oversee a process and have a deliverable.
- Suggestion that Dad's Club, PTG and AAC would not need to have standing committee within School Board, and a liaison would be invited to board meetings to represent activities.
- Several (6) recommendations of the committee were discussed and agreed upon by a vote of the Board. These include:
 1. There will be sixteen (16) voting members of the board, ten elected board members, five appointed (parish rep) board members, and the pastor of Holy Family Regional School.
 2. The pastor of Holy Family Regional School will break any ties, should they occur.
 3. The language regarding an appeal process by $\frac{3}{4}$ of board members to override any veto by the Pastor of Holy Family Regional School would be removed from the revised By-Laws.
 4. Defined Terms or Definitions would be included as an index and/or appendix section of the By-Laws, as opposed in the beginning of the By-Laws document. The current format wherein terms are defined throughout the document will remain.
 5. The current formatting of the By-Laws will be maintained as opposed to the more elaborate numbering system proposed by one of the Directors
 6. During the 2018-19 school year, the board would create an ad hoc Campus Ministry committee to determine if there is a need for this committee to be included as a

**HOLY FAMILY REGIONAL SCHOOL
Board of Directors**

Board Standing committee (based on its charge, operations and deliverables). At least one representative from the Board will serve on that committee.

Fundraising Advisory Committee – (Marko Belej, Allan Kochanski and Laura Benedict and Brian Cherry)

- Next meeting planned for 5/18

Facilities Committee – (Tony Gallo, Kevin Kavanaugh and Paul Engel)

- Next meeting will be in August 2018
- Parking Lot Repairs planned for South Campus in summer
- New carpet planned for library at North Campus
- Large TV's will need removed from school, and will require special handling because of their excessive weight.
- Facilities committee to report back in August regarding further safety considerations for the school in general.

Strategic Planning Committee – (Tony Haddad, Laura Benedict and Marko Belej)

- Just received Archdiocese of Detroit report, meeting 5/21 to further discuss enrollment trends and other information.

Technology Committee – (Tony Haddad and Sam Previti)

- Wireless networks to be updated over summer 2018.
- Replacement of servers delayed to a later date (favorable impact to 2018-19 budget).
- Discussion of 1:1 personal devices still under study.
- Next meeting 5/29; live feed like Face Time to be reviewed for application for announcements

VIP – (Toni Rusch and Dave Stewart)

- No report

Enrollment - (Lacey Salerno)

- No report

PARISH REPORTS:

St. Andrew – Paul Engel / Monseigneur Mike

- Unleash the Gospel session 5/19 from 9 AM-12 PM
- JAM session May 20 at 7 PM
- Vacation Bible School (VBS) week of June 25

St. Mary of the Hills – Cheryl Garneau

- Confirmation services 5/20
- VBS planned for week of 6/25
- Night Fever event planned at the church after downtown Rochester Fireworks

St. Irenaeus – Kevin Kavanaugh

- VBS planned for week of 6/25

**HOLY FAMILY REGIONAL SCHOOL
Board of Directors**

St. John Fisher – Allan Kochanski

- No report

Sacred Heart – Toni Rusch

- No report

OLD BUSINESS

- Four of five board member positions filled for school year 2018-2019

NEW BUSINESS

- Two prospective board members were present to express their interest in the open position for the 2018-2019 school year: Sherman Rogers and Jason LeRoy. Each candidate was asked to submit by May 29, 2018 a written statement of interest regarding their desire and qualifications for becoming an HFRS Board member.

ADJOURNMENT

- Sam Previti motioned to adjourn, Paul Engel 2nd the motion at 8:57 PM

Upcoming Meeting:

Monday June 18, 2018 at South Campus