



OPEN REGULAR SESSION

TIME: 4:00 p.m. Location: J.M. Tawes Career & Technology Center

- 1. Chairperson Sumpter called the meeting to order**
- 2. PRESENT:** Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, and Mr. Tom Davis; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary. Board Member, Mr. Robert Wells entered the meeting 4:02 p.m.

- 3. Chairperson Sumpter declared a quorum and called the meeting to order**

- 4. ADOPTION OF AGENDA**

On the motion of Board Member Nicholson, a second by Vice Chairperson Green-Gale the Board unanimously 5:0 to approve the adoption of the agenda as amended.

- 5. EXECUTIVE MEETING:**

Pursuant to the Annotated Code of Maryland, **General Provisions Act**, 3-305(b), on the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board voted 5:0 to enter into an Executive Session at 4:05 p.m. to conduct the following business:

- To review and approve the Closed Meeting minutes of April 17, 2018
- To perform administrative functions
- To discuss personnel matters and review the personnel report - Section 3-305(b)(1)(i)(ii)
- To consult with counsel to obtain legal advice on personnel matters and legal matters, - Section - 3-305 (b)(7)
- To discuss negotiated contracts – Section 3-305 (b)(14)

PRESENT FOR THE EXECUTIVE SESSION: Board Members: Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson, Mr. Robert Wells and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of School, Mrs. Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.



6. CALL TO ORDER - RECONVENED IN OPEN REGULAR SESSION – 6:00 P.M.

PRESENT: Board Members; Chairperson Warner Sumpter, Vice Chairperson Margo Green-Gale, Mrs. Penny Nicholson Mr. Robert Wells and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools Tracie Bartemy; Board Attorney Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

7. PLEDGE OF ALLEGIANCE

8. PUBLIC PARTICIPATION

Public Comments

None

9. STUDENT BOARD MEMBERS' ACTIVITIES REPORTS

The Student Board Representative from Washington Academy & High School presented her report from her respective reporting areas. The Crisfield Academy & High School student representative was excused from the meeting to attend a school activity.

Dr. Gaddis and Chairman Sumpter presented certificates of appreciation to the representatives and thanked them for their services.

10. APPROVAL OF MINUTES

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Open Work and Regular Session Minutes of March 20, 2018.



On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted to approve the Proposed FY2019 Open Budget Work Session Minutes of April 23, 2018.

On the motion of Board Member Wells and a second by Vice Chairperson Green-Gale, the Board unanimously voted to approve the Open Special Session Minutes of April 30, 2018.

11. ANNOUNCEMENT OF EXECUTIVE MEETING:

Chairperson Sumpter announced that the Somerset County Board of Education met in an Executive Session on Tuesday, May 15, 2018.

Pursuant to the Annotated Code of Maryland, General Provisions Act, 3-305(b), a motion was made by Vice Chairperson Green-Gale, seconded by Board Member Nicholson, and unanimously passed to enter into an Executive Session at 4:05 p.m. to conduct the following business:

To review and approve the closed minutes of April 17, 2018

- On the motion of Board Member Wells and a second by Board Member Nicholson, the Board unanimously voted to approve the Closed Session minutes of April 17, 2018.

To Perform Administrative Functions

- Discussed the development of a Building Naming Policy

To Discuss Personnel Matters - Section 3-305(b)(1)(i)(ii)

- Received, reviewed and discussed confidential personnel matters
- Reviewed and discussed the Personnel Report

To consult with Counsel to Obtain Legal Advice - Section 3-305(b)(7) and To Consult with Staff, Consultants, or Other Individuals on potential or pending litigation – Section 3-305 (b)(8)

- Received advice and updates from legal counsel on personnel matters, legal matters, confidential matters and vendor contracts

To Discuss Contractual Negotiations – Section 3-305 (b)(14)

- Discussed vendor appeal – Transportation



BOARD MEMBERS PRESENT: Board Members: Chairperson Warner Sumpter, Vice Chairperson, Ms. Margo Green-Gale, Mr. Robert Wells, Mrs. Penny Nicholson and Mr. Troy Brittingham, Jr.; Superintendent of Schools, Dr. John B. Gaddis, Deputy Superintendent of Schools, Mr. Tom Davis and Director of Schools, Mrs. Tracie Bartemy; Board Attorney, Mr. Fulton Jeffers and Ms. Melissa Tilghman, Recording Secretary.

12. UNFINISHED BUSINESS

ADMINISTRATIVE FUNCTIONS

Leases with Somerset County and Head Start

This item was approved at the April 17, 2018 Board Meeting.

Policy #400-34, Building Naming Policy (Second Reader)

On the motion of Board Member Nicholson, and a second by Board Member Wells, the motion failed to approve the First Reader of Policy #400-34, Building Naming Policy.

A motion was made by Board Member Wells and seconded by Vice Chairperson Green-Gale to approve the First Reader of Policy #400-34, Building Naming Policy with the inclusion of the language suggested by Board Attorney Fulton Jeffers. The motion carried unanimously.

Policy #700-07, Personnel Records, Data Storage and Destruction (Second Reader)

On the motion of Board Member Wells and a second by Board Member Brittingham, the Board unanimously voted 5:0 to approve the First Reader of Policy #700-07, Personnel Records, Data Storage and Destruction.

FACILITIES AND CAPITAL PLANNING

J.M. Tawes Construction Project Update

Mrs. Daniele Haley, Supervisor of Facilities and Capital Planning, provided the Board with an update on the J.M. Tawes Project. She reported that three days were lost due to inclement weather, but the overall work progress keeps the project on schedule. Dr. Gaddis and Board Member Wells thanked Mrs. Haley for all the work she has been doing on the J.M. Tawes Project.



Approval of Ground Maintenance Contractor

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board unanimously voted to approve the Ground Maintenance Contract Award to J & J Yard Works.

13. NEW BUSINESS

ADMINISTRATIVE FUNCTIONS

Policy #700-10, Employment Practices and Interview Fairness (A – Reader)

On the motion of Board Member Brittingham and a second by Vice Chairperson Green-Gale, the Board unanimously approved the First Reader of Policy #700-10, Employment Practices and Interview Fairness. The policy was revised to establish a structured interview process.

Bus Purchase Request

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board unanimously voted to approve Mr. Allen Butler's (Bus #9) request to purchase a new bus.

Table of Rates

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board unanimously voted to approve the Table of Rates pending the approval of Somerset County Public Schools' FY2019 School Budget.

STUDENT ACHIEVEMENT

Special Education Transition Program – Carter G. Woodson Elementary School

Mrs. Kirstin Gibson, Woodson Elementary School Principal and Ms. Lisa Dize shared a presentation on the Special Education Transition Program. This program was developed to strengthen students' educational skills and promote positive behavior before transferring back into the general classroom.



Mindfulness Program Update

Mrs. Tracey Cottman, Student Services Supervisor, Ms. Chari Jones, Students Services Coordinator and Mrs. Rachel Abbott-Gray, Project Aware Coordinator, shared a presentation with the Board on the programs provided for students who need emotional and social support, trauma and educational support and behavioral intervention. The program also helps increase student and staff awareness of positive behaviors needed ensure a successful future.

Parent Education Program

Mrs. Karen Karten, Coordinator of the Judy Center, shared a presentation with the Board highlighting the various programs implemented to make sure that preschool children receive educational services to improve their academic skills needed before entering school.

FACILITIES AND CAPITAL PLANNING

Approval of Power Washing Bid

On the motion of Vice Chairperson Green-Gale and a second by Board Member Brittingham, the Board voted to approve awarding the Power Washing Contract to A & J Power Washing, LLC.

Voting for the motion: Chairperson Sumpter, Vice Chairperson Green-Gale, Board Member Brittingham,

Voting against the motion: Board Member Wells

Result: The motion carried 4:1.

MONTHLY FINANCE REPORTS

April 2018 Budget Expenditures - \$3,967,272

Mrs. Linda Johnson, Chief Finance Officer, stated that she and staff are continuing to work on balancing the FY2019 Proposed Budget. She presented the expenditures report for the month of April 2018.

On the motion of Board Member Nicholson and a second Board Member Wells, the Board unanimously voted to approve the \$3,967,272 expenditures report.



Food and Nutrition Services

Mrs. Johnson presented the Food and Nutrition Services Report. She reported that the current Food Service Budget deficit is \$82,523 but that amount will decrease once State reimbursements have been received. Mrs. Johnson stated that the end of year budget is expected to show a profit.

PERSONNEL MATTERS

Personnel Report

Mrs. Beth Whitelock, Supervisor of Human Resources presented the personnel report to the Board.

On the motion of Board Member Nicholson and a second by Board Member Brittingham, the Board unanimously voted to approve the certificated personnel report.

Professional New Hires:

Washington Academy & High School
➤ Zachary Bartemy – 8 th Grade Science Teacher

Professional Resignations:

Greenwood Elementary School
➤ Michael Shumate – 5 th Grade Special Education Teacher
Somerset Intermediate School
➤ Nicole Carpenter – 7 th Grade Math Teacher
Washington Academy & High School
➤ Tracy Dorman – Library Media Specialist
➤ Chad Lane – Social Studies Teacher

Professional Transfers:

Shari Aigner	From 9 th Grade Math Teacher at Crisfield Academy & High School	To Special Education Teacher at Washington Academy & High School
Courtney Dize	From 1 st Grade Teacher at Woodson Elementary School	To 2 nd Grade Teacher at Greenwood Elementary School



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Heather Tyler	From 2 nd Grade Teacher at Greenwood Elementary School	To 1 st Grade Teacher at Woodson Elementary School
Jocelyn Harmon	From Special Education Teacher at Washington Academy & High School	To 7 th Grade Math Teacher at Somerset Intermediate School
Rachel Large	From Science Teacher at Washington Academy & High School	To Science Teacher at Crisfield Academy & High School
Mila Tolley	From Guidance Counselor at Somerset Intermediate School	To Guidance Counselor at Woodson Elementary School
Blair Boyer	From Art Teacher at Washington Academy & High School	To Special Teacher at the Somerset Promise Academy
Heather Travis	From Special Education Teacher at Greenwood Elementary School	To Special Education Teacher at Princess Anne Elementary School
Sarah Perdue	From Part-time Art Teacher at Princess Anne Elementary School	To Part-time Art Teacher at Washington Academy & High School
Hannah Goldsborough	From Comprehensive Teacher at Greenwood Elementary School	To Comprehensive Inclusion Teacher at Crisfield Academy & High School
Dorrie Moon	From Learning Support Specialist at Woodson Elementary School	To Learning Support Specialist at the Somerset Promise Academy
Mary Shaver	From 4 th Grade Teacher at Greenwood Elementary School	To Comprehensive Special Education Teacher at Greenwood Elementary School
Montine Garcia-Miller	From Special Education Teacher/ the Somerset Transitional Program	To Inclusion Special Education Teacher at Greenwood Elementary School

Classified New Hire:

Woodson Elementary School
➤ Susan Beaver – Hearing Interpreter



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Classified Transfers:

Jarod Johnson	From One on One Full Time Paraprofessional at Crisfield Academy & High School	To One on One Full Time Paraprofessional at Washington Academy & High School
Chelsea Presock	From Long Term Substitute English Teacher at Washington Academy & High School	To Comprehensive Special Education Paraprofessional at Princess Anne Elementary School
Kim Tyler	From Food and Nutrition Services Manager at Woodson Elementary School	To Food and Nutrition Services Manager at Somerset Intermediate School
Susan James	From Comprehensive Special Education Paraprofessional at Washington Academy & High School	To Inclusion Special Education Paraprofessional at Somerset Intermediate School
Ryan Smith	From Science Teacher at Crisfield Academy & High School	To One on One Paraprofessional at Woodson Elementary School
Nadia Syeda	From One on One at Greenwood Elementary School	To Comprehensive Paraprofessional at Washington Academy & High School

SUPERINTENDENT AND BOARD MEMBER COMMENTS

- Chairperson Sumpter read the faults of the Open Meetings Act Violations of the Closed Meetings. These violations have been addressed.

Chairperson Sumpter announced that he would be resigning from the Somerset County Board of Education, effective May 16, 2018. Mr. Sumpter has been appointed to serve on the Maryland State Board. Congratulations to Mr. Warner Sumpter.

Chairperson Sumpter stated that Somerset is small, but mighty and that he has enjoyed getting to know the staff of the Somerset County Public School System as well as the Somerset community. Mr. Sumpter expressed his commitment to his community and stated that he will act as a voice for small rural jurisdictions.



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- Dr. Gaddis congratulated Chairman Sumpter on his newly elected appointment. He stated that losing the Mr. Sumpter is a loss for the Somerset County Board, but it is a gain for Somerset County. Chairperson Sumpter has continued to represent Somerset as a whole.
- Vice Chairperson Green-Gale, Board Member Wells, Board Member Brittingham, and Board Member Nicholson thanked everyone for attending and congratulated Mr. Sumpter on his new adventure.

14. Announcement – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, June 19, 2018 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

15. Adjournment

With no more business being brought before the Board, a motion was made by Board Member Brittingham seconded by Vice Chairperson Green-Gale and unanimously passed to adjourn the meeting at 7:30 p.m.

Dr. John B. Gaddis, Superintendent of Schools
Prepared by Recording Secretary, Melissa Tilghman

Margo Green-Gale
Board of Education Vice Chairperson