



**Nampa School District No. 131
Request for Proposals
Elementary School Playgrounds**

General Proposal Conditions & Requirements

1. Proposals will be accepted by Nampa School District No. 131, Idaho, until **3:00 pm local time, Thursday, March 7, 2019** for **Elementary Schools Playground Replacement**. Proposals should be submitted to:

Clerk of the Board
Nampa School District No. 131
619 South Canyon Street
Nampa, ID 83686

All proposals should be submitted in a sealed envelope or other container. Such envelope/container should be clearly marked "**Proposals: Elementary School Playgrounds.**" A cutout label is provided with this packet; respondent may or may not use this label at its own discretion. Proposals may also be submitted in person at the address listed. Respondents are encouraged to verify receipt by the District of any proposal.

Proposals received after the stated date and time will not be considered and will be returned unopened to the sender. Proposals may be withdrawn or amended prior to the due date and time, either in person or by written request. No proposal may be withdrawn after the time of opening. At the stated date and time, the proposals will be publicly opened.

2. Questions regarding proposal procedures or specifications must be received by **5:00 pm, Wednesday, February 27, 2019**. Questions may be submitted:

by email
bids@nsd131.org

by postal mail to:
Nampa School District No. 131
619 South Canyon Street
Nampa, ID 83686
Attn: Scott Jacobsen

Any inquiry should be clearly marked as pertaining to this request for proposals. Inquiries submitted after this time will not be answered.

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All submitted inquiries and subsequent responses will be publicly posted on the District's website as an addendum to the proposal specifications. This addendum may be found on the District website at <https://goo.gl/Z5poER> or may be acquired by contacting the District. Interested parties are encouraged to check regularly for addendum updates, as notification of updates will not necessarily be provided.

3. In submitting a proposal, the respondent represents that it has read and understands the requirements for the equipment and services being requested, including applicable laws and regulations. The failure of any respondent to examine any form, addendum, or other document shall in no way relieve the respondent from any obligations with respect to the proposal or any resulting contract.
4. All respondents must hold a valid Idaho Public Works Contractor License as stipulated under Idaho Code §54-4504, and should include with their proposal packet a copy of the license OR the license number assigned by the State of Idaho; proof of licensure shall be required before issuance of any work or supply agreement.
5. Each proposal should include all necessary materials, equipment, labor, permits, inspections, and support activities required to complete the project at each respective site. The proposal should include an estimate of the time required to fully complete each project, necessary cleanup and remediation work, and any "punch list" post-project work required to complete each project to the satisfaction of the District. Proposal should also include final inspection and certification of the installation, either by the installer if so authorized/qualified or by a third party to be engaged by the installer.
6. The proposal must be signed, in ink, by a representative of the respondent authorized to legally obligate the respondent.
7. The District reserves the right to negotiate pricing and included structures, materials, and labor costs with the respondent(s) submitting the winning proposals, following award of the projects.
8. The District reserves the right to accept or reject any and/or all proposals or portions thereof, and to waive any technicality should such be deemed in the best interest of the District.
9. Performance Bond and Payment Bond in an amount equal to 100% of the contract amount will be required within ten (10) business days after engagement of the awarded respondent by the District. These bonds shall be furnished and paid for by the contractor and shall remain in full force one (1) year following the date of substantial completion.

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10. Respondent certifications: Proposal respondents shall offer certifications pertaining to particular, applicable laws or rules; certifications will be required regarding:

- Byrd Anti-Lobbying Amendment
- Anti-Collusion
- National Sex Offender Registry
- Addenda acknowledgement

A Respondent Certification Form is included with this specification packet, detailing these requirements. This form must be completed and returned with submitted proposals; failure to complete and return the Respondent Certification Form may constitute grounds for disqualification of an offered proposal, and no project agreement will be issued without receipt of this form by the District.

11. Respondents should include two (2) original printed copies of each proposal submitted, and a complete copy of all materials in pdf format on a thumb drive.

Renderings, sketches, drawings, and similar depictions should be sized to print on either 8-1/2" x 11" or 11" x 17" sized paper. The digital copies of these files should be included on the requested thumb drive as files separate from the proposal pdf file, in a commonly used format, but should not be a vector file format (.ai or .eps).

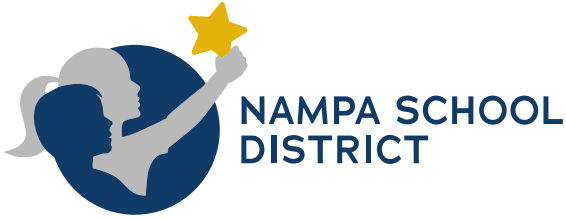
12. Objections to specifications or procedures or protests of award may be lodged as stipulated under Title 67, Chapter 28, Idaho Code. Written objections to specifications or procedures must be received by the Clerk of the Board no less than one (1) business day prior to the date and time at which proposals are due. A respondent who wishes to object to the project award must do so within seven (7) calendar days of the posting of the award. This objection should be submitted to the District's coordinating party as listed in the publicly posted proposal documents. This objection must set forth the express reasons(s) for the objection and why the award has been made in error. Upon receipt of a proper objection, the governing party for the proposal in question will stay its award decision and any procurement under the award until it has addressed the particular objection(s) submitted. This governing party will review its decision and will determine to (1) affirm the award, (2) modify the award, or (3) repeat the proposal process, setting aside its award, and will set forth the reasons therefor. After completion of the review process, the District may proceed as it deems in the best interest of the District.

13. Idaho Code §18-8329 prohibits any person who is registered or required to be register under the Idaho Sex Offender Registration Act from being on school property if the person has reason to believe children under the age of 18 are present. In submitting this proposal, respondent certifies that it shall not allow persons subject to this rule to participate in company business that would require them to

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be on school property, as stated under the code. Respondent further accepts responsibility for cross checking such employees against the National Sex Offender Registry.

Project & Proposal Specifications & Requirements

- 1. The District is requesting **design/build** proposals for playground replacements. Respondents should develop and submit proposals covering layouts, equipment, and surfacing, in accordance with these specifications and any addenda.
- 2. Anticipated RFP and project timeline & relevant dates:

Invitations issued.....	January 25, 2019
Site walkthroughs.....	February 4, 2019 @ 1:00 pm
Last day to submit questions/clarifications.....	February 27, 2019 @ 5:00 pm
Proposals due to District.....	March 7, 2019 @ 3:00 pm
Project awards.....	April 9, 2019
Work dates window.....	June 17 – August 16, 2019*

*Target completion date is August 9; site must be ready for use by August 16.

All times listed are Mountain Time

- 3. Existing playground structures will be replaced at the following locations:

Iowa Elementary	626 W. Iowa Avenue	Nampa, ID 83686
Park Ridge Elementary	3313 Park Ridge Drive	Nampa, ID 83687
Snake River Elementary	500 Stampede Drive	Nampa, ID 83687

Each site shall be considered as a single project; the District reserves the right to award multiple projects to a single respondent, or to award the projects separately.

Overhead views of the current play areas, taken from Google Earth, are available on the District website at <https://goo.gl/Z5poER>; these overheads are also included as Exhibits with these specifications. These overhead views include approximate measurements of the current play areas and are for general reference only; respondents are strongly cautioned against relying on the measurements shown for formulation of any proposal or portion thereof. Actual siting and sizing of the new play area installations will be particular to the individual sites; please refer to Site Specific Conditions & Requirements for details pertaining to those sites.

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4. Pre-proposal site walkthroughs will be conducted on **Monday, February 4, 2019** starting at 1:00 pm. The walkthrough meeting will convene at Snake River Elementary, 500 Stampede Drive, Nampa, ID 83687. Attendees will have the opportunity to examine existing installations, school grounds, and take measurements or other relevant data. Though this walkthrough is not mandatory, the District strongly recommends attendance. This will be the only scheduled, public site examination; individual bidders may request subsequent site visits to verify site conditions, but such appointments will be subject to availability of appropriate District personnel. Any additional walkthroughs will be open to any interested party.

5. Projected time window for full completion of project is June 17, 2019 – August 16, 2019.

Sites will be available to the awarded respondent(s) for work no later than Monday, June 17, 2019. On-site preparatory work not interfering with school operations may be performed prior to this date only with the explicit approval of the District. Any individuals performing preparatory work on school sites while school is in session will be required to check in with the school site administrative office prior to performing any work, and will be required to have and display proper visitor's credentials while on school property.

Target date for the completion of all work, including post project "punch list" items and cleanup will be August 9, 2019; site must be ready for use no later than August 16, 2019.

6. Proposal cost limits and requirements: The total cost of each individual project is specific to the respective projects; please refer to the Site-Specific Conditions and Requirements section for those respective cost limits. Proposals should include all site preparation, equipment, materials, labor, use or other applicable taxes, bonding fees, site remediation, site security, and other items necessary to full project completion.
7. Proposed equipment should generally be appropriate for children in the 5-12 age range but should also include ground-based activities and attachments designed for use by children aged 3-4, with particular attention given to items that encourage hand manipulation and dexterity development.
8. Proposed play structures should include:
 - a. Mixture of overhead activities
 - b. Mixture of ground activities
 - c. Slide(s)
 - d. Swing sets

Swing sets should consider the number of swings currently in use at each site, though matching the current swing count is not a condition of the proposal. Swing sets should include a minimum of one (1) "accessible" swing per project site.

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The particular mix of structures requested may vary by location; please refer to the Site Specific Conditions & Requirements section within this document.

The proposed equipment should utilize a 5" nominal post, either round or square.

The proposed play structure may utilize a "stock" play set or model offered by the respondent's chosen equipment manufacturer or an "ala carte" play set comprised of individual pieces, or any combination thereof. The proposal may utilize fully separate structures for discrete age groups, separate structures connected via bridge, climber, or other apparatus, or a single structure designed to accommodate the full expected age range of users. Please consult Site-Specific Specifications & Requirements for details pertaining to age range considerations at each location.

Play area surface should be "engineered" wood fiber material at a depth necessary given the proposed equipment. The play area installation should be recessed below grade, such that the surface is approximately level with the surrounding ground, except as required by site topography, as shown in Attachment 1/Detail 1 accompanying these specifications. Any proposed installation featuring a departure from this specification should include description and diagram of the proposed alternative, including intended drainage. All proposals should adhere to access requirements under the Americans with Disabilities Act.

9. Proposed installations should not include:

- Stainless steel or other non-coated metal surfaces that may become excessively hot to the touch or carry the potential to cause burned skin
- Slides or other items that utilize rollers or other pinch-potential moving parts
- Tube structures, either ground-based or on slides, that inhibit playground supervision
- Climbing walls of a size or orientation that inhibit playground supervision
- Excessive number of items featuring moving parts
- Large, single climber items composed primarily of coated/wrapped steel cable; small climbers or similar items with such cable will be permitted as "bolt on" portions of large play assemblies but should be limited in number
- Fabric shade pieces, roof structures, shade structures, or any items, materials, or attachments requiring removal/storage during cold weather seasons or inclement weather.

Please refer to Site Specific Conditions and Requirements for guidance on items that may be prohibited or discouraged from a particular site.

10. Respondents may submit up to two (2) separate proposals per project; each separate proposal must adhere in and of itself to these complete specifications. Each submitted proposal will be considered

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and evaluated on its own merits, and no individual proposal shall garner advantage for award consideration stemming from the submission of multiple discrete proposals.

11. Project proposals for unique sites will be considered individually and project awards made on the basis of individual sites. As such, the proposals should be organized and totaled by site.

12. Proposal summaries should be organized so as to list specific details:

- Total cost of the proposed installation
- Total number of overhead activities
- Total number of ground-based activities
- Manufacturer's rating for number of users
- Expected time between purchase order submission and receipt of all materials by the respondent/installer

13. Individual proposals will be evaluated on:

- The number and type of activities offered
- The number of users accommodated by the play set(s)
- Adherence to proposal specifications
- Cost of ownership/maintenance projections
- Student/parent/school staff feedback and preference
- Respondent's ability to meet the completion deadline
- Proposal cost

14. Respondents should submit with their proposal packets copies of:

- Equipment manufacturer's written warranty
- Surface manufacturer's written warranty, where applicable
- Installer's warranty

15. Proposals should include copies of the manufacturer's suggested maintenance schedule for all equipment and surfacing; in the absence of a proper manufacturer's recommended maintenance schedule, the proposal should include the installer's suggested maintenance schedule.

Proposals should detail if and where equipment or site maintenance is included following installation as part of proposal, listing inclusions, exclusions, and the period of time during which any included maintenance is effective.

16. Project winners will be solely responsible for receipt and storage of all play set equipment and playground materials prior to the installation of said equipment and materials. The District shall accept no responsibility for the security of any such items that may be stored on the work site prior to its actual installation.

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17. It shall be the sole responsibility of the contractor to locate any and all underground piping and other installations that may be encompassed within the work zone. Costs of necessary relocation and/or rerouting of any such installations may be included with the proposal cost. Damage to any such installations and all costs arising from repair and remediation of the damage will be the sole responsibility of the contractor.
18. Where site access with vehicles or equipment is only possible by crossing landscaped areas, the contractor and any subcontractors should take reasonable precautions to protect such landscaped areas, and remediate any damage caused by failure to properly and adequately do so.
19. The District will provide an area for the disposal of excavated materials; transport of such materials will be the responsibility of the awarded contractor(s). Material deposited on the disposal site may consist only of earthen and biodegradable materials; no non-biodegradable materials or trash/debris may be included, nor any residual equipment packaging/shipping materials, and the contractor(s) should take care to separate all such materials and properly dispose of same.

Site-Specific Specifications and Requirements

Iowa Elementary

Please refer to Exhibit A for overhead photos, measurements, and site notes

1. Proposal cost limit for the Iowa project will be \$140,000.
2. Existing play area bordered four sides by asphalt will not be included in the project and should not be considered by the proposal.
3. Main Play Area current footprint will serve as the baseline site location for the new playground installation. The existing footprint may be expanded as necessary to accommodate proposed equipment. One edge should abut to the existing asphalt surface. The location, shape, approximate square footage, and lineal footage measurements included in Exhibit A are for reference only and should not be taken as particular requirements for the proposal; actual shape and size of the proposed installation will be at the discretion of the respondent.
4. Existing picnic tables (two each) to the west of Main Play Area are to remain in place. New installation should maintain appropriate safe distance from existing asphalt walking track.

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5. School colors are dark green and white, and are the preferred equipment colors. The school mascot is an Eagle. No mascot theme is required or requested, but may be included at the discretion of the respondent.

Park Ridge Elementary

Please refer to Exhibit B for overhead photos, measurements, and site notes

1. Proposal cost limit for the Park Ridge Project will be \$150,000.
2. Existing play area will be abandoned, with the new play area located to the southwest of the existing footprint.
3. New play area size & shape shall be at the discretion of the respondent. New installation should maintain appropriate safe distance from existing covered area, existing baseball diamond, and drain structure (all to remain). Most northeasterly edge/corner must not lay beyond existing pipe bollards in asphalt area; refer to overhead diagram or site verify. New play area may overlay the footprint of the to-be-abandoned area.
4. New play area should feature two separate play rigs, designed respectively for separate grade groupings—Kindergarten through Second Grade and Third through Fifth Grades.
5. Western/northwestern portions of concrete border may abut to asphalt play area as necessary for installation and convenient location of ADA entry ramps.
6. School colors are silver and bright blue, and are the preferred equipment colors; grey may be substituted for silver. The school mascot is a Falcon; no mascot-related theme is requested or required, but may be included at the discretion of the respondent.

Snake River Elementary

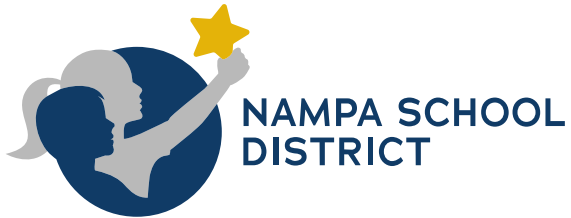
Please refer to Exhibit C for overhead photos, measurements, and site notes

1. Proposal cost limit for the Snake River Project will be \$150,000.
2. Two existing play areas (“North” and “South”) will be replaced in their current locations. Measurements noted on diagrams of existing areas are for reference only and should not be taken as requirements of the proposal. Current siting may serve as baseline for locating new areas, and must be maintained only where the current areas abut to existing asphalt play areas or concrete sidewalks.

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3. New concrete borders should be level with abutting asphalt or concrete, to the extent possible given site topography and conditions.
4. Preferred equipment colors are white, green, and yellow. The school mascot is a Mustang; no mascot-related theme is requested or required, but may be included at the discretion of the respondent.





**Exhibit A
Iowa Overhead Views**

All measurements & location lines are approximate and for reference only; site verify.



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**Exhibit B
Park Ridge Overhead Views**

All measurements & location lines are approximate & for reference only; site verify.



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**Exhibit C
Snake River Overhead Views**

All measurements & location lines are approximate and for reference only; site verify.



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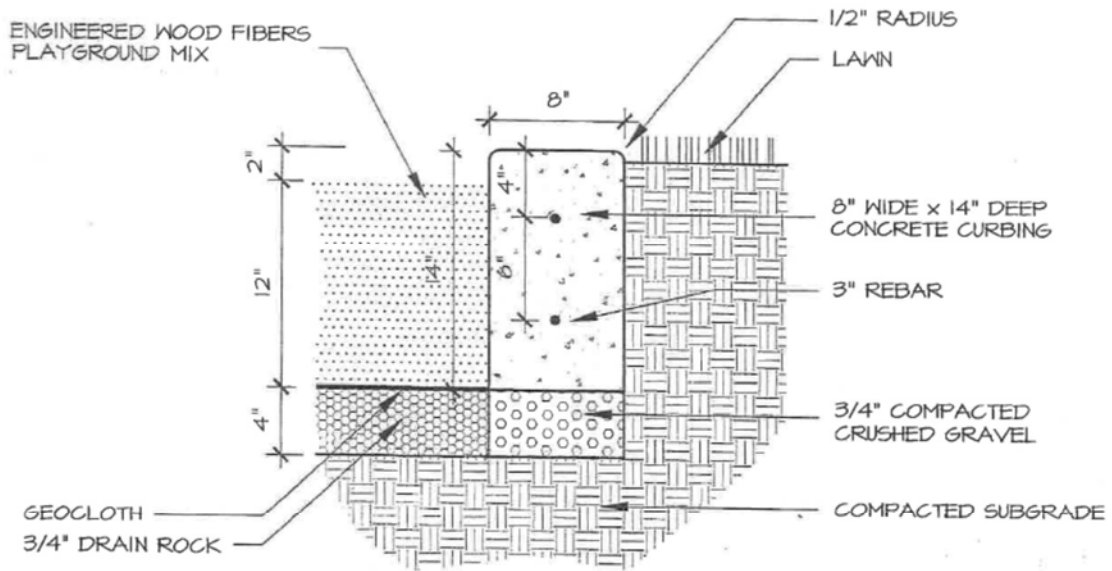
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Attachment 1
Detail 1: Recessed Concrete Border Curb



NOTE: CONTRACTION JOINTS 5' O.C. & AT ANGLES.

① **8" WIDE PLAYGROUND CURBING**
 NOT TO SCALE





Respondent Certifications

1. **Byrd Anti-Lobbying Amendment**—In submitting this proposal, we certify our company will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352.

2. **Anti-Collusion**—In submitting this proposal, we certify it was developed and prepared without any collusion with any competing respondent or District employee; the content of this proposal has not been disclosed to any competing or potentially competing respondent prior to the proposal due date and time; and that no action has been taken to persuade any potential respondent to submit or withhold a proposal.

3. **National Sex Offender Registry**--Idaho Code §18-8329 prohibits any person who is registered or required to register under the Idaho Sex Offender Registration Act from being on school property if the person has reason to believe children under the age of 18 are present. In submitting this proposal, we certify that our company will not allow persons subject to this rule to participate in company business that would require them to be present on school property, as stated under the code. We further accept responsibility for cross checking such employees against the National Sex Offender Registry.

4. **Specification and Addenda Acknowledgement**—In submitting this proposal, we certify that we have read and understand the requirements and specifications of this Request for Proposal, including any and all addenda, if issued, as stated under General Proposal Conditions & Requirements Section 3.

Signed: _____

Printed Name & Title: _____

Company: _____

Date: _____



Sealed Bid Label—Cut Out

This label may be cut out along its border and affixed to the sealed envelope/package, to assist the bidder with the proper submission of its sealed bid. Use of this label is not required, it is provided as a convenience to bidders. If the label is not used, bidders should take care to see that the envelope or container is clearly marked with its company name and return address, properly addressed for delivery, featuring the title of the proposal being submitted as well as the words “Sealed Proposal – Do Not Open” prominently marked on the container.

Should the sealed envelope or other container be enclosed within a shipper’s container, the outside of said shipper’s container should be marked with “Sealed Proposal Enclosed”.

No responsibility will attach to the school district or any district employee for the pre-opening of, post opening of, or the failure to open a proposal not properly addressed and identified.

<p><i>Respondent Name & Address</i></p> <hr/> <hr/> <hr/> <hr/> <p>SEALED PROPOSAL – DO NOT OPEN Proposal: Elementary School Playgrounds Opening date/time: March 7, 2019 at 3:00 pm</p> <p>Tammy Wallen, Clerk of the Board Nampa School District 619 S. Canyon Street Nampa, ID 83686</p>
