In Attendance:
Brian Bauer, Executive Director (non-voting)           Chris Hutton, Retired Teacher Member
Supriya Chakravarty, At Large Member                    Joan Lewis, At Large Member
Lorene Dixon, Parent Member                             Jim Salin, At Large Member (Chair)
Jody Dunlap, At Large Member                            Jesus Vaca, At Large Member

The meeting was called to order at 4:03 p.m. by Jim Salin. Jody Dunlap led the pledge of allegiance.

Updates/Reports to the Board

• Model UN Presentation – Teacher Joshua Mandell and several students from the GHC Model United Nations team presented information on the purpose of the team and the competitions they have attended this year. There are currently over 60 student members on the team.

• CIF Championship Teams Recognition – Administrative Director Norm Holloway introduced the coaches from the following teams that won CIF Championships this fall:
  o Girls Golf – Coaches Dan Ma and Brady Ma introduced several students from the team who has a combined GPA of 3.5.
  o Girls Tennis – Coach Archer Nishioka introduced several students from the team who has a combined GPA of 3.6.
  o Cross Country – Coach Gina Kurowski was unavailable due to Track and Field tryouts, but two students from the team provided an overview of their season. This team has a combined GPA of 3.4.

All teams were congratulated and presented certificates from the Governing Board.

• High School Student Council Update (Ezra Leauanae, ASB President) - Ezra reviewed the highlights of the past and upcoming events including:
  o The collection of over 2000 cans of food for the Holiday Food Drive from both Zelzah and Devonshire campuses
  o The banner signing event to show support to Saugus High School following the recent campus shooting
  o Stress Relief Week designed to help students reduce stress levels during the upcoming finals

• School Site Council (Jenny DaCosta, Administrative Director) – School Site Council (LCAP Advisory) met on November 25, 2019 and addressed the following: CA Dashboard release and expectations regarding subgroup performance in ELA and MATH as well as the College and Career Indicator; 2020 intervention focus based on Data release and CA Dashboard expectations; Feedback on parent and student communication regarding "voice" for students and impacting policy at GHC as well as structure and procedures of Inquiry and concerns for parents; Possip Survey results within the last semester and how it addresses school climate with the continued attention on creating homework focus groups in the spring.

• High School Student Services Committee (Jennifer Sheridan, Chair) – The committee has not met for two months due to lack of agenda items.

• High School Operations Committee (Ron Korb, Chair) – The committee is recommending that the two professional development days that are being added to the teacher’s academic calendar for 2020-2021 be placed on Wednesday and Thursday, August 12 and 13, to be followed by the pupil-free day on August 14. The 2021-2022 calendar recommendation should be voted on at the next meeting.
• High School Curriculum and Instruction Committee (Wendy Woodburn, Chair)
  o **Item #1** – The committee is requesting approval for a Health Science STEM Academic pathway to prepare students for a career in the Health Sciences by providing a strong background in Biology, Biotechnology, Applied Chemistry and Health Sciences. Upon completing the four-year pathway, students will have met the A-G requirements, completed a CTE pathway, and gained specific career and college ready skills that are emphasized in the curriculum. This pathway is intentionally designed to meet the needs of all learners and will include continual reflection on how all learners are performing within the pathway.

  **Supriya Chakravarty made a motion to approve. Jesus Vaca seconded the motion. Unanimously approved with the following votes:**

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Public comment was heard from a former student that was expelled from the School and is now requesting reinstatement following completion of his rehabilitation plan.

**Chief Financial Officer’s Report (Lisa Nilles)**

• **Action Item #2** – Ms. Nilles presented the 2019-20 First Interim Financial Report for approval. The projected ending fund balance as of June 30, 2020 has increased $1,377,865 due to higher than projected enrollment in grades 9-12. Enrollment in the TK-8 program remains as projected however, the trend is showing a higher than projected Average Daily Attendance (ADA) in those grades from 95% to 97%. Overall, total projected expenditures have increased by $584,017.

  **Jesus Vaca made a motion to approve the 2019-20 First Interim Report. Jody Dunlap seconded the motion. Unanimously approved with the following votes:**

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**Chief Business/Operations Officer’s Report (Erin Lillibridge)**

Ms. Lillibridge provided an overview of the current facilities projects taking place on both the Zelzah and Devonshire campuses, including a financial accounting to date.

• Devonshire: TK-8 Interim Campus – Temporary shade covers were installed
• Devonshire: TK-8 Permanent Campus – Grading is complete for Building C and the foundations are being laid. Valor Academy will be vacating their lease of the property 12/31/2019 which will allow additional construction on the site.
• Zelzah: Culinary Classroom (G6) – Demolition and underground utility work is complete. Interior and roof work is underway. Board members were shown the contractor’s rendering of the finished classroom space.
• Zelzah: LAUSD Plumbing Project – Underground utility work is well underway. Phases 1.1 and 1.2 are completed, 1.3 and 1.6 underway.

**Executive Director’s Report (Brian Bauer)**

• 2019 High School CAASPP Results – Mr. Bauer asked Administrative Director David Bensinger to review with Board members the student subgroup results handout. Highlights and items of note:
  o Since the inception of the CAASPP in 2015, GHCHS students have significantly outperformed their peers at the local, district, and state levels.
The achievement gaps for the different ethnicities at GHCHS have been consistent over the past few years (as measured by the percentage of students meeting or exceeding the standard).

- Asian students outperform other ethnicities in both ELA and Math, particularly in mathematics, 78% vs. 38%.
- Achievement gaps among other ethnicities are much smaller, particularly on the ELA tests.
- All ethnicities outperform the average for all California students in both ELA and Math.
- Female students outperform male students on the ELA test – 81% vs. 72%, and perform equally on the Math test.
- Economically disadvantaged students at GHCHS significantly outperform their peers at LAUSD and at the state level, including the average for all California students.
- Students with disabilities and English Learners at GHCHS score higher than their peers at LAUSD and the state, but significantly underperform the average for all California students.

- CA School Dashboard 2019 Release – Administrative Director Jenny DaCosta reported that the 2019 California Dashboard will be released publicly this week. A faculty meeting will be held to review the results with the certificated staff.

- Grades TK-8 and High School Program Update -
  - High School Program –
    - Open Enrollment continues through December 20 and we have already received 1800 applications.
  - TK-8 Program –
    - To date 1550 applications have been received for the 240 seats available.

The lottery drawing for both the high school and TK-8 programs will be held on Friday, January 10. Mr. Bauer will email additional program updates to Board members.

- State Charter Law/Legislative Updates – Mr. Bauer reviewed the important signed legislation affecting California public schools beginning in 2020. The presentation included information about AB1505 (Reform of Charter School Authorizing, Petition, and Renewal), SB126 (Charter Transparency). SB419 (Suspension and Expulsions: Willful Deviance), AB48 (K-14 State School Construction Bond), SB328 (School Start Time). More time was spent discussing the impact of AB1505 on GHC’s renewal in 2024 and the need for a later school start time (e.g. 8:30 a.m. start time for high schools) per SB328. Additional information during future Board meetings will be provided.

- **Action Item #3** – Mr. Bauer presented Resolution 2019-07 for approval. This resolution reaffirms GHC’s commitment to provide services to all enrolled general and special education students and to no longer provide educational services, including assessments and IEP meetings, for non-enrolled students.

Lorene Dixon made a motion to approve Resolution 2019-17. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

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Mr. Bauer presented outgoing Board member Jesus Vaca with a plaque of appreciation for his five years of service to the Granada Hills Charter Governing Board - three years as a parent member, and then another two years as a community/at large member.

**Item #4** – Jennifer Sheridan, member of the Governing Board Screening Committee, presented the committee’s recommendations for appointments to new Board member terms effective January 1, 2020 – December 31, 2021:

For the At Large/Community positions:

1. **Jody Dunlap**
   - BA – California State University, Northridge (Physical Education, Biology)
   - MS – Pepperdine University (School Management and Administration)
Ms. Dunlap currently works in the Educational Leadership and Policy Studies department at CSUN as a professor and department chair. She served as the Superintendent for the Oxnard Union High School District from 2005-2009, and was a teacher and administrator in LAUSD for 30 years before that. Ms. Dunlap has expertise in K-12 education human resources management, school law and finance, curriculum development, and facilities and operations. She has been a member of the Governing Board since 2015.

2. **Supriya Chakravarty**
   - BA – Lady Shri Ram College, Delhi University, India
   - MA – State University of New York (Applied Linguistics)
   - DA in progress – State University of New York (Applied Linguistics)

Ms. Chakravarty is the parent of a former GHC student and has been active as a Granada Parent Ambassador and an ardent advocate for the School. She currently works in the commercial banking industry and was previously a teacher. She has been a member of the Governing Board since 2018.

3. **Lorene Dixon**
   - BA – University of California, Los Angeles (Theatre Arts)

Ms. Dixon is currently Vice President of Bookkeeping and Business Management at Kellogg & Andelson Global Management, Inc., a global accounting firm. She has extensive professional experience in financial analysis and reporting. Ms. Dixon has served as a member of the Governing Board since 2015 and is the parent of two former and one current GHCHS student (class of 2020).

For the Parent position:

1. **Maribel Campos**

Maribel Campos is the parent of GHC students at both the TK8 and high school campuses. She has served as a GHC Parent Ambassador since 2016 and has served as the parent representative on the Curriculum and Instruction Committee since 2018. When the GHC petition was up for renewal she spoke to the LAUSD Board to advocate for our expansion into grades TK-8.

Jesus Vaca made a motion to approve the appointments. Chris Hutton seconded the motion. Unanimously approved with the following votes:

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- **Item #5–Certification of GHC Governing Board Compliance Review for LAUSD**

As part of the Governing Board’s fulfillment of its fiduciary responsibility to ensure that GHC complies with all applicable laws and other requirements, it is critical that the GHC Governing Board periodically review, discuss, monitor, and modify if necessary, the school’s policies, systems, and procedures for compliance with such requirements.

1. Criminal Background and TB Clearance for all employees, contracting entities and volunteers
2. Teacher Credentialing and English Learner Authorization
2a. Teacher Misconduct Reports to Commission on Teacher Credentialing
3. Governing Board Information (Member contact information and Board meeting dates)
4. Pre- and Post- Lottery and Enrollment Guidelines
5. Health, Safety and Emergency Procedures (Safety Plan, Emergency Drills, Child Abuse Mandated Reporter Training, Bloodborne Pathogen and Suicide Prevention and Sexual Harassment Training)
6. N/A
Supriya Chakravarty made a motion to approve the Governing Board Compliance Review. Jim Salin seconded the motion. Unanimously approved with the following votes:

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Lorene Dixon made a motion to approve the 10/7/2019 and the 11/4/2019 Board meeting minutes. Supriya Chakravarty seconded the motion. Unanimously approved with the following votes:

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Meeting adjourned to Closed Session at 6:00 p.m.

Meeting reopened to Public Session at 6:15 p.m. Chair Salin reported that the Board approved two expulsion reinstatements.

Meeting adjourned at 6:16 p.m.