

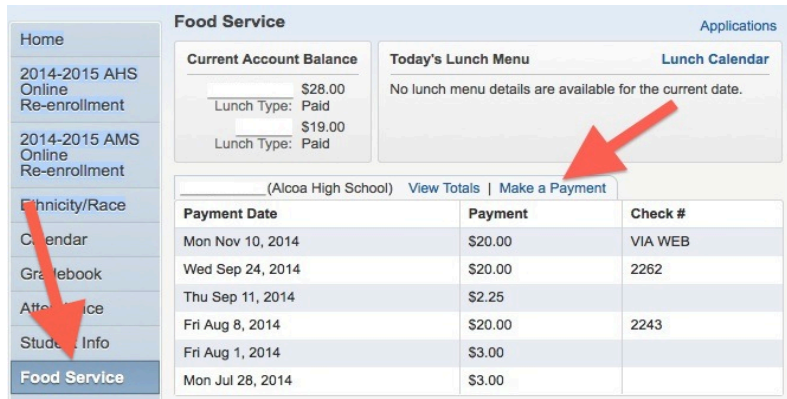


Now Accepting Online Food Service Payments



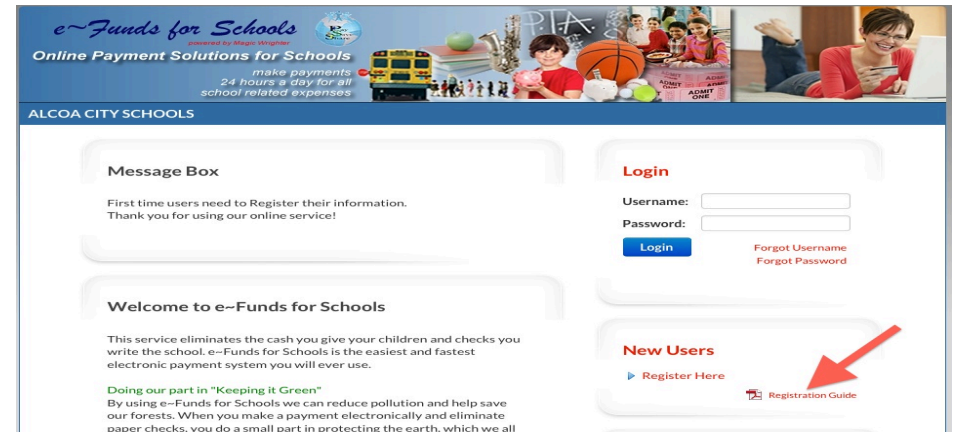
Step 1: How to Find Your Child's Student Number

- From the Alcoa City School's website www.alcoaschools.net log in to your **Skyward Family Access** (If you need your login and password please contact your student's school office)
- On the left hand side of the screen click on the **Student Info Tab**
- Find your child's **Other ID/Student Number** and make a note of this number for each child



Step 2: How to Make a Payment

- On the left hand side of the screen click on the **Food Service Tab**
- In the middle of the page click on **Make a Payment** to be directed to the E-Funds website



Step 3: How to Set Up Your Online Account

- Click on **Registration Guide** for step-by-step instructions on how to set up your E-Funds account
- Click on **Register Here** to create your account and set up your secure username and password.
- Follow the instructions on each page of the Registration Guide to add your child to the account and set up your payment information.
- Now that your account is set up, you are ready to make your first online payment!**

If you have any questions please email: support@alcoaschools.net or call: (865) 380-2255