

Greene County Schools

Pre-Approval for Advanced Degrees Above Masters

This form must be submitted prior to enrollment in a degree program above Masters.

Approval Criteria: In order to receive a pay increase for an advanced degree above Masters (Masters +30, Ed.S, Ed.D.), teachers must be "At or above expectations" for TEAM observation average for the previous three years and individual growth measure (if applicable, is up to a three year average). Both averages are available in the state site TN Compass. "At or above expectations" is defined as level three (3), four (4) or five (5).

Application shall be first made to the supervising principal prior to enrollment in the program. The application shall then be sent to the director of schools or a designee who will notify the applicant of the approval status through an official communication (email or returned application).

If pre-approval is received, a teacher enrolled in a program shall not be denied the degree increase provided proper notification is submitted to the payroll department in accordance with policy and procedure. **5.110 Exhibit B.**

NAME: _____ DATE: _____ SCHOOL: _____

CURRENT TEACHING ASSIGNMENT: _____

DEGREE: _____

UNIVERSITY OR COLLEGE: _____

PROJECTED ENROLLMENT DATE: _____

PROJECTED GRADUATION DATE: _____

SIGNATURE: _____

NOTE: Form 5.110 Exhibit B must be submitted prior to completion of the degree program in order to receive a pay increase.

(DO NOT WRITE BELOW THIS LINE - (OFFICIAL USE ONLY)

3-4-5 Observation Average

3-4-5 Ind. Growth

Ind. Growth - N/A

(PRINCIPAL APPROVAL)

(DATE)

(DIRECTOR OF SCHOOLS APPROVAL)

(DATE)