



District Technology Acceptable Use Agreement

(Reference Board Policy IIBG)

District technology, email, and network resources are intended for educational and professional use. When using these USD 313 resources, you agree to follow the rules for acceptable use outlined below.

- Use all technology safely, appropriately, and responsibly.
- Keep your data safe and backed up. USD 313 is not responsible for lost data.
- Bring school technology that is checked out to you to school and charged every day.
- Report any mechanical or technical issues with district technology as soon as it happens or you notice it.
- Keep account usernames and passwords private. Do NOT share authentication credentials with anyone.
- Use good digital citizenship by avoiding inappropriate websites and online conversations, and reporting anything you see that is NOT appropriate or that you feel is bullying toward you or others.
- No software or hardware shall be installed on any district computer or electronic device unless cleared by administration
- Do NOT remove identification labels on any district issued technology.
- Do NOT add stickers, labels, or markings to district technology.
- Do NOT attempt to change settings on your district issued device that have been set by the district technology department
- Do NOT attempt to “hack” the district network or another student or a teacher.
- Do NOT engage in illegal activity, such as copyright violations, distribution or possession of obscene content, or identity theft.
- Understand that if you bring a personal device to school, the same internet and technology use expectations apply. (USD 313 is not responsible for any damaged, lost, or stolen devices.)
- Students and staff members are responsible for reimbursing the district for replacement or repair to any technology device which is lost, stolen, or damaged while in students’ or staff members’ possession.
- Return any district technology device checked out to you when requested.

Individuals using district technology, communication, and network resources should be aware that they have no expectation of privacy when communicating over the district network or when using district communication software, such as email or cloud services.

Staff/Student Name _____

Signature _____ Date _____