

Title I School-Level Parent and Family Engagement Policy

McSweeney Elementary

September 26, 2018 updated

McSweeney has developed a written Title I parent and family engagement policy with input from Title I parents and family members. The policy, which is reviewed as part of the Single Plan for Student Achievement (SPSA) and through site advisory groups. It has distributed the policy to parents and family members of Title I students. The policy is distributed through informational materials that are distributed to parents at the beginning of the year. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c)-(g) inclusive].

Involvement of Parents in the Title I Program

To involve parents and family members in the Title I program at McSweeney, the following practices have been established:

- A. The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. (20 USC 6318 (c)(1))
 - Back to School Night

- B. The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 USC 6318 (c)(2))
 - English Language Advisory Committee
 - School Site Council
 - Parent Teacher Association
 - Pastries with the Principal

The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. (20 USC 6318 (c)(3))

- an annual survey of parents is conducted to assess needs, determine barriers and evaluate the effectiveness of parent involvement activities.

The school provides parents of participating students with

1. timely information about the Title I program. (20 USC 6318 (c)(4)(A))

- ParentLink telephone calling system
- School Peachjar Messenger with attachment
- Hard copies available in the office
- School Website

2. a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards. (20 USC 6318 (c)(4)(B))

Student progress is shared with parents at parent teacher conferences. It is also available on the School Accountability Report Card

3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (20 USC 6318 (c)(4)(C))

- Pastries with the principal
- SSC
- ELAC
- PTA
- Informal requests from parents to meet with teachers or admin.
- Back to School Night

if the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. (20 USC 6318 (c)(5))

- email, phone call, direct contact with office staff or a meeting with administration

Building Capacity for Involvement (Parental Involvement Policy continued)

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted with Title I, Part A funds, the school has established the following practices:

- A. The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. (20 USC 6318 (e)(1))

At parent-teacher conference, informal parent requests, parent trainings, and through teacher's ongoing parent communication, information on standards mastery, assessment data, intervention, and how to support parents in monitoring their child's education are provided.

The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 USC 6318 (e)(2))

Parent Liaison working with individual parents on creating and monitoring student achievement through AERIES.

The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as partners.

The school educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (20 USC 6318 (e)(3))

At Staff meetings, grade level collaboration and through regular communication regarding parent concerns

The school, to the extent feasible and appropriate, coordinate and integrate the parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 USC 6318 (e)(4))

Parents are encouraged to volunteer both in the classroom and schoolwide
PTA coordinates parent involvement activities at the site
Community Liaison recruits and maintains parent info for volunteering, field trips as well as information for community outreach resources.

The school ensures that information related to school and parent programs, meetings, and other activities to parents is sent in a format and, to the extent practicable, in a language the parents can understand. (20 USC 6318 (e)(5))

School information, including communication about the Title I program will be distributed in all major languages spoken by the families of the students at the school

The school provides such other reasonable support for parental involvement activities as parents may request. (20 USC 6318 (e)(14))

Parents may submit comments through the principal and/or the SSC if they are not satisfied with the school plan activities
Parent requests in alignment with our school wide goals are considered. Requests are granted based on maximum impact, fiscal feasibility and capacity.

Accessibility

McSweeny, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of

migratory students) including providing information and school reports are provided in a format and language that parents understand.
(20 USC 6318 (f))

Information is distributed in all major languages spoken by families of students at our school. In some cases larger print can be provided or translation into a different language can be provided.