

The meeting of the Board of Education of Massena Central School was held on Thursday, June 20, 2019. President Bronchetti called the meeting, which was held in Room 314 of the High School, to order at 6:30 p.m.

PRESENT: President Bronchetti, Vice President Haggett, Trustees Baines, Fontaine, Goodfellow, LaClair, LeBlanc, Perretta, and Superintendent Brady. Student Ex Officio Octavia Viskovich was present.

ABSENT: Trustee Premo

IN ATTENDANCE: School administrators, community members, and the media.

The pledge of allegiance was recited.

286

CLERK PRO-TEM

Resolution offered by Trustee LeBlanc
Resolution seconded by Trustee Fontaine

RESOLVED, that the Board of Education appoints Tracey Supernault as Clerk Pro-Tem for the duration of the Regular meeting.

Ayes 8 Nays 0 Motion Carried

287

EXECUTIVE SESSION

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee LeBlanc

RESOLVED, that the Board of Education enters into Executive Session for the purpose of discussions regarding the appointment of personnel on the agenda, matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and collective negotiations pursuant to Article 14 of the civil service law.

Ayes 8 Nays 0 Motion Carried

Executive Session began at 6:31 p.m.

Paul Haggett, Clerk Pro-Tem

288

CLERK PRO-TEM

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Fontaine

RESOLVED, that the Board of Education appoints Trustee Haggett as Clerk Pro-Tem for the Executive Session.

Ayes 8 Nays 0 Motion Carried

289

OPEN SESSION

Resolution offered by Trustee Perretta
Resolution seconded by Trustee LeBlanc

RESOLVED, that the Board of Education returns to open session at 7:09 p.m.

Ayes 8 Nays 0 Motion Carried

290

MINUTES

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education approves the minutes of the meeting held on May 9, 2019 and the Budget Vote Minutes of May 21, 2019.

Ayes 8 Nays 0 Motion Carried

NOTE FOR THE RECORD: President Bronchetti presented a Certificate of Appreciation to Student Ex Officio, Octavia Viskovich, to thank her for her service to the Board during the 2018-19 school year.

291

DISTRICT COMPREHENSIVE GUIDANCE PLAN

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee Goodfellow

RESOLVED, the Board of Education approves the District's Comprehensive Guidance Plan as attached and presented at the meeting.

Ayes 8 Nays 0 Motion Carried

292

SCHOOL BOARD MEETING CALENDAR 2019-20

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education approves the School Board Meeting Calendar for 2019-20.

Ayes 8 Nays 0 Motion Carried

293

APPROVAL OF ATHLETIC TEAM REINSTATEMENTS

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the proposal to reinstate a Cross Country Team and a JV Volleyball Team at no cost to the District for the 2019-20 school year. Consideration to incorporate these teams in the District budget in the future will be considered after the 2019-20 school year is evaluated.

Ayes 8 Nays 0 Motion Carried

294

SCHOOL PHYSICIAN CONTRACT 2019-20

Resolution offered by Trustee Goodfellow
Resolution seconded by Trustee Fontaine

RESOLVED, that the Board of Education approves School Physician Contract with Massena Memorial Hospital for 2019-20.

Ayes 8 Nays 0 Motion Carried

295

MBAA CONTRACT 2019-20

Resolution offered by Trustee Perretta
Resolution seconded by Trustee Fountaine

RESOLVED, the Board of Education approves the MBAA Contract 2019-20.

Ayes 8 Nays 0 Motion Carried

296

DISPOSAL OF UNNEEDED EQUIPMENT – FLOOR SCRUBBER

Resolution offered by Trustee Goodfellow
Resolution seconded by Trustee Fountaine

RESOLVED that the Board of Education recognizes the District's Tennant T7 Floor Scrubber as an item no longer needed in the District and authorizes the disposal of the item in accordance with Board policy.

Ayes 8 Nays 0 Motion Carried

297

INTERMUNICIPAL AGREEMENT

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

WHEREAS, the Massena Central School District (the "District") is the owner of a used Tennant T7 Ride-On Floor Scrubber (the "Scrubber") which it no longer needs; and

WHEREAS, the Massena Joint Recreation Commission (the "Recreation Commission") desires to obtain the Scrubber for use at the Massena Arena; and

WHEREAS, in exchange for the Scrubber, the Recreation Commission has agreed to freeze ice rental rates at \$103/hour ranging from the Hockey Season of 2019-20 until the term of Hockey Season 2023-24, for a duration of five (5) years; and

WHEREAS, the Board has considered the proposed Intermunicipal Agreement wherein the School District will transfer the Scrubber to the Recreation Commission; and

WHEREAS, the Board desires to enter into the agreement based upon such terms as set forth in the negotiated Intermunicipal Agreement.

NOW, THEREFORE, be it resolved as follows:

1. The Board hereby finds that it is in the best interest of the District to transfer its used Tennant T7 Ride-On Floor Scrubber to the Recreation Commission in exchange for the ice rental rate of \$103/hour from Hockey Season 2019-20 through Hockey Season 2023-24, a duration of five (5) years; and
2. The Intermunicipal Agreement with the Recreation Commission is hereby approved and the Superintendent is authorized to execute the Intermunicipal Agreement and related documents on behalf of the District.
3. This resolution shall take effect immediately.

Ayes 8 Nays 0 Motion Carried

298

BOYS AND GIRLS CLUB BUS REQUEST

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Fountaine

RESOLVED, that the Board of Education approves the bus request from the Boys and Girls Club for a bus trip to Great Escape in Lake George on Saturday, June 15,2019.

Ayes 8 Nays 0 Motion Carried

299

APPROVAL OF DONATIONS

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the following donations: Arconic to Athletic Department (\$500); and Day Automation to District of 600 Stylus Pens.

Ayes 8 Nays 0 Motion Carried

300

REVIEW OF POLICY

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education approves the review of the following policy: Policy 4120 – Administrative Personnel.

Ayes 8 Nays 0 Motion Carried

301

ANNUAL REVIEW OF POLICIES FOR REORGANIZATIONAL MEETING

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the Annual Review of Policies for the Reorganizational Meeting of 2019-20:

- Policy 5220 – District Investments
- Policy 5410 – Purchasing Policy
- Policy 5411 – Procurement of Goods and Services
- Policy 6110 – Code of Ethics
- Policy 7110 – Comprehensive Student Attendance Policy
- Policy 7310 – Student Code of Conduct and Discipline
- Policy 8260 – Title I Parent and Family Engagement

Ayes 8 Nays 0 Motion Carried

302

FIRST READING OF POLICIES

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the first reading of the following policies:

- Policy 3270- Use of School Facilities, Materials and Equipment
- Policy 3275 – Nomination and recognition of Community Honorees

- Policy 4110 – Administration
- Policy 4210 – Administrative Organization and Operation
- Policy 4211 – Lines of Responsibility
- Policy 4212 – Organization Chart
- Policy 6212 – Certification and Qualifications
- Policy 7313 – Suspension of Students
- Policy 7316 – Student Use of Personal Technology

Ayes 8 Nays 0 Motion Carried

303

AUTHORIZATION TO FUND 2019 CAPITAL RESERVE FUND

Resolution offered by Trustee Goodfellow

Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education approves funding the 2019 Capital Reserve Fund up to the amount of Two Million Dollars (\$2,000,000).

Ayes 8 Nays 0 Motion Carried

304

AUTHORIZATION TO ESTABLISH TRS RETIREMENT CONTRIBUTION RESERVE SUB-FUND

Resolution offered by Trustee Fountaine

Resolution seconded by Trustee LaClair

WHEREAS, the Massena Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on 6/20/2019, the Board of Education of the Massena Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Massena Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the TRS Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the

New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.

- 4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
- 5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
- 6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
- 7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
- 8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
- 9. This Resolution shall take effect immediately.

Ayes 8 Nays 0 Motion Carried

305

AUTHORIZATION TO FUND TRS RETIREMENT CONTRIBUTION RESERVE SUB-FUND

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves funding the TRS Retirement Contribution Reserve Sub-Fund up to the amount of \$309,874.

Ayes 8 Nays 0 Motion Carried

306

BUDGET STATUS REPORT

Resolution offered by Trustee Goodfellow
Resolution seconded by Trustee Fountaine

RESOLVED, that the Board of Education approves the Budget Status Report as prepared by the BOCES Business Manager, Nick Brouillette.

Ayes 8 Nays 0 Motion Carried

307

BUDGET TRANSFER REPORT

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Perretta

RESOLVED, that the Board of Education approves the Budget Transfer Report as prepared by the BOCES Business Manager, Nick Brouillette.

Ayes 8 Nays 0 Motion Carried

308

TREASURER'S REPORT – MAY 2019

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education approves the Treasurer's Report for May 2019 as prepared by District Treasurer, Mallory Olson.

Ayes 8 Nays 0 Motion Carried

309

INTERNAL CLAIMS AUDIT REPORT GENERAL – MAY 2019

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee LaClair

RESOLVED, that the Board of Education approves the Internal Claims Audit Report (General) for May 2019 as prepared by Amy Paulette, Internal Claims Auditor from BOCES.

Ayes 8 Nays 0 Motion Carried

310

INTERNAL CLAIMS AUDIT REPORT BOCES – MAY 2019

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Haggett

RESOLVED, that the Board of Education approves the Internal Claims Audit Report (BOCES) for May 2019 as prepared by Tracey Supernault.

Ayes 8 Nays 0 Motion Carried

311

CSE-CPSE REPORT

Resolution offered by Trustee LaClair
Resolution seconded by Trustee Perretta

RESOLVED, that the Board of Education approves the CSE-CPSE report for the following meetings:

CPSE Meetings: 4/29, 5/8, 5/9, 5/14, 5/15, 5/20, 5/21, 6/10/19.

CSE Meetings: 3/12, 3/13, 3/14, 3/18, 3/28, 4/22, 4/24, 4/25, 5/3, 5/6, 5/7, 5/8, 5/9, 5/14, 5/16, 5/17, 5/23, 5/28, 5/30, and 6/6/19.

Section 504 Meetings: 3/14, 5/22, 5/30, and 6/6/19.

Ayes 8 Nays 0 Motion Carried

312

PERSONNEL

Resolution offered by Trustee Fountaine
Resolution seconded by Trustee Haggett

RESOLVED, that pursuant to the recommendation of Superintendent Brady, the Board of Education approves personnel items 1 – 2 per the attached listing.

Ayes 8 Nays 0 Motion Carried

313

PERSONNEL

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee Haggett

RESOLVED, that pursuant to the recommendation of Superintendent Brady, the Board of Education approves personnel item 3 per the attached listing.

Ayes 7 Nays 0 Abstain 1 (M. Goodfellow) Motion Carried

314

PERSONNEL

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee LaClair

RESOLVED, that pursuant to the recommendation of Superintendent Brady, the Board of Education approves personnel items 4 – 86 per the attached listing.

Ayes 8 Nays 0 Motion Carried

315

ADJOURNMENT

Resolution offered by Trustee Fontaine
Resolution seconded by Trustee Goodfellow

RESOLVED, that the Board of Education adjourns at 8:54 p.m.

Ayes 8 Nays 0 Motion Carried

Tracey Supernault
Clerk Pro-Tem