

**Inglewood Unified School District**

**AGENDA**

**Regular Board Meeting**

**April 11, 2018, 5:30 PM**

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

**1. INITIAL CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**3.a. Board Members:** Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

**3.b. Cabinet Members:** Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

**4. APPROVAL OF AGENDA**

**5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS:** This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

**6. RECESS TO CLOSED SESSION**

**7. CLOSED SESSION AGENDA:** During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

**7.a. Conference with Legal Counsel/Existing Litigation (Pursuant to Government Code Section 54956.9):**

7.a.1. OAH Case No. 2017100166

7.a.2. OAH Case No. 2018010995

7.a.3. OAH Case No. 2018020522

7.a.4. OAH Case No. 2018020002

**8. RECONVENE FOR PUBLIC SESSION**

**9. REPORTING OUT CLOSED SESSION ACTIONS**

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**10. STUDENT REPORTS**

10.a. Inglewood High School

10.b. Morningside High School

**11. REPORTS/PRESENTATIONS**

11.a. Facility Assessment Report

11.b. GASB 75 Actuarial Report

11.c. Cash Flow Projection

11.d. Report by National Demographics Corporation: Content of Draft Maps and Proposed Sequence of Elections

**12. PUBLIC HEARING(S)**

12.a. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

13.a.1. Approval of Resolution No. 33/2017-2018 to Approve Contract for Administrative Hearing Services With the Office of Administrative Hearings

13.a.2. Approve Daily Rate of \$400.00 per day for Certificated Substitute Special Circumstance Assignments

13.a.3. Adopt Resolution No. 29/2017-2018 Regarding Layoff or Reduction in Hours of Classified Personnel

13.a.4. Certificated Personnel Roster

13.a.5. Classified Personnel Roster

**13.b. BUSINESS SERVICES DIVISION**

13.b.1. Approval/ratification of Purchase Orders in the Amount of \$2,019,784.97 issued February 1, 2018, through February 28, 2018

13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 27/2017-2018, in the Amount of \$13,010,197.05 for the Month of February 2018

13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

13.b.5. Authorization to Sell or Dispose of Property

13.b.6. Ratification of Contract No. 124091:17:18 with the Los Angeles Office of Education for the Champions for Change - Healthy Communities Initiative Curriculum and Instructional Services in Support of the Wellness Policy

13.b.7. Approval of Amendment No. 11 to the Master Facilities, Supplies and Services Agreement No. C-8356:06:18 with the Los Angeles County Office of Education for Special Education Programs

13.b.8. Approval of Consulting Services Agreement with Isom Advisors, A Division of Urban Futures Inc., to Provide Voter Survey Services

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13.b.9. Approval of Payment to MSG Forum LLC., to Conduct Three Commencement Ceremonies at The Forum Located at 3900 W. Manchester Blvd., Inglewood, CA on June 6, 2018 for Inglewood, City Honors College Preparatory, and Morningside High Schools

13.b.10. Ratification of Amendment No. 1 to Contract No. C-15037:14:17 with the Los Angeles County Office of Education to Contract to Reimburse California School Based Medi-Cal Administrative Activities Program 2014-2017

13.b.11. Approval of Interagency Agreement No. S18-EDU-0001 with the State Controller's Office (SCO), Division of Audits for the Annual 2016-17 Audit

13.b.12. Approval to Implement the Revised Inglewood Unified School District Wellness Policy

13.b.13. Ratification of Contract with Trux Rental to Rent One 16-foot Box Truck with Lift Gate for the Food Services Department

13.b.14. Acceptance of the 2015-2016 Audit Report Prepared by the California State Controller's Office

**13.c. MEASURE GG AND FACILITIES**

13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$1,269,078.93 issued February 1, 2018, through February 28, 2018

13.c.2. Approval to Bid Monroe Middle School LAWA Sound Insulation Project

13.c.3. Approval to Bid Monroe Middle School and Bennett-Kew Elementary School Relocatable Classroom Removals

13.c.4. Approval of Agreement No. C17/18-035 with LA Quality Care Company for a Replacement on the Gymnasium Bleacher Motors at Morningside High School

13.c.5. Ratification of Amendment to Agreement No. C17/18-045 with Alta Environmental to Conduct Hazardous Materials Survey, Report and Abatement Specifications at Monroe Middle School

13.c.6. Approval of Amendment No. 1 to Agreement No. C17/18-003 with Ellis Environmental to Provide Testing, Monitoring and Hazardous Waste Management District-wide, in Support of Maintenance and Operations

13.c.7. Ratification of Agreement C17/18-57 with Project Support Services, Inc. to Provide DSA Project Certification Services

13.c.8. Approval of Agreement No. C17/18-060 with Ninyo & Moore Geotechnical and Environmental Sciences Consultants to Conduct Hazardous Materials Survey, Report and Abatement Specifications at Payne Elementary School

13.c.9. Ratification of Agreement No. C17/18-056 with Westcor Environmental to Provide Abatement Services at District Office

13.c.10. Approval of Change Order No. 2 to Contract No. C16/17-050 with Alliance Building Solutions, Inc. of San Diego, CA, for the Energy Savings Installation Project District-wide

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13.c.11. Approval of Resolution No. 31/2017-2018, Authorizing the Issuance of Inglewood Unified School District (Los Angeles County, California) General Obligation Bonds, Election of 2012, Series B, and Actions Related Thereto

13.c.12. Approval of First Reading of Resolution No. 32/2017-2018, Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029

13.c.13. Approval of Unilateral Change Order No. 2 to Contract No. C16/17-042 with M3 Services, Inc. of Lawndale, California for the Restroom Replacement In-Kind Project

13.c.14. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for M3 Services, Inc., Contract No. C16/17-042, Restroom Replacement In-Kind Project at Various Campuses

13.c.15. Acknowledgment of Receipt of the Measure GG General Obligation Bond Building Fund for the Fiscal Year Ended June 30, 2017, Prepared by Nigro & Nigro PC, A Professional Accountancy Corporation

**13.d. EDUCATIONAL SERVICES**

13.d.1. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab, to Provide Additional Staff in Speech/Occupational Therapy, and ParaEducators as Requested per the Student IEP's for F/Y 2017-2018

13.d.2. Approval of Amendment No. 1 to the Consultant Agreement with My Therapy Company, to Provide Additional Support to Students for Physical Therapy and Speech & Language Pathology for F/Y 2017-2018

13.d.3. Approval of Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC to Provide Additional Support to Students for Occupational Therapy and ParaEducators for F/Y 2017-2018

13.d.4. Ratification of Vending Agreement No. 01678 for Food Services to Supply Meals to the Preschool Program for Fiscal Year 2017-2018

13.d.5. Approval of the Service Agreement Between the District and Child Care Careers, LLC to Provide Daily Substitutes for the Child Development Program for Fiscal Year 2017-2018

13.d.6. Ratification of the City Honors College Preparatory Academy College Board PSAT/NMSQT Test Fees for the School Year 2016-2017

13.d.7. Approval of the Memorandum of Understanding Between Education Through Music Los Angeles (ETM-LA) to Provide A Music and Arts Educational Program and Curriculum at Kelso and Worthington Elementary Schools, Effective April 9, 2018 through June 8, 2018

13.d.8. Approval to Add Adventure City Theme Park to the Approved Field Trip List, for Fiscal Year 2017-2018

13.d.9. Approval of Consultant Agreement With Catherine Nicholas to Provide Dance Instruction to Students in First (1st) Through Eighth (8th) Grade at Frank D.

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Parent and Highland Elementary Schools for the After School Educational and Safety Program (ASES), Effective April 11, 2018 Through June 1, 2018

13.d.10. Ratification of the Consultant Agreement Between P.S. Arts and Centinela Elementary School for the 2017-2018 School Year

13.d.11. Ratification of Amendment No. 01 to Contract CCTR-7093 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2017-2018

13.d.12. Ratification of the Amendment No. 01 to Contract No. CCTR-7201 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs for School Year 2017-2018

13.d.13. Approval of the Learning Expedition to Riley's Farm for Thirty (30) 5th Grade Students, Three (3) Staff Members of Beulah Payne Elementary School and Two (2) Parent Volunteers, Effective, May 23 – 24, 2018

13.d.14. Approval of the Educational 3 Days and 2 Nights Learning Excursion for Twenty-Five (25) Sixth (6th) Grade Students, Three (3) Staff Members of Beulah Payne Elementary School, and Two (2) Parent Volunteers to Sacramento, CA Tuesday, May 29 - Thursday May 31, 2018

13.d.15. Ratification of the Annual Membership Fee to the Western Association of Schools and Colleges (WASC) for Inglewood High School, Morningside High School, City Honors Preparatory Academy and Monroe Middle School, for the 2017-2018 School Year

13.d.16. Approval of Amendment to the Memorandum of Understanding With the Los Angeles County Office of Education For the Educational Passport System (EPS) to Electronically Store and Exchange Foster Youth and to add Homeless Youth Records

**13.e. STATE ADMINISTRATOR**

13.e.1. Approval of Resolution No. 30/2017-2018, Adopting a Map of Proposed Trustee Areas, and Recommending that the Los Angeles County Committee on School District Organization Approve and Establish Trustee Areas From Which Five School District Board Members Will Be Elected in a By-Trustee Area Election Process

13.e.2. Approval of Candidates for Election to 2018 Delegate Assembly, Region 24 Run-Off Ballot

**14. APPROVAL OF MINUTES**

14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on March 7, 2018

14.b. Minutes of the State Administrator's Regular Board of Education Meeting held on March 14, 2018

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**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - May 9, 2018**

**18. ADJOURNMENT**

**Disability Information**

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

**Spanish Interpretation / interpretación al español**

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

**Mission Statement**

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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**7.a. Conference with Legal Counsel/Existing Litigation (Pursuant to Government Code Section 54956.9):**

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7.a.2. OAH Case No. 2018010995

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**12. PUBLIC HEARING(S)**

12.a. Public Hearing Regarding Content of Draft Maps and Proposed Sequence of Elections

**13. CONSENT CALENDAR/ACTION ITEMS**

**13.a. HUMAN RESOURCES DIVISION**

**13.a.1. Approval of Resolution No. 33/2017-2018 to Approve Contract for Administrative Hearing Services With the Office of Administrative Hearings**

**Recommended Motion:**

The State Administrator to approve Resolution No. 33/2017-2018, to approve Contract for Administrative Hearing Services with the Office of Administrative Hearings.

**Rationale:**

The State Administrator must approve all contracts for administrative hearing services with the Office of Administrative Hearings. At the request of the Inglewood Unified School District, the Department of General Services Office of Administrative Hearings (OAH) agrees to furnish the services of Administrative Law Judges (ALJs) to the Inglewood Unified School District (Local Agency), for the purpose of conducting hearings pursuant to Government Code section 27727 when required personnel is available by OAH. The assignment of ALJs for hearings will be at the discretion of the Director and/or Presiding Administrative Law Judges, who may elect to hear the matters themselves.

**IMPLICATIONS:** By approving this resolution, the District will be able to furnish the services of Administrative Law Judges (ALJs) for the District for the purpose of conducting hearings.

**Financial Impact:**

A maximum fee of \$48,000.00 to be paid by General Fund. (An hourly rate for Administrative Law Judge services is \$184.00, plus \$80.00 filing fee per case).



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*The costs of OAH's services include filing fees, Administrative Law Judge hourly rates, any reasonable costs related to any requested accommodations, and translator/interpreter fees as required. All costs associated with providing a record of the hearing (reporter/transcription, etc.) shall be billed directly to the Inglewood Unified School District.*

**Attachments:**

OAH LocalAgencyContract

Resolution for OAH.pdf

**13.a.2. Approve Daily Rate of \$400.00 per day for Certificated Substitute Special Circumstance Assignments**

**Recommended Motion:**

Administration recommends that the State Administrator approve the rate of pay of \$400.00 per day for Certificated Substitute Special Circumstance assignments, to be paid to substitute teachers only during the case of a certificated strike.

**Rationale:**

The Inglewood Unified School District (IUSD) and the Inglewood Teachers Association (ITA) have been meeting and negotiating for over one year. The parties are currently at impasse negotiations and continue efforts at reaching agreement. At this time, ITA is organizing membership for a possible strike. This does not mean that a strike is immediate and the District is still optimistic that our two organizations can reach an agreement before a strike would ever occur. For the sake of our more than 9,000 students and their families, it is the District's responsibility to prepare for a potential work stoppage, ensuring that our schools remain open every day, focusing on providing a safe learning environment for our students. The focus of the District is to:

- Ensure the welfare, safety, and education of the pupils;
- Ensure the rights and safety of all employees;
- Ensure the protection of public school property; and
- Provide necessary staffing and support to fulfill the mission of the District.

IUSD substitute daily rate of pay is \$145.00 per day. In the event of a strike, teachers who do not work, do not receive pay and related benefits. The average daily rate of pay for IUSD teachers is \$397.74 (not including employer taxes and benefits), therefore the District is proposing paying substitute teachers during the event of a strike the rate of \$400.00 per day for Certificated Substitute Special Circumstance assignments.

The District will also continue recruitment efforts in securing substitute teachers so that the necessary staffing is provided to support programs for students.

**Financial Impact:**

As stated above, the average daily rate of pay for IUSD teachers is \$397.74 (not including employer taxes and benefits).

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The \$400.00 per day rate for Certificated Substitute Special Circumstance the District is less than the total daily cost of the average certificated teacher. There will be no additional cost to the district.

**13.a.3. Adopt Resolution No. 29/2017-2018 Regarding Layoff or Reduction in Hours of Classified Personnel**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 29/2017-2018 Regarding Layoff or Reduction in Hours of Classified Personnel.

**Rationale:**

As a component of the District's fiscal recovery plan, the District & nbsp; has determined that the following positions be abolished or reduced in assigned time for lack of work and/or lack of funds pursuant to Education Code sections 45117 and 45308:

<u>Job Classification</u>	<u>Location</u>	<u>Current Hours of Assignment</u>	<u>Number of Hours Position is Reduced</u>	
Coordinator of Student Enrollment	Student Support Services	8	8	Vacant
Custodian	Woodworth	8	8	
Food Services Assistant I	Woodworth	3	3	
Food Services Assistant III	Woodworth	7	7	
Instructional Aide I	Kelso	3	3	Vacant
Instructional Aide Preschool (6 positions)	CDC	3	3	Vacant
Lead Custodian	Woodworth	8	8	
Office Manager Elementary	Woodworth	8	8	
Program Aide I - Clerical	Woodworth	5	5	
Program Aide II Bilingual	Woodworth	8	8	
Skilled Maintenance Specialist	Maintenance & Operations	8	8	Vacant
Locksmith	Maintenance & Operations	8	8	Vacant
Warehouse Clerk	Operations	8	8	Vacant

By approving this resolution, the District will issue notices to all affected classified employees, informing them of the elimination/reduction of their positions and their rights thereafter. & nbsp; Some affected employees may have displacement rights based on seniority. It is important to note that 10 of the 19 positions are currently vacant, resulting in layoff or reduction in hours to a current employee. Additionally, there are vacancies in the district in some of the above classifications, which will result in opportunities for transfers as opposed to layoff in four cases.

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**Financial Impact:**

Reduction in classified personnel will result in a total decrease to personnel expenditures for the 2018-2019 school year and subsequent years.

**Attachments:**

Resolution No. 29/2017-2018

**13.a.4. Certificated Personnel Roster**

**Attachments:**

Certificated Roster 4.11.2018

**13.a.5. Classified Personnel Roster**

**Attachments:**

Classified Roster 4.11.2018

**13.b. BUSINESS SERVICES DIVISION**

**13.b.1. Approval/ratification of Purchase Orders in the Amount of \$2,019,784.97 issued February 1, 2018, through February 28, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$2,019,784.97 issued from February 1, 2018, through February 28, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Below is a summary of purchase order issued from February 1, 2018, through February 28, 2018:

Fund 01.0	General Fund	P300192	through	PTR_30174	=	\$1,938,327.11
Fund 01.2	La Tijera Charter School Fund	P300527			=	\$ 102.75
Fund 01.9	City Honors Sub Fund	P300511	through	PMB20039AC	=	(\$ 604.20)
Fund 11.0	Adult Education Fund	P300086	through	PCT_3649	=	\$ 4,117.18
Fund 13.0	Cafeteria Fund	PFS_30036			=	\$ 14,464.60
Fund 67.1	Self Insurance Fund	P300541	through	P300572	=	\$ 63,377.53

**Financial Impact:**

\$2,019,784.97

**Attachments:**

Board PO Report February 2018

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**13.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350**

**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

**Rationale:**

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

**Financial Impact:**

The estimated cost of \$2,004 will be paid with General (Special Education) and Categorical (Educator Effectiveness) Grant Funds.

**Attachments:**

Convention & Travel 4.11.2018

**13.b.3. Approval of Vendor and Payroll Warrant Resolution No. 27/2017-2018, in the Amount of \$13,010,197.05 for the Month of February 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Vendor and Payroll Warrant Resolution No. 27/2017-2018, in the Amount of \$13,010,197.05 for the month of February 2018.

**Rationale:**

All warrant and payroll resolutions must be approved by the State Administrator. The warrants, checks, and payrolls presented this date are for payment of bills with appropriations allowed and which proper orders have been issued by the State Administrator.

**Financial Impact:**

Vendor and payroll warrants expended in the month of February 2018 are \$13,010,197.05.

**Attachments:**

Vendor and Payroll Warrant Resolution February 2018

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**13.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280**

**Recommended Motion:**

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

**Rationale:**

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

**Financial Impact:**

None

**Attachments:**

Donations 4.11.2018

**13.b.5. Authorization to Sell or Dispose of Property**

**Recommended Motion:**

Administration recommends that the State Administrator authorize the sale or disposal of property as noted on the attached list.

**Rationale:**

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed of without advertising.

**IMPLICATION:** By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked-up for proper disposal and recycling due to the presence of hazardous materials (SB20).

**Financial Impact:**

None

**Attachments:**

Food Service Salvage List 4.11.18

**13.b.6. Ratification of Contract No. 124091:17:18 with the Los Angeles Office of Education for the Champions for Change - Healthy Communities Initiative Curriculum and Instructional Services in Support of the Wellness Policy**

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**Recommended Motion:**

Administration recommends that the State Administrator ratify Contract No. 124091:17:18 with the Los Angeles Office of Education (LACOE) for the Champions for Change - Healthy Communities Initiative Curriculum and Instructional Services in Support of the Wellness Policy.

**Rationale:**

All contracts must be approved by the State Administrator. LACOE's Division of Curriculum and Instructional Services (CIS), as designated fiscal agent for the Champions for Change-Healthy Communities Initiative (CFC\_HCI), will act as District's fiscal interface and will administer funds accordingly per LACOE award number PH-003253 (LACOE contract SC-16806), with the grant agency, the Los Angeles County Department of Public Health (LACDPH).

As approved by LACDPH, fund may be reimbursed to district as means of paying appropriate district staff for CFC-HCI-sponsored activities and professional development as identified. The services that will be provided under this contract are in support of the local Wellness Policy in order to fully comply with the final rule that was published in the Federal Register on July 21, 2016.

The Los Angeles County Office of Education (LACOE) will provide support in the following areas:

- Technical assistance
- Well Policy promotion
- Evaluation monitoring and sustainability

Implication: By approving this request the District will be in compliance with the Healthy, Hunger-Free Kids Act of 2010 (HHFKA) by having LACOE provide technical assistance.

Implication: By approving this request the District will be in compliance with the Healthy, Hunger-Free Kids Act of 2010 (HHFKA) by having LACOE provide technical assistance.

**Financial Impact:**

LACDPH has approved LACOE to issue reimbursement, not to exceed \$24,999 to cover the cost. There is no financial impact on the District.

**Attachments:**

LACOE Champion for Change Contract

**13.b.7. Approval of Amendment No. 11 to the Master Facilities, Supplies and Services Agreement No. C-8356:06:18 with the Los Angeles County Office of Education for Special Education Programs**

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**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 11 to the Master Facilities, Supplies and Services Agreement No. C-8356:06:18 with the Los Angeles County Office of Education for Special Education Programs.

**Rationale:**

All amendments to agreements must be approved by the State Administrator.

Amendment No. 11 to Contract No. C-8356 renews the Facilities Agreement each year as part of the master agreement with all other Districts in the County Special Education Local Plan Area (SELPA) to show the SELPA members that they owe or receive rent for space occupied by their students in space owned and not owned by the District as shown in the annual Facilities Use Analysis.

Approval of this item support FCMAT (July 2017 Review) in the following:

Financial Management Standards 20.1 - The LEA actively takes measure to control the cost of transportation services and limit the contribution from the general fund while providing safe and reliable transportation to the students.

**Financial Impact:**

The District will see a reduced excess cost billing from SELPA operated programs.

**Attachments:**

Amendment No. 11 to C-8356 LACOE

**13.b.8. Approval of Consulting Services Agreement with Isom Advisors, A Division of Urban Futures Inc., to Provide Voter Survey Services**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Consulting Services Agreement with Isom Advisors, A Division of Urban Futures Inc., to provide voter survey services.

**Rationale:**

All agreements must be approved by the State Administrator. Isom Advisors will provide the following services under this Agreement:

1. Prepare a telephone voter survey of the voters of the District, the purpose of which is to assess the feasibility of a voter approved tax measure in the District.
2. Survey an audience that consists of a random sample of registered voters that represents a subset of the various demographics in the community (i.e. age, political party, ethnicity, parent/non-parent, gender, and geographic location).
3. Test specific project support, tax tolerances, voter attitudes, and overall support for a local school district tax measure.
4. Prepare a summary survey presentation to be presented to the District and Board at a public board meeting.

**Financial Impact:**

The fee for the survey will be \$10,000 and will be paid with General Funds.

**Attachments:**

Isom Advisors, a Division of Urban Futures Inc.

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**13.b.9. Approval of Payment to MSG Forum LLC., to Conduct Three Commencement Ceremonies at The Forum Located at 3900 W. Manchester Blvd., Inglewood, CA on June 6, 2018 for Inglewood, City Honors College Preparatory, and Morningside High Schools**

**Recommended Motion:**

Administration recommends that the State Administrator approve payment to MSG Forum LLC., to conduct three commencement ceremonies at The Forum located at 3900 W. Manchester Blvd., Inglewood, CA on June 6, 2018 for Inglewood, City Honors College Preparatory and Morningside High Schools.

**Rationale:**

All expenditures must be approved by the Interim State Administrator. By approving this request, staff will be able to secure a facility to conduct its commencement ceremonies for the graduating classes of 2018.

**Financial Impact:**

The estimated cost \$31,559 will be paid with General Funds.

**Attachments:**

Forum - 2018 IUSD Graduations - Expense Quote 2018

**13.b.10. Ratification of Amendment No. 1 to Contract No. C-15037:14:17 with the Los Angeles County Office of Education to Contract to Reimburse California School Based Medi-Cal Administrative Activities Program 2014-2017**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to Contract No. C-15037:14:17 with the Los Angeles County Office of Education to contract to reimburse California School Based Medi-Cal Administrative Activities Program 2014-2017.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On December 17, 2014, the State Trustee approved Agreement No. C-15037 with the Los Angeles County Office of Education to contract to reimburse administrative costs related to California School Based Medi-Cal Administrative Activities Program. Amendment No. 1 will amend section 5, Compensation of the Agreement as follows:

1. "LACOE shall collect from the LEA a quarterly administrative fee of \$80 per time study participant certified to participate before the beginning of each quarterly the LEA. The administrative fee shall be adjusted in the fourth quarter to collect only the balance of LACOE's SMAA administrative costs and Department obligations for the related school fiscal year."
2. No part of LACOE's administrative fee or the Department obligations collected is eligible for reimbursement through the SMAA program."



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**Financial Impact:**

The District will receive Medi-Cal Funding from LACOE. Amount to be determined.

**Attachments:**

Amendment No. 1 C-15037 Medi-Cal

**13.b.11. Approval of Interagency Agreement No. S18-EDU-0001 with the State Controller's Office (SCO), Division of Audits for the Annual 2016-17 Audit**

**Recommended Motion:**

Administration recommends that the State Administrator approve Interagency Agreement No. S18-EDU-0001 with the State Controller's Office (SCO), Division of Audits for the Annual 2016-17 Audit.

**Rationale:**

All agreements must be approved by the State Administrator. The SCO agrees to provide auditing services in accordance with California Education Code section 41320.1(d) for fiscal year (FY) 2016-2017. Specifically, the period to be audited pursuant to the contract will be fiscal year beginning July 1, 2016, and ending June 30, 2017.

**Financial Impact:**

The total amount shall not exceed \$100,000 will be paid with General Funds.

**Attachments:**

SCO 2016-17

**13.b.12. Approval to Implement the Revised Inglewood Unified School District Wellness Policy**

**Recommended Motion:**

Administration recommends that the State Administrator approve to implement the revised Inglewood Unified School District Wellness Policy.

**Rationale:**

All revisions to policies must be approved by the State Administrator. The Wellness Policy has been updated to support the District's efforts to establish an environment that promotes student s health, well- being and the ability to learn. It is required that all local education agencies that participate in the National School Lunch and Breakfast Program to develop and or revise the local wellness policy during the 2017-2018 school year.

The State will examine these records during the Administrative Review for compliance. By approving this request the District will be in compliance with the requirement of the Healthy Hunger-Free Kids Act of 2010.

**Attachments:**

Wellness Policy

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**13.b.13. Ratification of Contract with Trux Rental to Rent One 16-foot Box Truck with Lift Gate for the Food Services Department**

**Recommended Motion:**

Administration recommends that the State Administrator ratify a contract with Trux Rental to rent one 16-foot box truck with lift gate for the Food Services Department.

**Rationale:**

All contracts must be approved by the State Administrator. The lift gate to one of the Food Service delivery trucks is not operational and has become a safety concern. In order to avoid interruption to the day to day food delivery services to the sites the District will need to rent a replacement vehicle while a new truck is being purchased.

**Financial Impact:**

The estimated cost of \$1,389 per month will be paid with Cafeteria Funds.

**Attachments:**

Trux Rental Contract 2018

**13.b.14. Acceptance of the 2015-2016 Audit Report Prepared by the California State Controller's Office**

**Recommended Motion:**

Administration recommends that the State Administrator accept the 2015-2016 Audit Report as prepared by the California State Controller's Office.

**Rationale:**

All Audit Reports must be approved/accepted by the State Administrator. In accordance with Education Code (EC) Sections 41020 through 41020.8, all school districts are required to file their annual audit reports for the preceding fiscal year. This Audit report is for 2015-16.

IMPLICATION: By accepting this report will allow staff to bring corrective action plans and/or protocols for each finding at a later date.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard - Internal Audit, 4.2 to the audit committee, board and administration, as appropriate. Management then takes timely action

**Financial Impact:**

To be determined.

**Attachments:**

2015-16 Audit Report by SCO

**13.c. MEASURE GG AND FACILITIES**

**13.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$1,269,078.93 issued February 1, 2018, through February 28, 2018**

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**Recommended Motion:**

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the Amount of \$1,269,078.93 issued February 1, 2018, through February 23, 2018.

**Rationale:**

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PMGG_20058	through	PMGG_20083	=	\$1,269,078.93
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**Financial Impact:**

\$1,269,078.93

**Attachments:**

PO Report February 2018, Facilities

**13.c.2. Approval to Bid Monroe Middle School LAWA Sound Insulation Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve the solicitation of bids for the Los Angeles World Airport (LAWA) Sound Insulation Project at Monroe Middle School located at 10711 S. 10<sup>th</sup> Avenue, Inglewood, CA 90303.

**Rationale:**

All Facilities Capital Improvement Projects must be approved by the State Administrator. The District has been awarded \$10,804,754.00 for Monroe Middle School by the LAWA Sound Insulation Grant Program. This Program is intended to decrease noise levels in instructional spaces through the installation of solid-core doors, insulated windows, and insulated heating ventilation and air conditioning (HVAC) systems.

In order to improve the Monroe Middle School site, all existing buildings except the gym will receive new doors, windows, and HVAC systems in accordance with the attached plans and Notice Inviting Bids.

**Financial Impact:**

The total estimated cost for this project is \$12,804,754.00 and will be paid with LAWA (\$10,804,754.00) and Measure GG (\$2,000,000.00) Funds.

**Attachments:**

Monroe LAWA Notice Inviting Bids

**13.c.3. Approval to Bid Monroe Middle School and Bennett-Kew Elementary School Relocatable Classroom Removals**

**Recommended Motion:**

Administration recommends that the State Administrator approve the solicitation of bids to remove relocatable (portables) classroom buildings at Monroe Middle School located at 10711 S. 10<sup>th</sup> Avenue, Inglewood, CA 90303 and Bennett-Kew Elementary School located at 11710 S. Cherry Avenue, Inglewood, CA 90303.

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**Rationale:**

All Facilities Capital Improvement Projects must be approved by the State Administrator. In October 2017, Business Services and Facilities staff identified several relocatable classroom buildings located on the south side of the school that are no longer used by the Bennett-Kew faculty and administrative staff. The portables classrooms have aged beyond their intended life cycle. In December 2017, Business Services and Facilities Staff identified several relocatable classroom buildings located on the north side of the school that are no longer used by the Monroe Faculty and Administrative staff and have aged beyond their intended life cycle.

In order to improve the Monroe Middle School and Bennett-Kew Elementary School sites and provide additional outdoor play and instructional space to the faculty and staff, the relocatable classrooms will be removed in accordance with the attached demolition plans and Notice Inviting Bids.

**Financial Impact:**

The total estimated cost for this project is \$300,000.00 and will be paid with Measure GG Funds.

**Attachments:**

Bennett Kew ES Portable Demo Site Plan

Bennett Kew & Monroe Demo NIB

Monroe MS Portable Removal Site Plan

**13.c.4. Approval of Agreement No. C17/18-035 with LA Quality Care Company for a Replacement on the Gymnasium Bleacher Motors at Morningside High School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C17/18-035 with LA Quality Care Company for the replacement of gymnasium motors on the bleachers at Morningside High School.

**Rationale:**

All agreements must be approved by the State Administrator. LA Quality Care Company will replace the gymnasium bleacher motors at Morningside High School to include the drive units, wiring and testing of the bleachers upon completion of work. This proposal also includes a warranty for one year upon the completion of the installation.

The following bids were submitted in response to the request for proposal:

<b>Vendor Name</b>	<b>Total Cost</b>
<i>LA Quality Care Company</i>	<i>\$77,000.00</i>
BSN Sports	\$79,649.00
Spectrum Dynamics	\$82,000.00

This item supports FCMAT (July 2017 Review) in the following:

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Facilities Management - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The cost of \$77,000 will be paid with Measure GG Funds

**Attachments:**

C1718-035 LA Quality Care MHS Motor Replacement

**13.c.5. Ratification of Amendment to Agreement No. C17/18-045 with Alta Environmental to Conduct Hazardous Materials Survey, Report and Abatement Specifications at Monroe Middle School**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the amendment to Agreement No. C17/18-045 with Alta Environmental to increase the fee in the amount of \$17,111.00 to conduct the hazardous materials survey, and provide a report, and abatement specifications for Buildings A, B, C, D, E, F, G, H, I, L, M, N, O, and P at Monroe Middle School.

**Rationale:**

All agreements must be approved by the State Administrator. Alta Environmental conducted a hazardous materials survey, report, and abatements specifications to remove all identified hazardous material in accordance with applicable standards.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 1.8, School Safety

**Financial Impact:**

The cost of \$17,111.00 will be paid with LAWA Funds. The total contract amount will be \$30,297.25

**Attachments:**

Amendment No. 1 Alta Env. Monroe MS

**13.c.6. Approval of Amendment No. 1 to Agreement No. C17/18-003 with Ellis Environmental to Provide Testing, Monitoring and Hazardous Waste Management District-wide, in Support of Maintenance and Operations**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to Agreement No. C17/18-003 with Ellis Environmental to provide all environmental testing, monitoring, consulting services, disposal and management of hazardous waste material District-wide, in support of Maintenance and Operations.

**Rationale:**

All amendments to agreements must be approved by the State Administrator. On August 16, 2017, the State Administrator approved Agreement No. C1718-003 with Ellis Environmental to perform the following services under this agreement:

- Bulk sampling of suspect materials, surface paints, ceramic tile and others prior to renovation or demolition.

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- Preparation of a CAC-prepared work plan for abatement.
- Assistance in procuring bids for abatement.
- Air monitoring and inspections during and after abatement.

An increase is necessary for this agreement in order to complete upcoming projects at Inglewood High School.

This item supports FCMAT (July 2017) in the following:

Facilities Management Standard - 1.8 School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

**Financial Impact:**

The additional cost of \$10,000 will be paid with General Maintenance Funds.

**Attachments:**

Ellis Amendment No. 1 C17/18-003

**13.c.7. Ratification of Agreement C17/18-57 with Project Support Services, Inc. to Provide DSA Project Certification Services**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the continued use of Project Support Services to provide DSA project certification services.

**Rationale:**

All Facilities Capital Improvement Projects must be approved by the State Administrator.

A certification of compliance is issued by the Division of State Architect (DSA) for a public school building project when the work of construction has been completed in accordance with the requirements of the Field Act, Education Code Sections 17280-17316 and Sections 81130-81147. Any building project that has not received a certification of compliance in accordance with Section 4-339, Part 1, Title 24, California Code of Regulations is considered "uncertified."

The District has a backlog of projects that were never certified by the Division of the State Architect (DSA). These projects range from relocatable classroom buildings installed throughout the District during the 1980s and 1990s to Measure K projects that were not properly closed out with the State. By not certifying these projects, the District is prevented from receiving State funding for and certification of future construction projects at sites with un-certified projects.

Project Support Services (PSS) was originally approved by the State Administrator to provide DSA project closeout services for FY 15-16. During that time, PSS identified the District's uncertified projects and developed a plan of action for each project in order to achieve DSA certification. The project plans of action are currently being implemented by the District's construction manager, and PSS's services are no longer required. This proposal covers the work they performed during FY 17-18, until completion of their assignment.

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**Financial Impact:**

The total budgeted cost for this project is \$14,685.00, in accordance with the attached proposal, and will be paid with Measure GG Funds.

**Attachments:**

C17/18-57 Project Support Services DSA Closeouts

**13.c.8. Approval of Agreement No. C17/18-060 with Ninyo & Moore Geotechnical and Environmental Sciences Consultants to Conduct Hazardous Materials Survey, Report and Abatement Specifications at Payne Elementary School**

**Recommended Motion:**

Administration recommends that the State Administrator approve Agreement No. C17/18-060 with Ninyo and Moore to conduct the hazardous materials survey, report, and abatement specifications for the buildings at Payne Elementary School which is needed for the sound mitigation project.

**Rationale:**

All agreements must be approved by the State Administrator. Ninyo and Moore has conducted a hazardous materials survey, report, and abatement specifications to remove all identified hazardous material in accordance with applicable standards.

This item supports FCMAT (July 2017 Review) in the following:  
Facilities Management Standard - 1.8, School Safety

**Financial Impact:**

The cost of \$20,228.00 will be paid with LAWA Funds.

**Attachments:**

C1718-060 Ninyo & Moore Payne Sound Mitigation

**13.c.9. Ratification of Agreement No. C17/18-056 with Westcor Environmental to Provide Abatement Services at District Office**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Agreement No. C17/18-056 with Westcor Environmental for asbestos abatement services at District Office.

**Rationale:**

The State Administrator must approve all agreements. Westcor Environmental will provide asbestos abatement services on the second floor at District Office.

Abatement services include decontaminating the area, removal and disposal of asbestos abatement material and abatement clearance documentations.

This item supports FCMAT (July 2017 review) in the following:

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

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**Financial Impact:**

The cost of \$13,954 will be paid with Capital Facility Funds.

**Attachments:**

C1718-56 Westcor Env. Abatement

**13.c.10. Approval of Change Order No. 2 to Contract No. C16/17-050 with Alliance Building Solutions, Inc. of San Diego, CA, for the Energy Savings Installation Project District-wide**

**Recommended Motion:**

Administration recommends that the State Administrator approve Change Order No. 2 to Contract No. C16/17-050 with Alliance Building Solutions, Inc. for removal of remaining lighting and HVAC replacements at Worthington Elementary School from the Scope of Work.

**Rationale:**

All Change Orders must be approved by the State Administrator. During the course of the installation of agreement C16/17-050 with Alliance Building Solutions is was determined that it would be more cost efficient to remove the remaining lighting and HVAC replacements at Worthington Elementary School from the scope of work therefore the District has elected not to proceed with the installation at this time.

**Financial Impact:**

The original contract sum was \$21,516,766.99, with the LED change order increase of \$502,964 and \$63,017 and a credit for PV Systems Installations of (\$6,341,919.44) and the credit for remaining lighting and HVAC replacements at Worthington (\$1,041,812.11)

Total collected changes are (\$6,817,750.55) for a revised contract sum of \$14,699,016.44

**Attachments:**

Change Order No. 2 ABS

**13.c.11. Approval of Resolution No. 31/2017-2018, Authorizing the Issuance of Inglewood Unified School District (Los Angeles County, California) General Obligation Bonds, Election of 2012, Series B, and Actions Related Thereto**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 31/2017-2018, authorizing the issuance of Inglewood Unified School District (Los Angeles County, California) general obligation bonds, election of 2012, series B, and actions related.



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**Rationale:**

All Board Resolutions must be approved by the State Administrator. An election was held in the Inglewood Unified School District on November 6, 2012 for the issuance and sale of general obligation bonds of the District for various purposes in the maximum amount of \$90,000,000 (the Measure GG). The District has previously issued one series of bonds under Measure GG. The District now desires to authorize the issuance of the second series of bonds (the Bonds) under Measure GG in an amount not-to-exceed \$30,000,000.

(a) Bond Resolution. This Resolution requests that the Board of Supervisors of the County of Los Angeles issue the Bonds on behalf of the District. The Resolution also specifies certain of the basic terms and parameters of the Bonds, and approves the form of Purchase Contract described below.

In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Bonds to be issued (\$30,000,000). Section 4 of the Resolution states the maximum underwriting discount (0.70%) with respect to the Bonds, the maximum legal interest rate on the Bonds, and requests that the Bonds be sold on behalf of the District by the County at a negotiated sale to RBC Capital Markets, LLC and Backstrom McCarley Berry & Co. LLC (the Underwriters ). The resolution only approves the issuance of the Bonds as Current Interest Bonds; Capital Appreciation Bonds are not authorized.

(b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriters will agree to buy the Bonds from the District. All the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various parties. Upon the pricing of the Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

(c) Form of Preliminary Official Statement. The Resolution approves the form of the Preliminary Official Statement. The Preliminary Official Statement (the POS ) is the offering document describing the Bonds which may be distributed to prospective purchasers of the Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Bonds, (ii) the terms of the Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Bonds, if any, (iv) the security for repayment of the Bonds (the *ad valorem* property tax levy), (v) information with respect to the District's tax base (upon which such *ad valorem* property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Bonds and the District, and (viii) absence of material litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Bonds. Following the pricing of the Bonds, a final Official Statement for the Bonds will be prepared, substantially in the form of the POS.

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(d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from any public agency issuing debt a covenant that such public agency will annually file material financial information and operating data with respect to such public agency through the web-based Electronic Municipal Market Access ( EMMA ) system maintained by the Municipal Securities Rulemaking Board (a federal agency that regulates broker-dealers, including investment bank firms that underwrite municipal obligations). This requirement is expected to be satisfied by the filing of the District's audited financial statements and other operating information about the District, in the same manner the District has filed such information in connection with prior bond issuances. The purpose of the law is to provide investors in the Bonds with current information regarding the District.

**Financial Impact:**

There is no fiscal impact to the General Fund resulting from the issuance of the Bonds.

**Attachments:**

Preliminary Official Statement Election of 2012 GO Bonds, Series B

Purchase Contract Election of 2012 GO Bonds

Resolution 31/2017-2018 [Election of 2012 GO Bonds, Series B]

**13.c.12. Approval of First Reading of Resolution No. 32/2017-2018, Approving a Debt Issuance and Management Policy in Accordance with S.B. 1029**

**Recommended Motion:**

Administration recommends that the State Administrator approve the first reading of Resolution No. 32/2017-2018, debt issuance and management policy of the District that addresses the topics required to be covered pursuant to S.B. 1029.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. Existing California law requires public agencies to provide information to the California Debt and Investment Advisory Commission (CDIAC) no later than 30 days prior to the sale of the debt. Senate Bill 1029 (S.B. 1029), signed into law by Governor Brown on September 12, 2016, amends this law to place additional reporting obligations on issuers of debt. In part, S.B. 1029 requires that an issuer certify that it has adopted local debt policies concerning the use of debt and that the proposed debt issuance is consistent with the local debt policies. S.B. 1029 lists certain topics to be covered in the local debt policies.

The District expects to execute and deliver general obligation bonds in 2018 pursuant to its Measure GG authorization, and therefore must adopt a debt issuance and management policy in compliance with S.B. 1029. Bond counsel has assisted the District with preparing a debt issuance and management policy that is in compliance with S.B. 1029.

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**Financial Impact:**

Not applicable.

**Attachments:**

Debt Management Policy

Resolution 32/2017-2018, Approving Debt Policy [Election of 2012 GO Bonds, Series B]

**13.c.13. Approval of Unilateral Change Order No. 2 to Contract No. C16/17-042 with M3 Services, Inc. of Lawndale, California for the Restroom Replacement In-Kind Project**

**Recommended Motion:**

Administration recommends that the State Administrator approve Unilateral Change Order No. 2 to Contract No. C16/17-042 with M3 Services, Inc.

**Rationale:**

All Change Orders must be approved by the State Administrator. During the course of construction for the Restroom Replacement In-Kind Project, it was discovered that several restroom components did not meet current building code standards and required additional work to bring the restrooms to current ADA, State and District standards. On January 3, 2018, M3 Services submitted over thirty (30) Proposed Change Orders (PCOs) to the Restroom Replacement In-Kind Project. The project completed in November 2017, and the majority of the change order work was performed in July and August 2017.

Even though the PCOs were submitted over five months after the work was performed, in good faith the District reviewed the submitted PCOs for compliance with the Contract Documents and verified the costs submitted match the supporting documentation. Change Order #2 and its associated PCOs were issued to M3 Services on Thursday, February 22, 2018, for review and signature. On Tuesday, February 27, 2018, the District issued M3 Services CO #2 again. To date, M3 Services has not provided a signed CO #2. Pursuant to General Conditions 7 of the Contract, the District shall issue a Unilateral Change to the Contract. This is a unilateral Change Order, issued by the District and signed under protest by M3 Services, Inc. M3 Services, Inc. reserves all rights to seek further compensation and/or time extension for work identified in this change.

**Financial Impact:**

The Original Contract Sum was	\$ 1,456,250.00
Net Change by Previously Authorized Requests and Changes	\$ 22,314.66
The Contract Sum Prior to This Change Order was	\$ 1,478,564.66
The Contract Sum Will Be Increased	\$ 1,076.85
The New Contract Sum Including This Change Order	\$ 1,479,641.51
The Contract Time Will Be Changed	0 Days

**Attachments:**

M3 Services Change Order #2

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**13.c.14. Approval to File a Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for M3 Services, Inc., Contract No. C16/17-042, Restroom Replacement In-Kind Project at Various Campuses**

**Recommended Motion:**

Administration recommends that the State Administrator approve the filing of the Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office for M3 Services, Inc., Contract No. C16/17-042, Restroom Replacement In-Kind Project at various campuses.

**Rationale:**

Authorization to file Notice of Completion and Acceptance of Work with the Los Angeles County Recorder's Office must be approved by the State Administrator. At the June 7, 2017, regular board meeting, the State Administrator entered into an agreement with M3 Services, Inc. for the selective demolition and replacement in-kind of restrooms at eight campuses across Inglewood Unified School District. The work was completed on January 12, 2018. Approval to file the Notice of Completion and Acceptance of Work for this Project will allow the District to release any retention payments withheld from Contractor, as per the original contract documents.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 2.3 Facility Planning

Facilities Management Standard - 3.1 Facilities Improvement and Modernization

**Financial Impact:**

The notary recording fee of approximately \$40 will be paid with General Funds.

**Attachments:**

Notice of Completion M3 Services

**13.c.15. Acknowledgment of Receipt of the Measure GG General Obligation Bond Building Fund for the Fiscal Year Ended June 30, 2017, Prepared by Nigro & Nigro PC, A Professional Accountancy Corporation**

**Recommended Motion:**

Administration recommends that the State Administrator accept the Measure GG General Obligation Bond Building Fund for the Fiscal Year Ended June 30, 2017, prepared by Nigro & Nigro PC, A Professional Accountancy Corporation.

**Rationale:**

All Audit Reports must be acknowledged by the State Administrator.

**Financial Impact:**

None.

**Attachments:**

Bond Audit Report 2017

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**13.d. EDUCATIONAL SERVICES**

**13.d.1. Approval of Amendment No. 1 to the Consultant Agreement with Staff Rehab, to Provide Additional Staff in Speech/Occupational Therapy, and ParaEducators as Requested per the Student IEP's for F/Y 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to the Consultant agreement with Staff Rehab, to provide additional support to students for Speech Language Pathology Services and ParaEducators for F/Y 2017-2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On November 8, 2017, the State Administrator approved an agreement for consultant services with Staff Rehab to provide Speech Therapy, Special Education Teachers, Occupational Therapy, Psychologist, Behavior Technicians, Physical Therapy, Nurses, and ParaEducators services.

Additional candidates to provide support to students for Speech Language Pathology Services and Para Educators were requested by the Special Education Department to substitute the services previously provided by the Los Angeles County Office of Education and vacancies. The District is currently recruiting for these services.

Staff Rehab is a local contract agency that specializes in placing these types of contractors on short and long term assignments. At present the Staff Rehab team is scheduled to work through the end of the 2017/18 school year, these funds will be spent to reimburse for these services on an as needed basis.

By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Individualized Educational Program (IEP)'s.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The additional cost of \$250,000 will be paid with Special Education Funds.

**Attachments:**

Amendment No. 1 Staff Rehab 18 revised

**13.d.2. Approval of Amendment No. 1 to the Consultant Agreement with My Therapy Company, to Provide Additional Support to Students for Physical Therapy and Speech & Language Pathology for F/Y 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to the Consultant Agreement with My Therapy Company, to provide additional support to students for Physical Therapy and Speech & Language Pathology for F/Y 2017-2018.

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**Rationale:**

All amendments to contracts must be approved by the State Administrator. On August 16, 2017, the State Administrator approved an agreement for consultant services with My Therapy Company to provide Occupational Therapist, Occupational Therapist Assistant, Speech & Language Pathologist, Speech & Language Pathologist Assistant, Physical Therapist and Psychologist services.

Additional candidates to provide support to students for Physical Therapy and Speech Language Pathology Services were requested by the Special Education Department to substitute the services previously provided by the Los Angeles County Office of Education and vacancies. The District is currently recruiting for these services.

My Therapy Company is a local contract agency that specializes in placing these types of contractors on short and long term assignments. My Therapy Company staff is scheduled to work through the end of the 2017/18 school year, these funds will be spent to reimburse for these services on an as needed basis.

By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Individualized Educational Program (IEP)'s.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The additional cost of \$300,000 will be paid with Special Education Funds.

**Attachments:**

Amendment No. 1 My Therapy 18 revised

**13.d.3. Approval of Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC to Provide Additional Support to Students for Occupational Therapy and ParaEducators for F/Y 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve Amendment No. 1 to the Consultant Agreement with Sunbelt Staffing, LLC to provide additional support to students for Occupational Therapy and ParaEducators for F/Y 2017-2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. On July 19, 2017, the State Administrator approved an agreement for consultant services with Sunbelt Staffing, LLC to provide Certified Nurses and/or Licensed Vocational Nurses (LVNs), Physical Therapist, Physical Therapist Assistant, Occupational Therapist, Certified Occupational Therapist Assistant, Adaptive Physical Education Teacher, ParaEducators and Psychologist services.

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Additional candidates to provide support to students for Occupational Therapy and ParaEducators were requested by the Special Education Department to cover vacancies. The District is currently recruiting for these services.

Sunbelt Staffing, LLC is a contract agency that specializes in placing these types of contractors on short and long term assignments. Sunbelt Staffing, LLC staff is scheduled to work through the end of the 2017/18 school year, these funds will be spent to reimburse for these services on an as needed basis.

By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Individualized Educational Program (IEP)'s.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

**Financial Impact:**

The additional cost of \$600,000 will be paid with Special Education Funds.

**Attachments:**

Amendment No. 1 Sunbelt 18 revised

**13.d.4. Ratification of Vending Agreement No. 01678 for Food Services to Supply Meals to the Preschool Program for Fiscal Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the vending agreement for Food Services to supply meals to the Preschool Program for fiscal year 2017-2018

**Rationale:**

All agreements must be approved by the State Administrator. The Preschool program is currently without the use of its own kitchen to prepare and serve meals for the preschoolers. It has become necessary for the Food Services Department to supply meals to the district preschoolers. Meals served must meet child nutrition regulations in order for the costs to be reimbursed by the California Department of Education Child Nutrition and Fiscal Services Department.

**Financial Impact:**

There is no financial impact to District Funds. Meals are reimbursed to the Food Services Department from the Preschool Child Nutrition Funds.

**Attachments:**

Standard Food Service Vending Agreement Delivery

**13.d.5. Approval of the Service Agreement Between the District and Child Care Careers, LLC to Provide Daily Substitutes for the Child Development Program for Fiscal Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve the service agreement between the district and Child Care Careers, LLC to provide daily substitutes for the child development program for fiscal Year 2017-2018.

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**Rationale:**

All agreements must be approved by the State Administrator. The Child Development Program will be able to operate and meet state mandated staffing and adult to child regulations, in order to continue to provide early childhood education services to children and families.

**Financial Impact:**

Substitutes will be paid with CDC Funds. There is no financial impact to the District.

**Attachments:**

ChildCare Careers, LLC Agreement 17-18

**13.d.6. Ratification of the City Honors College Preparatory Academy College Board PSAT/NMSQT Test Fees for the School Year 2016-2017**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the College Board PSAT/NMSQT test fees for the preparation of the Scholastic Aptitude Test (SAT) for City Honors College Preparatory Academy students for the school year 2016-2017.

**Rationale:**

The State Administrator must approve all testing fees. The Scholastic Aptitude Testing (SAT) will help students at City Honors College Preparatory Academy improve the knowledge needed to prepare them for a successful transition to college through programs and services in college readiness and college success.

**Financial Impact:**

The cost not to exceed \$3,030 will be paid with City Honors College Preparatory Academy General Funds.

**Attachments:**

PSAT 8-9 Test Fees 16-17

**13.d.7. Approval of the Memorandum of Understanding Between Education Through Music Los Angeles (ETM-LA) to Provide A Music and Arts Educational Program and Curriculum at Kelso and Worthington Elementary Schools, Effective April 9, 2018 through June 8, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve the memorandum of understanding between Education Through Music Los Angeles (ETM-LA) to provide a music and arts educational program and curriculum at Kelso and Worthington Elementary Schools, Effective April 9, 2018 through June 8, 2018.



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**Rationale:**

All memorandums of understanding must be approved by the State Administrator. The Education Through Music Los Angeles (ETM-LA) will provide each partner school staff with 1.5-2 hours of professional development on music learning where teachers will gain basic music concepts and skills, and learn new strategies for integrating and connecting music with other core academic subjects.

**Financial Impact:**

There is no financial impact to the District.

**Attachments:**

Education Through Music LA Kelso - Worthington 17-18

**13.d.8. Approval to Add Adventure City Theme Park to the Approved Field Trip List, for Fiscal Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve to add Adventure City Theme Park to the approved field trip list, for fiscal year 2017-2018.

**Rationale:**

All field trips must be approved by the State Administrator. By adding Adventure City Theme Park to the approved field trip list, the Child Development Center Preschool students will engage in appropriate rides and educational experiences geared towards children up to 5 years of age. The experience will include a petting zoo, which serves as an extension of the outdoor classroom. Additional activities include dramatic play in the amphitheater, science areas with children learning about aviation, firefighting, being a police officer responding to pretend 911 calls and practicing safety. Gross motor and fine motor skills development are also addressed in the outdoor classroom. This field trip directly aligns with the research-based curriculum entitled the Creative Curriculum which is currently being utilized in the preschool classrooms.

**Financial Impact:**

To be determined based on the number of students attending.

**Attachments:**

Add Adventure City to approved list Child Development Center 17-18

**13.d.9. Approval of Consultant Agreement With Catherine Nicholas to Provide Dance Instruction to Students in First (1st) Through Eighth (8th) Grade at Frank D. Parent and Highland Elementary Schools for the After School Educational and Safety Program (ASES), Effective April 11, 2018 Through June 1, 2018**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the consultant agreement with Catherine Nicholas to provide dance instruction to students in first (1st) through eighth (8th) grade at Frank D. Parent and Highland Elementary Schools for the After School Educational and Safety Program (ASES), effective April 11, 2018 Through June 1, 2018.

**Rationale:**

All consultant agreements must be approved by the State Administrator. Catherine Nicholas will provide students with after school teaching of visual and performing arts curriculum through professional tap and jazz style dancing one day a week for 75 minutes. This will give students the opportunity to learn about careers in dance and compare how the learning habits acquired from dance can be applied to other school subjects (i.e. memorizing, researching and practicing).

Dance also supports math, promotes discipline and supports the need for physical education for all youth participants.

This item supports LCAP Goal 1a.5: Provide additional instruction/supplies and the opportunity to enhance elective opportunities in the arts for unduplicated students.

**Financial Impact:**

The cost not exceed \$4,000 will be paid with After School Education and Safety (ASES) Grant Funds.

**Attachments:**

Catherine Nicholas - Tappin with Cathi - Parent & Highland 17-18.pdf

**13.d.10. Ratification of the Consultant Agreement Between P.S. Arts and Centinela Elementary School for the 2017-2018 School Year**

**Recommended Motion:**

Administration recommends that the State Administrator ratify the consultant agreement between P.S. Arts and Centinela Elementary School, effective February 7, 2018 - June 30, 2018.

**Rationale:**

All consultant agreements must be approved by the State Administrator. The P.S. Arts Program teaches creative and cognitive skills to students struggling to overcome economic, ability, or literacy barriers that will better equip them to be competitive and successful people in the future.

LCAP Goal 2a: Increase student success in mastering the CA State Standards (CCSS) and ensure that all students are college and/or career ready.

LCAP Goal 3a: Engage families and the community to support students' success in school.

LCAP Goal 3c: Create safe and welcoming learning environments where students and families feel connected to their schools.

**Financial Impact:**

There is no cost to the District due to donations provided to P.S. Arts.

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**Attachments:**

IUSD CENTINELA Proposal PS ARTS 2017-18

**13.d.11. Ratification of Amendment No. 01 to Contract CCTR-7093 with the California Department of Education to Increase the Maximum Reimbursable Amount for General Child Care and Development Programs for School Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator ratify amendment No. 01 to contract CCTR-7093 with the California Department of Education to increase the maximum reimbursable amount for General Child Care and Development Programs for School Year 2017-2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. This agreement with the State of California dated July 01, 2017 designated as number CCTR-7093 shall be amended in the following particulars but no others:  
The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$56,370.00 and inserting \$63,707.00 in place thereof. The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting \$40.20 and inserting \$45.44 in place thereof. EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

**Financial Impact:**

The Child Development General Center Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$63,707.00.

**Attachments:**

CCTR7093 Child Development 17/18

**13.d.12. Ratification of the Amendment No. 01 to Contract No. CCTR-7201 with the California Department of Education to Increase the Maximum Reimbursable Amount (MRA) for General Child Care and Development Programs for School Year 2017-2018**

**Recommended Motion:**

Administration recommends that the State Administrator ratify Amendment No. 01 to Contract No. CSPP-7201 with the California Department of Education to increase the Maximum Reimbursable Amount (MRA) for general child care and development programs for July 1, 2017 through June 30, 2018.

**Rationale:**

All amendments to contracts must be approved by the State Administrator. This agreement with the State of California dated July 01, 2017 designated as number CSPP-7201 shall be amended in the following particulars but no others:

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The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,815,158.00 and inserting \$2,052,088.00 in place thereof. The maximum rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting \$40.45 and inserting \$45.73 in place thereof. Except as Amended herein all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

**Financial Impact:**

The Child Development General Center Program will be able to operate the preschool program within a maximum contract reimbursable amount of \$2,052,088.00

**Attachments:**

CSPP-7201 Child Development 17-18

**13.d.13. Approval of the Learning Expedition to Riley's Farm for Thirty (30) 5th Grade Students, Three (3) Staff Members of Beulah Payne Elementary School and Two (2) Parent Volunteers, Effective, May 23 – 24, 2018**

**Recommended Motion:**

Administration recommends that the State Administrator approve the Learning Expedition for thirty (30) 5th grade students, three (3) staff members of Beulah Payne Elementary School and two (2) Parent Volunteers, effective May 23 – 24, 2018.

**Rationale:**

All overnight fieldtrips must be approved by the State Administrator. The Learning Expedition to Riley's Farm will provide students with first-hand experience of a historical event. Students will experience various fun activities and will be immersed in the 18<sup>th</sup> Century. They will participate in living history station, team building activities and will interact with historical figures.

This learning expedition meets the state standards in the areas of Common Core California State Standard.

**Financial Impact:**

The cost not to exceed \$160 per person (includes transportation, lodging and meals) will be paid with parent contributions, community and business donations, and school fund-raisers.

There is no Financial Impact to the District.

**Attachments:**

Payne Elementary School Riley Farm 17-18

**13.d.14. Approval of the Educational 3 Days and 2 Nights Learning Excursion for Twenty-Five (25) Sixth (6th) Grade Students, Three (3) Staff Members of Beulah Payne Elementary School, and Two (2) Parent Volunteers to Sacramento, CA Tuesday, May 29 - Thursday May 31, 2018**

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**Recommended Motion:**

Administration recommends that the State Administrator approve the Educational 3 Days and 2 nights Learning Excursion, for twenty-five (25) sixth (6th) grade students, three (3) staff members of Beulah Payne Elementary School, and two (2) parent volunteers to Sacramento, CA Tuesday, May 29 - Thursday May 31, 2018.

**Rationale:**

All overnight fieldtrips must be approved by the State Administrator. The Educational Learning Expedition will provide students with awareness of the world outside their community by providing an enriching experience to explore Sacramento, CA. Students will identify changes that have taken place in California over time and how symbols of one era does not necessarily encompass the things people of a later time period might consider important.

**Financial Impact:**

The cost not to exceed \$500 per person will be paid with parent contributions, community and business donations, and school fundraisers.

There is no financial impact to the District.

**Attachments:**

Learning Excursion Beulah Payne Elementary State Capitol 17-18

**13.d.15. Ratification of the Annual Membership Fee to the Western Association of Schools and Colleges (WASC) for Inglewood High School, Morningside High School, City Honors Preparatory Academy and Monroe Middle School, for the 2017-2018 School Year**

**Recommended Motion:**

Administration recommends that the State Administrator approve the annual WASC membership for Inglewood High School, Morningside High School, City Honors Preparatory Academy and Monroe Middle School, for the 2017-2018 School Year.

**Rationale:**

All memberships and annual installments of accrediting cost to WASC must be approved by the State Administrator. By approving this request, Inglewood High School, Morningside High School, City Honors Preparatory Academy and Monroe Middle School will be members of WASC for the school year 2017-2018.

**Financial Impact:**

The cost not to exceed \$3,880 will be paid with General Funds from the following school sites:

Inglewood High School General Funds \$970

Morningside High School General Funds \$970

City Honors Preparatory Academy General Funds \$970

Monroe Middle School General Funds \$970

**Attachments:**

WASC Renewal Invoice Inglewood, Morningside, Monroe, City Honors 17-18

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**13.d.16. Approval of Amendment to the Memorandum of Understanding With the Los Angeles County Office of Education For the Educational Passport System (EPS) to Electronically Store and Exchange Foster Youth and to add Homeless Youth Records**

**Recommended Motion:**

Administration recommends that the State Administrator approve the amendment to the memorandum of understanding with the Los Angeles County Office of Education. This agreement is to support data sharing efforts between all school districts within Los Angeles County, community colleges and agencies serving foster youth. This amendment will add Homeless youth information to the current foster youth data. The Educational Passport System (EPS) will electronically store and exchange foster youth and homeless youth records instantly, to ensure students receive seamless comprehensive services.

**Rationale:**

All Amendments to Memorandums of Understanding must be approved by the State Administrator. This agreement will allow the Inglewood Unified School District to evaluate and improve the respective educational programs through the ability to identify and support these student populations, foster and homeless youth, to achieve optimal academic performance.

**Financial Impact:**

There is no cost to the District.

**Attachments:**

LACOE Educational Passport System (EPS)

**13.e. STATE ADMINISTRATOR**

**13.e.1. Approval of Resolution No. 30/2017-2018, Adopting a Map of Proposed Trustee Areas, and Recommending that the Los Angeles County Committee on School District Organization Approve and Establish Trustee Areas From Which Five School District Board Members Will Be Elected in a By-Trustee Area Election Process**

**Recommended Motion:**

Administration recommends that the State Administrator approve Resolution No. 30/2017-2018, adopting a map of proposed trustee areas, and recommending that the Los Angeles County Committee on School District organization approve and establish trustee areas from which five school District Board Members will be elected in by-trustee area election process.

**Rationale:**

All Board Resolutions must be approved by the State Administrator. On August 17, 2016, the District passed a resolution stating its intent to transition from at-large to district-based elections, and requested that the City of Inglewood place an amendment to the City Charter before the voters at the April 4, 2017 municipal election to remove the requirement that the District elect members at-large.

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Based upon review of the public input and comment on the Draft Maps, the proposal to transition to establishing trustee areas, and the proposal to adopt a by-trustee area system of election, as well as input from staff and consultants, the State

Administrator hereby adopts and recommends the map known as \_\_\_\_\_ to the County Committee for its consideration. A true and correct copy of the \_\_\_\_\_ is attached hereto as Exhibit A to this Resolution.

If the Charter Amendment passes, at the District's next election in 2020, seats in trustee areas 2 and 3 will be up for election, and in 2022, seats in trustee areas 1, 4, and 5 will be up for election.

If the Charter Amendment does not pass, at the District's next election in 2019, seats in trustee areas 2 and 3 will be up for election, and in 2021, seats in trustee areas 1, 4, and 5 will be up for election.

This Resolution shall serve as the District's petition to the County Committee pursuant to Education Code section 5019(c)(1), the District hereby proposes and requests that the County Committee approve the establishment of trustee areas as defined in **Exhibit A**, and approves the adoption of the method of electing Board members specified in Education Code section 5030(b), whereby candidates for the Board must reside within a trustee area, and candidates are elected only by the voters of that trustee area, effective with the next regular election of District Board members.

**Financial Impact:**

To be determined.

**Attachments:**

Resolution 30/2017-2018

**13.e.2. Approval of Candidates for Election to 2018 Delegate Assembly, Region 24 Run-Off Ballot**

**Recommended Motion:**

Administration recommends that the State Administrator approve the selection of candidates for Delegate Assembly, Region 24, run-off ballot.

**Rationale:**

All Assembly election nominations must be approved by the State Administrator. The members of the Delegate Assembly Election Committee met on March 27 to count and certify the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in a run-off election.

Attached is the run-off ballot material for election of representative to the CSBA Delegate Assembly for Region 24 (Los Angeles County). The material consists of the ballot and a list of all current members of the Delegate Assembly from Region 24 effective April 1, 2018. In addition, the candidates' required biographical sketch form and optional resume. The ballots will be counted on Tuesday, May 9 and the candidates will be notified of the results immediately. Should a tie occur, the Regional Director will cast the tie-breaking vote.

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Delegates will serve two-year terms beginning April 1, 2018 - March 31, 2020.

\*denotes incumbent

\_\_\_ Maggie Bove-La Monica (Hermosa Beach City SD)

\_\_\_ Dora Sandoval (Little Lake City SD)

**Financial Impact:**

None

**Attachments:**

2018 CSBA Delegate Assembly Run-off Election Region 24

**14. APPROVAL OF MINUTES**

**14.a. Minutes of the State Administrator's Regular Board of Education Meeting held on March 7, 2018**

**Attachments:**

Meeting Minutes 3.7.2018

**14.b. Minutes of the State Administrator's Regular Board of Education Meeting held on March 14, 2018**

**Attachments:**

Meeting Minutes 3.14.2018

**15. BOARD MEMBER REMARKS** - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

**16. STATE ADMINISTRATOR REMARKS**

**17. NEXT MEETING - May 9, 2018**

**18. ADJOURNMENT**