



ATHLOS ACADEMY OF JEFFERSON PARISH
GOVERNANCE AND ACADEMICS COMMITTEE MEETING
AGENDA for MEETING MINUTES

Meeting Date: November 7, 2018 Time: 6:30 PM to 7:00 PM
Location: 979 Behrman Hwy, Terrytown, LA 70056

Board Member	Present/Absent
Chaired by: Harvey Wier	Harvey Wier presided over Governance Committee in Chair Ben Bourgeois' absence.
Kathleen Robert	present
Carolyn Steel	present
Imtiaz Siddiqui	present
Quorum (y/n)	yes
Athlos HQ Representation:	Dennis Taylor, Darin Knicely, Stephanie Ndiaye, Keisha Rogers, Erin Labostrie Athlos HQs on phone: Camille Wells, Abby Fereday, Mariah Smith
Start time: 6:42 pm	
End time: 7:18 pm	

Topic	Notes	Lead
Approval of Agenda (1 minute)		Harvey Wier called the meeting to order at 6:42 pm. Kathleen Robert made a motion to approve the agenda as presented. Imtiaz Siddiqui seconded the motion. The motion passed unanimously.
Call for Conflicts of Interest (1-5 minutes)		Harvey called for conflict of interest. None noted.
Public Comment (3 mins)		Harvey Wier opened the floor to public comment. None given at this time.
Discussion Items		
#1 Policy Review (10 minutes)	2002 – Bylaws 2005 – Conflict of Interest Policy 2008 – Signature Authority 7103 – Fundraising Policy	Harvey Wier tabled the bylaw discussion until the next Governance meeting as board member(s) did not receive the full

	<p>7104 – Procurement Policy 7105 – Grant Writing Policy 7106 – Budget Policy 7107 – Fund Balance Policy 7108 – Cash Management Policy</p>	<p>packet and that the policies have yet to be reviewed by counsel.</p>
Action Items		
<p>#2 Lunch Policy Review (5 minutes)</p>	<p>Review revision to Lunch Policy and make recommendation to approve at the board meeting</p>	<p>Darin Knicely and Abby Fereday Darin Knicely stated the school lunch policy needs to be put into place when it was discovered students are not paying and school has a deficit. This proposed policy is alternative for covering deficit. Abby Fereday stated the policy did not address delinquent students. There is a total of \$8000 in red from unpaid lunches. Additional language allows school to put in alternative meal plan for student until balance is paid. Larger plan in place to flip line so attention is not brought to kids whose parents have not paid. She wants to avoid further issue in the future. We cannot get reimbursed though the national lunch program. This is only for kids paying for their lunches but do not qualify for free and reduced lunch. Imtiaz Siddiqui mentioned the need reducing social stigma - in practice what does this mean? Abbey replies that this was in original policy. The students are not identified in any way if on free and reduced lunch. Carolyn Steel asked if there is a policy that records are withheld if there is an unpaid balance? Athlos HQ will investigate this possibility. Per Athlos HQ, parents can set up a payback account. Also, there is a form to say child will be bringing their own lunch if this is the case. Carolyn Steel moves to approve presented policy with</p>

		recommended update to go to board for approval. Kathleen Robert seconds the motion. The full committee is in favor.
# 3 Facility Forms (5 minutes)	Review Rental Request Form and Facility Rental Guidelines document and make a recommendation for approval at the board meeting	Darin Knicely and Abby Fereday Due to the request of several groups asking to use the facility, a best practice policy is being submitted by Athlos HQs, so groups may request the use formally. Carolyn Steel motions to have a policy written on facility use request by outside entities. Carolyn Steel withdraws her motion. Imtiaz Siddiqui asks about the rates as there is no mention of damage or equipment of facilities? Darin Knicely responds it is in there. Carolyn Steel makes a motion to approve the policy on facility rental guidelines as presented. Imtiaz Siddiqui seconds the motion. The full committee approves the motion and it passes.
# 4 Academic Update (5 mins)	Review academic dashboard to include assessments and academic performance	Darin Knicely Darin presents Athlos HQs' assessment grid and states it is does not cover daily assessments. The baseline is a combination of regular education, special education, and ESL students. This is a norm reference test (iReady). Board discussed with Darin Knicely how they would like to see future academic information in the next reporting period. Darin states there will be future conversations of testing fatigue and when additional testing will occur.

Next Meeting: January 2, 2018 at 6:30pm

Adjournment: **Kathleen Robert make a motion to adjourn. Carolyn Steel seconds the motion. The motion passes with all approving.** Meeting adjourns at 7:18 pm.