



COLORADO Early Colleges

Colorado Early Colleges
4405 N. Chestnut St., STE E
Colorado Springs, CO 80907

Meeting of the Colorado Early Colleges Board of Directors

Friday, March. 16, 2018 at 3:30 p.m. Colorado Early Colleges Aurora

1. **Call to Order** - the meeting was called to order at 3:45 pm by Board Chair, Laura Calhoun. A quorum was established with the following board members in attendance:
 - Laura Calhoun – High Five
 - Terry McDonald – High Five
 - Mitch Trevey – High Five
 - John Lovell – High Five
 - Jadie Hager – High Five
 - Art Cyphers – joined meeting at 4:00 pm

Board Members not in attendance: Robin Phillips and Tom Clark

- Staff and Guest in attendance: Keith King, Sandi Brown, Flint Crane, Michelle Fisher, John Etzell, Gilberto Robles, Jessie Mathis, Attorneys - Dustin Sparks, Amber DeCarli and Kristen McCarthy and Deborah Hendrix
- Staff (via High Five): Jennifer Daugherty, Alex Tuel

2. **Approval of Agenda** – one edit and one addition was made to agenda. Dustin, requested the letter (d) be placed in the statute for Executive Session to read as noted: 24-6-402(4)(b)(d), C.R.S.). John Etzell, introduced recommended board member Gilberto Robles for the Aurora seat.

Agenda was approved with modifications – Motion made by Terry McDonald and seconded by Mitch Trevey. All in favor.

3. **Correspondence/Board Comments:**

4. **Administration Report**

- a. CFO Introduction – Sandi
Sandi - introduced the new Chief Financial Officer, Flint Crane. Will be relocating from Chandler, Arizona. He worked for companies and has been going in and straightening their P and Ls and financials. Flint started on March 12th.
- b. Transition Update – Keith, Sandi and Deborah
Please review attached report provided by Keith regarding the transition



90 days of
Transition March 16,

- c. Revised Governing Board By-Laws - Dustin Sparks
Dustin – talked about the minor changes made to the by-laws to remove the information regarding the electing of board members. We are not a member organization and therefore the process we use of selecting board members

needed to be noted in our by-laws. A more thorough review of our by-laws will be conducted this summer.

Art – recommended one additional change related to the board not meeting in July of each year was added.

- **Recommend approval of revised CEC Governing Board By-Laws**
- Motion made by Art Cyphers and seconded by Terry McDonald. All in favor.
- Updated By-laws attached



2018-03-16 CSEC
Bylaws Adopted By

- d. Board members and election, formation of committees – Laura
Laura - noted that due to the continuation of the Blue Ribbon Task Force teams – she will forgo the establishment of board committees. All board members will be assigned to Blue Ribbon teams.
Board Members up for re-election are: Tom Clark and Art Cyphers (both have indicated a desire to return). Board members need to send a letter to Board chair indicating a desire to continue on the board for another three (3) years.
- e. Update on School Security Practices - Michelle F.



03.16.18 Board Pres
- CEC Safety and Sec

Please review attached report presented by Michelle Fisher

- f. CEC policies/compliance – Updates - Deborah
- I. School Safety and Compliance (attorney review)
 - II. Student/Employee Handbooks – Michelle/MelindaJoy and HOS
 - III. Graduation Policy – HOS
 - IV. Sexual Harassment – Title 9, parents, etc. – MelindaJoy/Michelle
 - V. Suicide Prevention – Michelle
- Deborah - noted that these were a few of the policies/compliance documents that were being reviewed. Additional policies will be reviewed and put in order of priority to meet state, CSI or organizational requirements.
- g. 2017-18 Financials – December, January, February – Flint
Keith - provided a quick update of reports. He noted that several changes will need to be made as both he and Flint reviewed prior to the board meeting. Based on these changes, the board did not approve the revised financials.
- **Recommend approval of revised 2017-18 Financials.**
 - Motion to approve was denied based on additional changes. Revised financials will be provided at the April Board Meeting

5. **Approval of Charter Contract Amendment for Expansion of Colorado Springs**
Motion made by Terry McDonald and seconded by Mitch Trevey. All in favor.

6. **Approval of Charter Contract Amendment for Expansion of Parker**
Motion made by Terry McDonald and seconded by Art Cyphers. All in favor.

7. **Approval of Consent Items**

- a. Approval of the January and February Board Meetings
Motion made by John Lovell and seconded by Mitch Trevey. All in favor.

8. Public Comments

Jessi Mathis – asked about the SAC reports to be provided to the board. All schools have SAC’s. Some are more active than others. Jadie talked about the SAC in Ft. Collins and the need to possibly change from monthly meetings to quarterly meetings. She currently serves as chair.

It was suggested that all the SAC chairs come together and formulate common practices. Deborah will facilitate this group and gather information that will be used to develop a template that all SAC’s will utilize. Contact should also be made to receive board member comments.

Gilberto Robles – gave a short bio and his willingness to serve on the CEC board representing Aurora. His granddaughter attends school and transferred her senior year from Cherry Creek High School.

9. Executive Session - Pursuant to §24-6-402(4)(b)(C.R.S.), conferences with attorney for the public entity for the purposes of receiving legal advice on specific legal questions.
Laura – made a motion to move into Executive Session to council with Attorney.

The Board returned from Executive Session and approved the decision to improve security measures. Michelle Fisher has been asked to report back to the board within one week.

Motion made by Art Cyphers and seconded by Terry McDonald. All in favor.

10. Future Meetings of the Governing Board

- a. **April 20, 2018 - Parker**
- b. **May 15, 2018 (Tuesday) - Colorado Springs**
- c. **June 22, 2018 – Fort Collins**

Meeting was adjourned at 6:26 pm.

The minutes have been reviewed and approved by Board Secretary.

Robin Phillips

Date: _____

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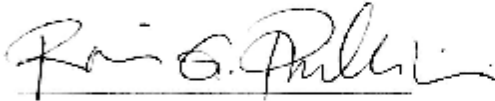
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Date: 4/8/2018