

Kemp Independent School District

KISD Will Provide Innovative Educational Opportunities So Students Achieve Their Potential

905 S. Main St. * Kemp, TX 75143 * 903-498-1314 * Fax 903-498-1370

January 24, 2019

Dear Kemp I.S.D. Parents:

Welcome to our second semester of the 2018-2019 school year and I trust you had a great start back on January 7th. I would like to introduce myself to any parents that may not know me. My name is Raye Nelle Smith and I serve as the District PEIMS (Public Education Information Management Systems) Coordinator. Additionally, I serve as the District Child Nutrition Coordinator working closely with our Food Service Company, Chartwells. In both positions, some of my primary duties are enrollment and collecting/inputting specific student data provided by our parents for multiple reporting to state /federal agencies that all school districts are required to do.

In my role as District Child Nutrition Coordinator, one of my responsibilities includes providing information to my parents on school lunch charges. As busy parents, I know this topic can present multiple challenges in students losing their lunch money or like all of us, falling on hard times financially is a reality. Our goal is to work together from our campus leaders, teachers, Chartwells Food Service Cafeteria ladies and myself, to inform parents of the guidelines and processes regarding school lunch charges.

At the December 17th monthly School Board Meeting, I presented the amount due in student lunch charges for the entire district as of that date. The board graciously agreed to wipe those charges clean and begin fresh January 7th for all students. *Our process for limiting school lunch charges including parent communications are the following:*

- For Students on full pay the limit to charge is \$20
- For Students on reduced pay the limit to charge is \$5
- Communications on the charges occurring at each campus for each student, includes phone calls from campus staff, emails from campus staff, balance notices from the cafeteria ladies sent home with our students and, I make phone calls to parents as well. Our goal is to inform our parents that your child's lunch charges are getting close to the limit.

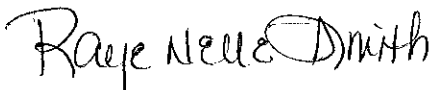
Methods for making payments on school meals including charges owed are as follows. Please note, if you any need assistance with paying your child's account, please call/email me and we can discuss options. 903-498-1398 (raye.kennedy@kempisd.org)

- Cash sent by the parent in an envelope or the child's wallet identifying the child by first/last name-campus/grade
- Check sent by the parent in an envelope or in the child's wallet
- Online payment from home or work per a personal credit card (<https://www.myschoolbucks.com>)
- The district is currently exploring the option for parents to come to my office and make payments with a personal credit card

When our students reach the limit on their account, they will receive an alternative meal which consists of a sandwich, vegetables, fruit, and either milk, water or juice. The sandwich will either be turkey, ham, tuna, or chicken salad.

In closing, I want to thank you for your time in reading all of this information regarding school lunch charges. Again, please feel free to call me with any questions or concerns as I am glad to assist you.

Sincerely,



Raye Nelle Smith-District Coordinator of PEIMS/Child Nutrition

Raye Nelle Smith

District Child Nutrition Coordinator