

Pacific Collegiate School
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Pacific Collegiate School

Board Meeting Agenda

Wednesday, March 6 2019

Closed Session: 5:30 PM- Conference Room

Open Session: 6:30 PM-Student Center
3004 Mission Street, Santa Cruz, CA

Room 1427
Atlantis Resort
3800 S Virginia Street
Reno, NV 89502
775-825-4700

Mission and Vision

Pacific Collegiate School's mission is to provide exemplary, standards based college preparatory and fine arts education for public middle and high school students of Santa Cruz County and bordering areas. Our vision is to offer any student the same quality of education offered by the most academically distinguished schools in California. Our graduates will be prepared to enter and thrive at the world's finest colleges and universities.

In addition to a core college preparatory curriculum, Pacific Collegiate School will emphasize international, cross-cultural, and technological education in order to prepare graduates for life in the 21st Century. Pacific Collegiate students will be introduced to the rich variety of world cultures and become fluent in at least one foreign language. They will become proficient in the basic information technologies essential for cultural literacy in the 21st Century.

1.0 OPEN SESSION CALL TO ORDER AND ESTABLISHMENT OF QUORUM

Tom Morell, Board President, will call the meeting to order and establish quorum.

2.0 APPROVAL OF AGENDA

Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

3.0 ANNOUNCEMENT OF CLOSED SESSION

3.1 CONFERENCE WITH LABOR NEGOTIATORS

Government Code section 54957.6:

Agency designated representatives: James E. Young, Esq.

Employee organization: United PCS/CTA

Public comments are allowed on closed session items (limited to 3 minutes per speaker)

4.0 OPEN SESSION - Student Center

Tom Morell, Board President, will discuss any reportable action(s) taken in closed session.

5.0 OPPORTUNITY TO ADDRESS THE BOARD

This is an opportunity for the public to address the Board regarding items not on the agenda. The Board President will recognize any member of the audience who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

6.0 ORAL COMMUNICATION FROM BOARD, STAFF, OR COMMITTEE MEMBERS

This is an opportunity for Board, Staff or Committee members to address the Board regarding items not on the agenda. The Board President will recognize any Board, Staff or Committee member not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

7.0 CONSENT AGENDA

All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Information concerning the Consent Item(s) has been made available to each Board Member prior to this meeting for his/her study. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

- 7.1 Approve February 6, 2019 Draft Board Meeting Minutes.
- 7.2 Approve February 19, 2019 Special Board Meeting Minutes
- 7.3 Approve February 21, 2019 Special Board Meeting Minutes
- 7.4 Approval of Establishment of Investment Account at Comerica Securities
- 7.5 Approve renewal of Facility Use Memorandum of Understanding between Pacific Collegiate School and Santa Cruz City School District.
- 7.6 DEFERRED CONSENT ITEMS (if required)

This item is placed on the agenda to address any items that might be pulled from Agenda Item 5.0 for further discussion/consideration if so determined.

8.0 ORAL REPORTS

- 8.1 Principal's Report 5 minutes
Simon Fletcher, Principal, will provide an update on school activities, outreach, and matters of interest.
- 8.2 Faculty Report 5 minutes
Lauren Friend, Faculty Representative, will provide an update on faculty activities.
- 8.3 Student Representative Report 5 minutes
PCS Student Representatives will provide an update on student activities.
- 8.4 President's Report 5 minutes
Tom Morell, Board President, will provide an update on Board activities and matters of interest.

9.0 DISCUSSION ITEMS

9.1 Review of the Finance Back Office Services and Payroll RFP Recommendation of the Finance Committee

Ken Olson, Board Treasurer, will review back office services and payroll RFP recommendation.

9.2 Uniform Complaint Policy

The Board will review a first draft of the Policy.

9.3 Policy Prohibiting Unlawful Harassment, Discrimination, and Retaliation

The Board will review a first draft of the Policy.

9.4 Internal Complaint Review Policy

The Board will review a first draft of the Policy.

9.5 Whistleblower Policy

The Board will review a first draft of the Policy.

10.0 ACTION ITEMS

10.1 Treasurer's Report

5 minutes

Ken Olson, Board Treasurer, will review and recommend approval of PCS financials for General Account, Club, and PVA Income Statement, Balance Sheet, Cash Flow, and check registers for January 2019.

10.2 Approval of 2nd Interim Budget

10 minutes

Ken Olson, Treasurer, will review and recommend approval of the 2nd Interim Budget.

10.3 Approval of 2019-2020 Academic Year Calendar

5 minutes

Simon Fletcher, Principal, will review and recommend approval of the 2019-2020 School Year Calendar.

11.0 CLOSED SESSION - PUBLIC EMPLOYMENT

Government Code section 54957

Title: Head of School

Public comments are allowed on closed session items (limited to 3 minutes per speaker)

Tom Morell, Board President, will discuss any reportable action(s) taken in closed session.

12.0 FUTURE MEETING TOPICS

Digital Media Policy

Special Education Department Presentation

13.0 FUTURE MEETING SCHEDULE

April Board Meeting, Wednesday, April 10th, 2019, 6:00 PM

April Board Retreat, Sunday, April 22, 2019, 9:00 AM

14.0 ADJOURNMENT

Pacific Collegiate School does not discriminate against persons with disabilities. Upon request, the agenda can be provided in a format to accommodate special needs. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, or other special equipment, please call the school office at 479-7785 at least five days in advance so that we can arrange for such special assistance.

Reimagining the Possibilities of Public School