



THE HIGH SCHOOL FOR MEDICAL PROFESSIONS



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Susan Landau, Assistant Principal Pauline O'Brien, Principal Heather McNamara, Assistant Principal

March 19, 2020

Dear Students and Parents,

I hope that you are all safe and in good health. As we navigate through these uncharted times, our goal is that students continue to receive rigorous instruction to ensure that there are no lapse in their academics. As you are aware, we will begin our Remote Learning Program on Monday, March 23, 2020. The following are the procedures for our Remote Learning Program:

1. School Google accounts: All High School for Medical Professions classes will take place remotely/online, (all core classes, college courses, electives, and physical education), on Google Classroom. All students must log into their school Google account. Most students have used it in the past, but just in case they have not; please know that every single student has a High School for Medical Professions Google account. This is the structure of the Google account:

a. User name/ email address is: firstnamelastname@hsmpbk.org and the password is hsmptestID

Example: Bashar Jackson Student ID # 123456789 has user name/email address: basharjackson@hsmpbk.org

2. Instruction: All courses have been set up and invitations have been sent by teachers, so all students should check their Google account for invitations. Each day students will follow their regular daily schedule. Attendance will be taken in each class and students should know that attendance will be time stamped based on them signing into the class.

Instruction will look different from what it looks like in the classroom, but teachers are doing their best to provide students with videos, PowerPoints, video chats, printed notes, and other such resources. The remote learning schedule will allow students the time to complete assignments. Each assignment will have a due date that will be realistic, as we get accustomed to working in this new venue.

3. Supports:

a. Teachers will be available daily during the assigned class time to answer any questions and provide additional supports as needed. b. ICT Classes will still have two teachers during class time, so students can reach out for academic support c. Paraprofessionals will also be meeting at the same time the class is in session and will provide supports as required. Guidance Counselors will be available to meet with students utilizing Google Meet or Hangouts

4. Receiving Information: Please check your Pupil Path email on a regular basis for updates. If you need additional assistance, please email your teacher. There is also information posted on our school website www.hsmp.org Our parent coordinator Maryann Ruggiero is also available at mruggiero@hsmpbk.org Please note that there will **not** be anyone at school to answer phones as buildings are closed.

5. Report Cards: Report cards were mailed yesterday.

6. Distribution of Electronic Devices: Yesterday we began distributing Chrome Books to students who have indicated that they do not have access to technology. These Chrome Books are not gifts; they are being loaned to our students so they can participate in classroom instruction remotely. Please take care of them, as we will need to utilize them in the classroom when we return. If you do not have access to technology and are in need of borrowing a device, please fill out the Student Technology Survey that was sent out already.

7. Expectations from Chancellor Carranza: Please review the following from our Chancellor:

Student and Family responsibilities: In communicating expectations, staff members must recognize the stress of the current situation and the needs of the students and families they serve, as they consider including the following points: Students should complete instructional activities assigned by teachers within the expected timelines. Students should participate in check-ins, discussions, and other communication mechanisms as expected by the teacher. Students should review teacher feedback and complete any follow-up activities as assigned by the teacher.

Students and families should proactively notify their teacher or a school administrator with any concerns about progress or additional support needed. Families should support students in being successful by establishing routines and habits that support their success in remote learning. Families should ensure that students are adhering to their school's contract for appropriate behavior on web enabled devices.

8. A Huge Thank You: I would like to thank our entire High School for Medical Professions family (Staff, Students, and Parents) for all of their understanding, patience, cooperation, dedication and hard work in the last few days. This isn't an easy time, but with all the love and support that we have as a family, we will make it through. If you have any questions or concerns, please reach out to us and we will do the best we can to respond. Thanks, stay well, wash your hands, and hope to see you all soon!

Best,

Pauline O'Brien
Principal