

**Montour School District
Board of School Directors
Regular Monthly Board Meeting
Thursday, March 22, 2018
Place: Administrative Board Room #361
Time: 6:45 p.m.**

Call to Order The Regular Board Meeting of the Montour Board of School Directors was called to order by Mr. Barclay following a brief Executive Session at 6:45 p.m.

Pledge The Pledge of Allegiance was said at the beginning of the meeting.

The following members were present:

Roll Call Mr. Barclay, Mr. Barth, Mr. Dudash, Mr. Galiyas, Mr. Hutter, Mrs. Moore, and Mr. Young

The following members were absent:

Mrs. Morrow, and Mr. Rippole

Also present at the Board Meeting:

Ira Weiss, Solicitor Dr. Stone, Superintendent of Schools
Tiffani Suriano-Doyle, Recording/Board Secretary

**Recognitions/
Presentations**

1. The following students were nominated for “Student of the Month” at the David E. Williams Middle School for the month of February:
 - Shelby Gielata
 - Anthony Dalessandri
 - Karishma Bhagavan
 - Kayden Komenda
 - Jadyen Weatherspoon
 - Ty Reed
 - Marley DiClemente
 - James Caputo

2. The following students were nominated for “Student of the Month” at the Montour Elementary School for the month of February:
 - **Kindergarten:**
 - Jackie Snyder nominated by Mrs. Smith
 - **First Grade:**
 - Lucas Shisler nominated by Mrs. Walker
 - Alina Sidick nominated by Mrs. Aleski
 - **Second Grade:**
 - Grace Mackin nominated by Mrs. Nicastro
 - Noah Halaja nominated by Mrs. Kidd
 - **Third Grade:**
 - Noah Dawson nominated by Mrs. Castelluccio
 - Addison Blinn nominated by Mrs. McGowan
 - Rebecca Wirth nominated by Mrs. Farrelly
 - **Fourth Grade:**
 - Sal Magliocco nominated by Mrs. Cronin

3. Acts of Random Kindness Student Group – Ms. Rhonda Marasco and Ms. Natalie Rowe
4. DEW Flooring – Mr. Darryl Yonkers, Director of Operations
5. Adidas and Natale Sporting Goods – Mr. Anthony Rippole, Equipment Manager
6. 2016-2017 Audit – Case Sabatini

Requests

1. Lisa Persinger – Montour Friends for the Performing Arts - Funding

Reports

Mr. Barclay and Dr. Stone presented the Reports section and made a motion to approve the following:

President, Mr. Thomas Barclay

1. Accept the Parkway West Career & Tech Center Joint Committee Meeting minutes of February 6, 2018.
2. Approve the minutes of the Montour Board of School Directors Regular Monthly Meeting of February 22, 2018.

Superintendent, Dr. Christopher Stone

3. Approve the revisions to the entire 600 section (listed below) of the Montour School District Policies as per the attachment:
 - 601 Fiscal Objectives
 - 602 Budget Planning
 - 603 Budget Preparation
 - 604 Budget Adoption
 - 605 Tax Levy
 - 606 Tax Collection
 - 607 Tuition Income
 - 608 Bank Accounts
 - 609 Investment of District Funds
 - 610 Purchases Subject to Bid/Quotation
 - 611 Purchases Budgeted
 - 612 Purchases Not Budgeted
 - 613 Cooperative Purchasing
 - 614 Payroll Authorization
 - 615 Payroll Deductions
 - 616 Payment of Bills
 - 617 Petty Cash
 - 618 Student Activity Funds
 - 619 District Audit
 - 620 Fund Balance
 - 621 Local Taxpayer Bill of Rights
 - 622 GASB Statement 34
 - 623 Short-Term Loans
 - 624 Taxable Fringe Benefits
 - 625 Procurement Cards
4. Approve the 2018-2019 Western Area YMCA Before & After School Program to the Montour School District students and families as per the attachment.
5. Approve Ms. Vicci Franz of Vicci Franz Interior Design, LLC as a design consultant for the DEW renovation projects at a cost not to exceed \$3,000.

6. Approve the following changes to the Montour School District calendar in order to complete the requirement from PDE for the 2017-2018 school year:

- Wednesday, June 13th - Full Day
- Thursday, June 14th - Half Day / Last Day for Students
- Friday, June 15th – Teacher Clerical / Last Day for Teachers

Mr. Galiyas made the motion to approve the Reports, seconded by Mr. Barth.

ROLL CALL: All Present Voted “YES”
MOTIONS CARRIED

Budget & Finance

Mr. Barclay asked Mrs. Borsos to present her items at the Planning Meeting and tonight requested a motion to approve the following:

1. Approve the Treasurer’s Report for February of 2018 as follows:

FUND

10 GENERAL FUND

YTD TOTALS

Revenues Year to Date	\$ 59,838,713.62
Expenditures Year to Date	\$ 38,738,475.34

FNB Bank Balance as of 2/28/18	\$ 29,914,354.12
PSDLAF Bank Balance as 2/28/18	\$ 4,686.94

Audited Fund Balance as of 6/30/16	\$ 2,971,913.00
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30 CAPITAL PROJECTS FUND

YTD TOTALS

<u>Athletic Center Project #3550</u>	
FNB Bank Balance as of 2/28/18	\$ 117,640.00

Audited Fund Balance as of 6/30/16	\$ 117,640.00
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32 CAPITAL RESERVE FUND

YTD TOTALS

PTD TOTALS

Key Bank as of 2/28/18	\$ 867,599.30	
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Audited Fund Balance as of 6/30/16	\$ 426,785.00	
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**39 CAPITAL PROJECTS FUND-
ELEMENTARY**

YTD TOTALS

PTD TOTALS

<u>Elementary Project #3777:</u>		
Total Value of Contracts		\$ 37,158,805.10
Approved Change Orders		\$ 751,858.04
Contract Sum to Date		\$ 37,910,663.14

Construction Dollars Spent to Date	\$ 4,144,073.77	\$ 37,816,254.48
Soft Costs Spent to Date	\$ 1,643,178.57	\$ 8,496,891.37

PCOs Under Review		\$ 511,075.10
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PLGIT-2015 Bond Balance of 2/28/18	\$ 68,436.91	
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PLGIT-2017 Bond Balance of 2/28/18	\$ 1,936,341.63	
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Audited Fund Balance as of 6/30/16	\$ 23,466,749.00	
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50 CAFETERIA FUND

Revenues Year to Date
Expenditures Year to Date

YTD TOTALS

\$ 658,126.34
\$ 659,925.31

FNB Bank Balance as of 2/28/18

\$ 73,113.26

Audited Fund Balance as of 6/30/16

\$ (112,412.00)

MONTHLY TOTALS

of Breakfast served in February 2018
of Lunches served in February 2018
February 2018 Ala Carte dollar sales

3,175
23,124
\$ 39,066.70

70 FIDUCIARY FUND

FNB Bank Balance as of 2/28/18

YTD TOTALS

\$ 28,323.39

ATHLETIC TICKET SALES

Boys Basketball

\$ 4,233.00

BUDGET & FINANCE

1. Approve the payment of bills and ratify the payment of bills:

BILLS FOR APPROVAL

3/22/2018

General Fund 10

Bills to be Approved
Bills to be Ratified

\$ 904,750.13
\$ 20,315.10

Totals**Capital Projects Fund 30**

Bills to be Approved
Bills to be Ratified

\$ -
\$ -

Totals**Capital Reserve Fund 32**

Bills to be Approved
Bills to be Ratified

\$ 8,988.00
\$ 9,950.00

Totals**Capital Project Fund 39**

Bills to be Approved
Bills to be Ratified

\$ 90,861.07
\$ 20,247.63

Totals**Cafeteria Fund 50**

Bills to be Ratified

\$ 116,016.99

Totals**Activity Fund 70**

Bills to be Ratified

\$ 7,828.68

Totals

2. Approve the Budget Transfers from March 2018:

\$ 340.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director - Other Purchased Professional Technical Service's
	TO	10-3252-390-000-30-800-550-000-0000	Boys Basketball - Other Purchased Professional Technical Service's
\$ 6,000.00	FROM	10-2620-431-000-20-500-000-000-0026	Operation of Buildings Service – Repair and Maintenance services of buildings

	TO	10-2630-330-000-30-000-000-0026	Care and Upkeep of Grounds Services – Other Professional Services
\$ 800.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director - Other Purchased Professional Technical Service's
	TO	10-3272-390-000-20-500-550-000-0000	Girls Volleyball – Other Purchased Professional Technical Service's
\$ 670.00	FROM	10-3270-390-000-00-000-550-000-0000	Athletic Director - Other Purchased Professional Technical Service's
	TO	10-3252-390-000-30-800-550-000-0000	Boys Basketball - Other Purchased Professional Technical Service's
\$ 2,000.00	FROM	10-1110-761-000-30-800-121-000-0800	Regular Program Elementary/Secondary – Non Capital Equipment Replace
\$ 3,000.00	FROM	10-3214-761-000-30-800-510-000-0800	Marching Band – Non Capital Equipment Replace
	TO	10-1110-330-000-30-800-110-000-0800	Regular program Elementary/Secondary – Other Professional Services
\$ 1,000.00	FROM	10-3252-613-000-30-800-550-000-0000	Boys Basketball - Uniforms
\$ 1,200.00	FROM	10-3253-610-000-30-800-550-000-0000	Girls Basketball – General Supplies
	TO	10-3264-444-000-30-800-550-000-0000	Boys Soccer – Rental of Vehicle

3. Accept two donations toward the Elementary School's Brick Makerspace from the following:
 - Mr. & Mrs. Burt \$250
 - Montour Elementary PTA \$700
4. Accept the Montour School District 2016-2017 Single Audit as presented by Case Sabatini.
5. Approve the following policy:
 - Policy 808.1 - Charging of Cafeteria Meals
6. Approve an agreement with G.H. Harris Associates, Inc. for the purpose of collecting delinquent lunch debt.
7. Approve Mark Jurena, of HHM Benefits Services, be recognized as our Producer of Record for all lines of coverage offered through PSBA insurance trust.
8. Approve payment to the following entities to initiate the start of the David E. Williams Middle School field renovations and the High School turf replacement as submitted by J.T. Sauer and Associates, LLC:

Check #	Entity	Amount	Reason
1	Allegheny County Conservation District	\$1,600.00	Review Fees
2	Allegheny County Conservation District CWF	\$500	Clean water fund
3	Commonwealth of Pennsylvania	\$300	Clean water fund
4	Allegheny County Conservation District	\$3,200.00	Expediate Review Fee

Mr. Barth made the motion to approve the Budget & Finance Report, seconded by Mr. Galiyas.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Education

Mr. Barclay called on Administration to present their items under Education at the Planning Meeting and tonight made a motion to approve the following:

Director of Pupil Services, Dr. Robert Isherwood

1. Approve the Special Education Comprehensive Plan for 2018-2021, approve for public viewing for the month of April and submit to the PA Department of Education by May 1, 2018 as per the attachment.

Academic Achievement & K-12 Support Services, Dr. Eric Sparkenbaugh

2. Approve Suicide Awareness, Intervention and Prevention training for District staff on May 15, 2018. The training will be 2.5 hours and presented by Dr. Sam Lonich at a cost of \$125 per hour.

High School Principal, Mr. Todd Price**Discussion Item:**

- PLTW Distinguished School District and PLTW Distinguished High School
3. Approve the 2018-2019 Montour High School Courses of Study.
 4. Approve a donation to Mr. Paul Thompson, professional musician, in the amount of \$200 for his participation in the Montour High School Jazz Workshop. It is recommended that the Board approve a donation to the University of Pittsburgh Jazz Ensemble in the amount of \$300 for their participation in the Montour High School Jazz Concert.
 5. Approve the Phantom Drum Corp to rehearse and perform on the Montour High School Campus on Sunday, August 5th under the supervision of Ms. Cyndi Mancini, Spartan Marching Band Director.
 6. Approve the set-up and implementation of a Food Pantry at Montour High School in cooperation with the Pittsburgh Food Bank and a Montour High School Parent Donor to serve Montour High School and Montour Elementary School families in need. The Food Pantry will be run by the Montour High School Community Services/Interact Club.
 7. Approve the scheduling of Rachel's Challenge program at Montour High School on Wednesday, April 11th at a cost not to exceed \$2,800.00.

David E. Williams Middle School, Mr. Dominic Salpeck

8. Approve the 8th grade Biology students to attend the Intel International Science and Engineering Fair at the David E. Lawrence Convention Center on Friday, March 16, 2018 at no cost to the District.

Elementary Principals, Mr. Jason Burik and Mr. Jason Shoaf

9. Approve the following budgeted elementary school field trips as follows:

Grade Level	Field Trip	Date	Budgeted Cost
Kindergarten	Old Economy	4/24/18 & 4/25/18	\$1,150
First Grade	Children's Museum of Pittsburgh	5/18/18	\$1,895
Second Grade	PNC Park	5/10/18	\$1,435
Third Grade	Pittsburgh Playhouse	5/11/18	\$1,506
Fourth Grade	Meadowcroft Village & Museum	6/8/18	\$2,250

Mr. Dudash made the motion to approve the Education Agenda, seconded by Mary Ellen Moore.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Operations Mr. Barclay called upon Mr. Yonkers and Mr. Ferris to present the Operations agenda and tonight made a motion to approve the following:

Director of Operations, Mr. Darryl Yonkers

1. Approve the following budgeted purchases associated with the operations of the Montour School District as follows:

Company	Purchase / Service	Budgeted Cost
Ford Business Machines	13 X Promethian ActivPanels 75" for DEW	\$58,370
Pittsburgh ProSound	Speakers, Mixer, and Amplifiers for DEW Auditorium	\$5,872
Skyward	25 Training Hours	\$5,025

2. Approve a proposal submitted by DeGol Carpet for the installation of classroom and office flooring at the David E. Williams Middle School at a cost not to exceed \$404,204 as per the attachment.

Mr. Barth made the motion to approve the Operations Agenda, seconded Mr. Galiyas.

ROLL CALL: All Present Voted "YES"
MOTIONS CARRIED

Personnel Mr. Barclay called upon Mrs. Sinicki to present the Personnel Agenda and made a motion to approve the following:

Director Human Resources, Mrs. Susan Sinicki

1. It is recommended that the Board approve the following personnel items pending all clearances:

Professional Staff – Elections

Name	Location	Assignment	Effective	Salary
Bentley, Suzanne	MHS	Long Term Substitute	12/13/18-5/2/18	\$100/day, \$53,475 (BA+24 Step 2, prorated after 45 th day)

Support Staff – Elections

Name	Location	Assignment	Effective	Salary
Grilli, Tracy	Transportation	Extra Bus Chaperone	3/23/18	\$15.55/hour (contractual rate)
Karabinos, Nathan	Transportation	Extra Bus Driver	4/12/18	\$21.36/hour (contractual rate)
McDonald, Stacy	Transportation	Extra Bus Driver	4/12/18	\$21.36/hour (contractual rate)
Pendergast, Kirke	Transportation	Extra Bus Driver	4/12/18	\$21.36/hour (contractual rate)
Wilson Jr., William	Transportation	Extra Bus Driver	4/12/18	\$21.36/hour (contractual rate)
Yakich, Larry	Transportation	Extra Bus Driver	4/12/18	\$21.36/hour (contractual rate)

Extra-Curricular Activities – New Appointments

Name	Position	Effective	Salary
Arndt, James	DEW Softball Coach	3/23/18	\$2,100 (contractual rate)
Celich, Sydney	Assistant High School Track & Field Coach	3/23/18	\$3,801 (contractual rate)
Gerst, Matt	Assistant DEW Track & Field Coach	3/23/18	\$3,801 (contractual rate)
Okai, Stephen	Head Boys Soccer Coach	3/23/18	\$5,438 (contractual rate)
Tarquino, Chris	Assistant Baseball Coach	3/23/18	\$2,100 (contractual rate)

Extra-Curricular Activities – Re-Hire for 2018-19 School Year

Name	Position	Salary
Coughenour, Lee	Head Girls Soccer Coach	\$5,438 (contractual rate)
D'Antonio, Eric	Head Boys/Girls Bowling Coach	\$3,580 (contractual rate)

Fazenbaker, Courtney	Head Boys/Girls Swim and DEW Boys/Girls Swim	\$6,811/ \$2,387 (contractual rate)
Gulakowski, Christine	Head Gymnastics Coach	\$4,355 (contractual rate)
Hazlett, Eric	Head Girls Tennis Coach	\$4,355 (contractual rate)
Johnson, Stu	Head Boys Golf	\$4,422 (contractual rate)
Marchionda, Mike	Head Girls Volleyball Coach	\$4,355 (contractual rate)
Martin, Neal	Head Girls Basketball Coach	\$8,929 (contractual rate)
Naylor, Rob	Head Boys/Girls Cross Country/Indoor Track/Track & Field	\$6,811/ \$3,581 (contractual rate)
Satcho, Tracey	Head Cheerleading Coach	\$6,446 (contractual rate)
Tournay, Zach	Head Wrestling Coach	\$7,075 (contractual rate)

Support Staff – Leave of Absence

Name	Location	Assignment	Type of Leave	Leave Dates
Koman, Annette	Garage	Bus Driver	FMLA/Unpaid	1/3/18 – 3/14/18

Resignations

Name	Location	Assignment	Effective
Yokitis, George	Athletics	Head Boys Basketball Coach	2/28/18

2. Approve the February conference grid as submitted.
3. Approve summer hours as follows for all administrative office employees in alignment with the MESPA employee contract: Monday-Friday, 8:30 a.m. until 3:00 p.m. from June 18-August 17, 2018.

Mr. Galiyas made the motion to approve the Personnel Agenda, seconded by Mary Ellen Moore.

ROLL CALL: All Present Voted “YES”

MOTION CARRIED

Athletics

Mr. Barclay called upon Mr. Cerro at the Agenda Planning Meeting to present the Athletics Agenda and made a motion to approve the following:

Director of Athletics, Mr. Lou Cerro

Discussion Item:

- Montour Slow Pitch Softball Team – Championship Banner

1. Approve a contract with Adidas and Natale Sporting Goods as the provider of footwear, apparel, equipment and accessories for the Montour School District athletes for a term of July 1, 2018 through June 30, 2023 with eligibility of up to 40% off items as outlined in the attachment upon approval of the Solicitor.
2. Approve the installation of a new concrete shot put pad at the high school upper football/soccer field at a cost not to exceed \$3,000.

Mr. Dudash made the motion to approve the Athletics Agenda, seconded by Mr. Galiyas.

ROLL CALL: All Present Voted “YES”

MOTION CARRIED

Solicitor

Mr. Barclay called upon Mrs. Burkardt to present the Solicitor’s Agenda and made a motion to approve the following:

1. Approve the following resolutions:

- A Resolution of the Board of School Directors of Montour School District Opposing ESA Vouchers Programs (SB 2)
- A Resolution of the Board of School Directors of Montour School District Opposing HB 1213 Which Restricts the Appeals of Property Assessments Initiated by Local Taxing Authorities
- A Resolution of the Board of School Directors of Montour School District authorizing the filing of a grant application with the Redevelopment Authority of Allegheny County (RAAC)

Mr. Dudash made the motion to approve the resolutions, seconded by Mr. Hutter.

ROLL CALL: All Present Voted “YES”
MOTION CARRIED

**Comments/
Adjourn**

Mr. Barclay asked if there were any comments and discussion began about the Forest Grove property. Mr. Dudash inquired about the selling status and Dr. Stone replied that no offers have been made. Mr. Young asked if we were still trying to receive bids for demolition and Dr. Stone replied that we did receive one bid at \$980,000. Explanation of cost was that the removal of asbestos would increase the amount.

Mr. Dudash then inquired about the DEW musical, Cinderella, regarding the time it was being performed on Sunday, March 25th. Mr. Barclay replied that the start time is 2:00 pm.

Hearing no other comments Mr. Barclay made the motion to adjourn the voting meeting at 7:03 p.m.

VOICE
ROLL CALL: All Present Voted “YES”
MOTION CARRIED



Thomas Barclay, President



Tiffani Doyle, Secretary