



ALLEN PARK PUBLIC SCHOOLS

an uncompromising commitment to excellence

Riley Education Center
9601 Vine, Allen Park, MI 48101
ph (313) 827-2105 • fx (313) 827-2171

POST ALL BUILDINGS INTERNAL/EXTERNAL POSTING

TO: Interested Internal/External Candidates

SUBJECT: Job Posting

DATE: August 23, 2019

Please be advised that the following non-aligned position(s) are now open until filled:

Elementary Latchkey Workers Monday - Friday

Times: Morning Shifts are 7-8:45 AM (Arno & Lindemann)

Afternoon Shifts are: 3:00 - 6:00 PM (Lindemann Only)

3:15 - 5:30 PM (Lindemann Only)

3:15 - 6:00 PM (Arno Only)

**Job(s) are open/posted until filled
\$9.45/hour**

Candidates must be CPR certified, or be willing and able to be trained to perform these functions in case of emergency.

Additionally, candidates:

- Shall possess skills to self-direct, take direction, and function in a team
- Shall possess the skills to work with children
- Shall pass criminal background and unprofessional conduct checks
- Shall maintain clean and neat personal appearance
- Shall possess the physical ability to perform job functions

Internal applicants need to provide a letter of interest. External candidates please apply on line at [ApplicantTracking-Latchkey](#) You may also submit a letter of interest, resume, and list of references to: Elizabeth Lee, Community Services Coordinator, Allen Park Public Schools, 14700 Moore Avenue, Allen Park, MI 48101.

If you have questions regarding this position, please contact Elizabeth Lee, Latchkey and Community Services Coordinator @ 313-827-2664.